

Board of Education  
United Local School District  
8143 State Route 9  
Hanoverton, Ohio 44423

Regular Meeting  
Wednesday, April 19, 2017 – 7:30 PM  
High School Library

## A G E N D A

**1. Call To Order** Time \_\_\_\_\_

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of April Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**2. Approval of Minutes as Submitted by Melissa Baker, Treasurer (Enclosure #1)**

**3. Introduction of Guests**

**4 Treasurer's Report (Enclosure #2)**

- 4. 1 Approval of March Financial Statements & Investments
- 4. 2 Approval of March Expenditures
- 4. 3 Approval of Student Accident Insurance
- 4. 4 Approval To BWC Safety Grant Award

**5. Superintendent's Report (Enclosure #3)**

- 5. 1 Approval of Columbiana County Emergency Management Agency Memorandum of Understanding
- 5. 2 Approval of Contract With Columbiana County Educational Service Center
- 5. 3 Approval of Communication Updates
- 5. 4 Approval of Resolution To Rescind Request
- 5. 5 Approval of Memorandum of Understanding
- 5. 6 Approval of Board Policy Update
- 5. 7 Approval of Summer School Classes and Class Fee
- 5. 8 Approval To Employ
- 5. 9 Approval To Re-Employ Certificated Employee
- 5.10 Approval of Certificated Resignation
- 5.11 Approval of Certificated Resignation
- 5.12 Approval of Classified Resignations
- 5.13 Approval To Employ Retire/Rehire Certificated Employee
- 5.14 Approval To Employ Retire/Rehire Certificated Employee

- 5.15 Approval To Award Contracts To Certificated Staff 2017-2018
- 5.16 Approval To Award Contracts To Classified Staff 2017-2018
- 5.17 Approval To Award Certificated Extended Time
- 5.18 Approval of Spring Athletic Workers For Various Assignments In The District
- 5.19 Approval To Employ County Certificated Substitute
- 5.20 Approval To Employ Classified Substitute

**6. High School Report (Enclosure #4)**

- 6. 1 Approval of Donations
- 6. 2 Approval of Fundraisers
- 6. 3 Informational Items
- 6. 4 Professional Development

**7. Elementary School Report (Enclosure #5)**

- 7. 1 Approval of Fundraiser
- 7. 2 Curricular Updates
- 7. 3 Informational Items

**8. Transportation Report (Enclosure #6)**

- 8. 1 Approval of March Transportation Report

**9. Buildings and Grounds Report (Enclosure #7)**

- 9. 1 Informational Items

**10. School Nurse Report (Enclosure #8)**

- 10. 1 March Nurse's Report

**11. Executive Session (Enclosure #9)**

- 11. 1 Approval of Executive Session

**12. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

Time \_\_\_\_\_

Mr. Steve Viscounte  
Superintendent  
April 19, 2017

# UNITED LOCAL BOARD OF EDUCATION

## Regular Meeting March 9, 2017

The United Local Board of Education met in regular session on Thursday, March 9, 2017 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

### **BOARD MEMBERS**

Mr. Ellyson  
Mr. Phillis  
Mrs. Doyle  
Mrs. Rinto  
Mrs. Sheen

### **OTHERS**

Mr. Viscounte	Mr. Thompson
Mrs. Hughes	Ms. Stacey Zines
Mr. Young	Ms. Toni Burchfield
Mr. Clemens	Mr. Daryl Doyle
Mrs. Baker	Mrs. Tracey Hostetler
	Mr. Lance Hostetler
	Mr. Frank Baker

### **APPROVAL OF AGENDA**

Mrs. Doyle moved, seconded by Mrs. Rinto, to approve the March agenda. Roll call, all yes. Motion carried.

### **APPROVAL OF MINUTES**

Mr. Phillis moved, seconded by Mrs. Doyle, to approve the minutes of the Regular Meeting held February 13, 2017 and Special Board Meeting held February 15, 2017. Roll call, all voted yes, minutes approved.

### **INTRODUCTION OF GUESTS**

### **APPROVAL OF FEBRUARY FINANCIAL STATEMENTS AND INVESTMENTS**

Mrs. Rinto moved, seconded by Mr. Phillis, to approve the February financial statements and investments as presented. Roll call, all voted yes, motion approved.

### **APPROVAL OF FEBRUARY EXPENDITURES**

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the January expenditures in the amount of \$1,141,406.31 as presented. Roll call, all voted yes, motion approved.

### **APPROVAL OF TRANSFER**

Mrs. Rinto moved, seconded by Mrs. Sheen to approve the following transfer:

From Title IIA FY17    590    \$9,006.26            To Title I FY17 572

Roll call, all voted yes, motion approved.

### **APPROVAL OF 2017-2018 UNITED LOCAL MANAGEMENT, GOALS AND OBJECTIVES**

Mr. Phillis moved, seconded by Mrs. Sheen to approve of the 2017-2018 United Local Management Goals and Objectives. Roll call, all voted yes, motion approved.

### **APPROVAL OF AGREEMENT WITH YOUNGSTOWN STATE UNIVERSITY**

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the College Credit Plus Master Agreement between Youngstown State University and United Local School District. This agreement shall be at the start of the 2017-2018 school year. The purpose of this agreement is to increase educational options and opportunities for secondary students. Roll call, all voted yes, motion approved.

### **APPROVAL OF ADMINISTRATIVE EMPLOYMENT**

Mr. Phillis moved, seconded by Mrs. Rinto to employ Mr. Lance Hostetler from Columbiana as Superintendent on a 3-year contract from August 1, 2017 through July 31, 2020 at the Board negotiated

salary and to employ him on an as needed basis for the months of June and July at his per diem rate. Roll call, all voted yes, motion approved.

**APPROVAL OF UNPAID LEAVE**

Mrs. Rinto moved, seconded by Mrs. Doyle to approve unpaid leave for Cynthia Bokanovich, from March 13 through March 17. Roll call, all voted yes, motion approved.

**APPROVAL OF CERTIFICATED RESIGNATION**

Mrs. Rinto moved, seconded by Mrs. Sheen to accept the letter of resignation from Beatrice Olesko as Elementary Music teacher, effective at the end of the school year. Bea has accepted a position as an Assistant Professor of Music at Ithaca College. Roll call, all voted yes, motion approved.

**APPROVAL OF LATERAL MOVEMENT ON THE TEACHER SALARY SCHEDULE**

Mrs. Doyle moved, seconded by Mr. Phillis to approve the following teacher who qualifies for lateral movement, as per the UEA negotiated agreement for the second half of the 2016-2017 contract.

1. Samuel Mathias      Bachelors to Bachelors/150

Roll call, all voted yes, motion approved.

**APPROVAL OF COMMUNITY VOLUNTEERS**

Mrs. Rinto moved, seconded by Mrs. Doyle to approve the list of community volunteers working at various tasks throughout the school for the second semester with much thanks. Roll call, all voted yes , motion approved.

**APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTE**

Mr. Phillis moved, seconded by Mrs. Doyle to approve the individual listed below to be added to our classified substitute list and be used on an as needed basis for the 2016-2017 school year.

1. Angela Benner      Lisbon      Cafeteria

Roll call, all voted yes, motion approved.

**APPROVAL OF VOLUNTEER COACHES**

Mrs. Doyle moved, seconded by Mr. Phillis to approve the individuals listed below as volunteer coaches for the 2016-2017 school year:

1. Vincent Sansalone      Baseball
2. Timothy Hydrick      Asst Baseball
2. Warren Burd      Varsity Softball

Roll call, all voted yes, motion approved.

**APPROVAL OF AGREEMENT WITH PSI**

Mrs. Rinto moved, seconded by Mrs. Sheen to approve an agreement with PSI (Professional Service Industries, Inc.) to provide subsurface exploration at the location of the current tennis courts at the cost of \$3,550.00. Roll call, all voted yes, motion approved.

**APPROVAL OF DONATIONS**

Mrs. Doyle moved, seconded by Mrs. Rinto, to accept, with gratitude, the following donations:

1. \$1,269.62 miscellaneous donations to the Ruriteens for Pennies for Patients.
2. \$100.00 was donated from Valois Imoberteg for the Fred Johnson Memorial.
3. \$50.00 was donated from Dennis & Penny Harrold for the Fred Johnson Memorial.
4. \$100.00 was donated from Rita Jones for the Fred Johnson Memorial.
5. \$50.00 was donated from the Northwest Tri-County Intermediate Unit for the Fred Johnson's Memorial.
6. \$30.00 was donated from Ronald & Kendra Trail for the Fred Johnson Memorial.
7. \$25.00 was donated from Fort Leboeuf School District for the Fred Johnson Memorial.

8. \$100.00 was donated from Crist Dairy Farm for the Fred Johnson Memorial.
9. \$50.00 was donated from Bill & Molly Young for the Fred Johnson Memorial.
10. \$200.00 was donated from Independent Hose Co., Inc. for the Fred Johnson Memorial.

Roll call, all voted yes, donations accepted.

**APPROVAL OF ACADEMIC CHALLENGE TRIP & FUNDING**

Mrs. Doyle moved, Mrs. Rinto seconded, approval of the Academic Challenge Team out of state trip to Illinois and approval to pay the \$1800.00 for the registration fees and hotel expenses. Roll call, all voted yes. Motion carried.

**APPROVAL FUNDRAISERS:**

Mrs. Rinto moved, seconded by Mrs. Sheen, to accept approval of the following fundraisers:

- |                       |          |                   |              |
|-----------------------|----------|-------------------|--------------|
| 1. Coach Ryan Burd    | Softball | Biery Cheese Sale | March        |
| 2. Coach Ryan Burd    | Softball | Softball Clinic   | March 11-18  |
| 3. Coach Mike Demster | Football | Lift-A-Thon       | March 27- 31 |

Roll call, all voted yes. Motion carried.

**APPROVAL OF 2018 EIGHTH GRADE WASHINGTON, D.C. TRIP**

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the 8<sup>th</sup> grade Washington, D.C. trip for May 29, 30, & 31, 2018. Roll call, all voted yes. Motion carried

**REQUEST TO APPROVE FUNDRAISER**

Mrs. Rinto moved and seconded by Mrs. Sheen, approval of bubble soccer game during spring leadership carnival fundraiser. Roll call, all voted yes. Motion carried.

**APPROVAL OF FEBRUARY 2017 TRANSPORTATION REPORT**

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the transportation report for February 2017 as presented. Roll call, all voted yes, report approved.

**EXECUTIVE SESSION**

Mrs. Rinto moved, seconded by Mrs. Sheen, to adjourn to executive session for purpose of item A2 employment of district personnel. Roll call, all voted yes, motion approved.

**ADJOURNMENT**

Mrs. Rinto moved, seconded by Mrs. Sheen, to adjourn the meeting at 9:00 p.m. Roll call, all voted yes, meeting adjourned.

**President** \_\_\_\_\_

**Treasurer** \_\_\_\_\_

TO: Steve Viscounte, Superintendent  
 FROM: Melissa Baker, Treasurer/CFO  
 RE: Treasurer's Report

**4.1 APPROVAL OF MARCH FINANCIAL STATEMENTS & INVESTMENTS**

*Significant Revenue received in March:*

FOUNDATION:	\$	554,758.00
GENERAL REAL ESTATE:	\$	969,872.00
TANGIBLE PERSONAL PROPERTY:	\$	325,024.00

United Local School Investments Inventory	March 2017	Rate:	Maturity Date
Consumers National Bank	\$1,190,224.19		

**MultiBank Securities:**

CD#140420SW1	Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#14042E5X4	Capital One Bank	247,000.00	.900%	03/04/19
CD#23322GMRS	DMB Cmnty Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73	Capital One	\$146,000.00	1.200%	10/26/18
CD#17284AU63	Citizens Bank	\$100,000.00	1.501%	05/30/17
CD#254671BRO	Discover Bank	\$247,000.00	1.751%	05/31/17
CD#36160KJN6	GE Capital Bank	\$247,000.00	1.800%	06/01/17
CD#38143AAY5	Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALO	Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO	Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5	Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02587DLV8	American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1	Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0	Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI	Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1	FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7	Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5	JP Morgan Chase	\$98,000.00	1.123%	02/19/18
CD#77579ABW5	Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1	HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9	State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9	Compass Bank	\$150,000.00	1.900%	08/28/18
CD#06740KGX9	Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#402194EEO	Gulf Coast Bank	\$99,000.00	1.750%	05/30/19
CD#17284C5A8	Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2	Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio		1,084,589.93	0.100%	

Petty Cash	\$420.00
Arbiter Pay	\$4,000.00

Reconciling Items:

Outstanding checks:	(22,801.92)	**General Fund Operating
Deposits in Transit	\$2,915.60	Unencumbered Balance
Cash Balance per FINANC	<u>\$6,837,347.80</u>	<u>\$4,794,765.66</u>

**REQUEST:**

Approval of the financial statements and investments for March as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.2 APPROVAL OF MARCH EXPENDITURES**

The expenditures total \$1,181,790.88, with charges in the following funds:

<b>General Fund Expenditures:</b>	
SALARIES:	\$ 546,624.74
BENEFITS:	\$ 246,489.39
SERVICES:	\$ 154,693.13
SUPPLIES:	\$ 19,829.91
EQUIPMENT:	\$ -
OTHER:	\$ 46,291.66
<b>All Other Funds</b>	<b>\$ 167,862.05</b>
<b>Total expenditures:</b>	<b>\$ 1,181,790.88</b>

**REQUEST:**

Approval of expenditures as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.3 APPROVAL OF STUDENT ACCIDENT INSURANCE**

**Each year we offer insurance coverage for students as a service to parents.**

The Mills Agency, through Guarantee Trust Life Insurance, is the provider. Parents pay all premiums.

Listed below are the premium costs for 2017-2018 School Year. (Same as last year)  
2017-2018

School-Time Accident Coverage	
Grades K-6 (standard benefits/double benefits)	\$24/\$48
Grades 7-12 (standard benefits/double benefits)	\$39/\$78
24-Hour "Around the Clock" Accident Only Coverage	
Grades K-6 (standard benefits/double benefits)	\$83/\$166
<b>Grades 7-12 (standard benefits/double benefits)</b>	<b>\$96/\$192</b>
<b>Grades 10-12 Football Only Coverage</b>	
<b><u>Per Player (standard benefits/ double benefits)</u></b>	<b>\$136/\$272</b>

**REQUEST:**

Approval of Student Accident Insurance as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.4 APPROVAL OF BWC SAFETY GRANT AWARD**

The district received a \$4200.00 safety grant awarded by the Ohio Bureau of Worker's Compensation. This grant money is to be used to install an electric winch system for the Jr. High Basketball hoops.

**REQUEST:**

Approval of BWC Safety Grant Award and to have the Treasurer appropriate the funds as required.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

To: Members of the Board of Education  
From: Steve Viscounte, Superintendent  
Re: Monthly Board Report  
Date: April 19, 2017

5. 1 **APPROVAL OF COLUMBIANA COUNTY EMERGENCY MANAGEMENT AGENCY  
MEMORANDUM OF UNDERSTANDING** (Attachment A)

Our agreement with the Columbiana County Emergency Management Agency to aide in the event of an emergency needs to be updated. I recommend the Board approve this memorandum of understanding as per attachment A.

***Request: Approval of agreement with the Columbiana County Emergency Management Agency as per attachment A.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 2 **APPROVAL OF CONTRACT WITH COLUMBIANA COUNTY EDUCATIONAL SERVICE CENTER**  
(Attachment B)

I recommend the Board approve an agreement with United Local School District and the Columbiana County Educational Service Center for the 2017-2018 school year as per attachment B.

***Request: Approval of contract with Columbiana County Educational Service Center as per attachment B.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 3 **APPROVAL OF COMMUNICATION UPDATES**

I recommend the Board approve to upgrade programming on the hand held safety radios and purchase new bus digital radio communication devices. These upgrades will assist with alleviating dead spots in the building and on the road at a cost of \$10,558.50.

***Request: Approval of communication upgrade at a cost of \$10,558.50.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL



5. 4 **APPROVAL OF RESOLUTION TO RESCIND REQUEST** (Attachment C)

I recommend the Board approve the resolution to rescind the request for the Ohio School Facility Commission to establish a new scope, estimated basic project cost and local share in the classroom facilities assistance program (LAPSED) as per attachment C.

***Request: Approval of resolution to rescind request for Ohio School Facility Commission to establish a new scope, estimated basic project cost and local share in the classroom facilities assistance program (LAPSED) as per attachment C.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 5 **APPROVAL OF MEMORANDUM OF UNDERSTANDING** (Attachment D)

I recommend the Board approve the memorandum of understanding between United Local School District and the United Education Association to modify a certain provision of the Negotiated Agreement. The Board of Education will pay for summer physical education instruction at the negotiated contract amount as per attachment D.

***Request: Approval of memorandum of understanding between the United Local School District and the United Education Association as per attachment D.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 6 **APPROVAL OF BOARD POLICY UPDATE** (Attachment E)

I recommend the Board approve revisions to the school policy that reference purchasing/bidding requirements. This policy DJ/DJA/DJC, has an amount increase as well as OSBA required information that needs to be updated as per attachment E.

***Request: Approval of the updated policy DJ/DJA/DJC, that reference purchasing/bidding requirements as per attachment E.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 7 **APPROVAL OF SUMMER SCHOOL CLASSES AND CLASS FEE** (Attachment F)

Attachment F is a list of one class and intervention program that we would like to offer this summer, depending on student enrollment. I recommend the Board approve these summer classes and the accompanying fees so students and families can plan ahead.

***Request: Approval of summer school classes and class fees for summer 2017 as found in attachment F.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 8 **APPROVAL TO EMPLOY**

I recommend the Board approve to employ David Ogilvie to work with Mike Leone, Athletic Director, on an as needed basis, for the months of June and July at his per diem rate.

***Request: Approval to employ David Ogilvie to work with Mike Leone, Athletic Director, on an as needed basis, for the months of June and July at his per diem rate.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 9 **APPROVAL TO RE-EMPLOY CERTIFICATED EMPLOYEE**

I recommend the Board approve the re-employment of Katie Bibri as Elementary Music Teacher at step 4, Bachelors/150 for the 2017-2018 school year. Katie Bibri has been on the recall list since the end of last school year.

***Request: Approval to re-employ Katie Bibri as Elementary Music Teacher at step 4, Bachelors/150 for the 2017-2018 school year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.10 **APPROVAL OF CERTIFICATED RESIGNATION**

Jennifer Russo has turned in her letter of resignation as Fifth Grade Teacher, at the end of her current contract. I recommend the Board approve this resignation.

***Request: Approval to accept Jennifer Russo's resignation as Fifth Grade Teacher effective, at the end of the current contract.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.11 **APPROVAL OF CERTIFICATED RESIGNATION**

Amanda Wood has turned in her letter of resignation as Reading Recovery Teacher, at the end of her current contract. I recommend the Board approve this resignation.

***Request: Approval to accept Amanda Wood's resignation as Reading Recovery Teacher effective, at the end of the current contract.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.12 **APPROVAL OF CLASSIFIED RESIGNATIONS**

I recommend the Board approve the retirement resignations of the following classified employees:

- a) Karen Arnoto                      Bus Driver                      Effective April 30, 2017
- b) Patricia Arnfield                Tobin Secretary                Effective June 30, 2017

***a) Request: Approval of the retirement resignation of Karen Arnoto as Bus Driver, effective April 30, 2017.***

***b) Request: Approval of the retirement resignation of Patricia Arnfield as Tobin Secretary, effective June 30, 2017.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.13 **APPROVAL TO EMPLOY RETIRE/REHIRE CERTIFICATED EMPLOYEE**

I recommend the Board approve the part time (28 hours per week) employment of Richard Johnson as District Psychologist. This position will be paid \$50.00/hour (not to exceed 145 days).

***Request: Approval to employ Richard Johnson as part time district Psychologist for the 2017-2018 school year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.14 **APPROVAL TO EMPLOY RETIRE/REHIRE CERTIFICATED EMPLOYEE**

Mike Ward has taught business and health classes on a part time basis at United for several years. I recommend that Mike Ward be employed again on a part time basis on a one year limited contract at step 0, Masters+15 at the Board approved certificated salary schedule for the 2017-2018 school year.

***Request: Approval to employ Mike Ward as part time business and health teacher on a one year limited contract at step 0, Masters+15 at the Board approved certificated salary schedule for the 2017-2018 school year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.15 **APPROVAL TO AWARD CONTRACTS TO CERTIFICATED STAFF 2017-2018**

Each year, prior to April 30<sup>th</sup>, it is required by law that limited and continuing contracts be considered by the Board of Education for certificated staff members. Listed below are contract recommendations for the 2017-2018 school year.

HIGH SCHOOL

Nome Baker	2 Years	Matthew Fowler	1 Year
Ethan Blatch	1 Year	Megan Gozelanczyk	CONTINUING
Danielle Burch	2 Years	Corey Hill	2 Years
Ryan Burd	2 Years	Valerie Kidder	2 Years
Eric Chronister	2 Years	Douglas Sutton	2 Years
John M. Demster	1 Year	Samuel Mathias	2 Years

ELEMENTARY

Kelsey Brown	1 Year	Jordan Phillips	2 Years
Ashley Bussard	2 Years	Karesia Sisco	1 Year
Regina Davis	2 Years	Jennifer Spillman	2 Years
Ashley Kennedy	CONTINUING	Karrie Varagliotti	2 Years
Rachael Markjohn	1 Year	Abigail Walkama	2 Years

***Request: Approval to award contracts to certificated staff for the 2017-2018 school year according to the recommendations listed by their names.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

***NOTE: All other certificated staff members are either in the second year of a two-year contract or are on a continuing contract. These staff members will each receive a salary notice for the 2017-2018 school year.***

5.16 **APPROVAL TO AWARD CONTRACTS TO CLASSIFIED STAFF**

Each year, prior to April 30<sup>th</sup>, it is required by law that limited and continuing contracts be considered by the Board of Education for classified staff members. Listed below are contract recommendations for the 2017-2018 school year.

1. Emily Bradley	Cafeteria	2 Years
2. Jennifer Clark	Bus Aide	2 Years
3. Kelly Hartsough	Cafeteria	2 Years
4. Susan Kale	Cafeteria	2 Years
5. Anita Morgan	Bus Driver	2 Years

***Request: Approval to award contracts to classified staff for the 2017-2018 school year according to the recommendations listed by their names.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

***NOTE: All other classified staff members are on continuing contracts or are in the second year of a two-year contract. Each will receive a salary notice for the 2017-2018 school year.***

5.17 **APPROVAL TO AWARD CERTIFICATED EXTENDED TIME**

Below is a listing of certificated staff members who work days beyond the regular school year. I would like to recommend approval of the extended time for these persons for the 2017-2018 school year.

1. Dennis Klaustermeyer	Computer Technician	46 days
2. Douglas Sutton	Vocational Agriculture	40 days
3. Samantha Muniz	High School Counselor	30 days
4. Lorraine Raymond	Junior High Counselor	20 days
5. Kristine Urmson	Vocational Home Economics	10 days
6. Krista Fitch	Technology Coordinator	10 days
7. Denise Ward	High School Librarian	5 days
8. Kerri O'Donnell	Elementary School Counselor	5 days

***Request: Approval to award extended time, as recommended, to the certificated staff listed above.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.18 **APPROVAL OF SPRING ATHLETIC WORKERS FOR VARIOUS ASSIGNMENTS IN THE DISTRICT**

Listed below are the workers Mike Leone has submitted for various assignments this spring.

1. Sue Balint
2. RuthAnn Rinto - Volunteer

***Request: Approval of spring athletic department workers for various assignments in the district.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL



TO: Members of the Board of Education  
Mr. Viscounte, Superintendent  
  
FROM: William Young, High School Principal  
  
RE: High School Board of Education Report  
  
DATE: April 11, 2017

**6.1 Approval of Donations:**

1. \$400.00 was donated from an anonymous donor to the High School track team for uniforms.
2. \$174.00 was donated from the Power Puff Volleyball game to the Student Council.
3. \$449.00 was donated from an anonymous donor to Academic Challenge for buzzers.
4. \$314.35 was donated from miscellaneous donations to the Ruriteens for Pennies for Patients.
5. \$100.00 was donated from Wayne & Christine Ferris to the Football team for the Fred Johnson Memorial.

***Request:*** *Approval of Donations*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**6.2 Approval of Fundraisers:**

- Academic Challenge advisor, Jacob Kilroy, has requested approval of a Quaker Steak & Lube Bottled Sauces and Shakers sale as a fundraiser to help cover the team's meal costs while they are at the national contest (April 28-30). The fundraiser will run through April 21.

***Request:*** *Approval of Fundraisers*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**6.3 Informational Items:**

1. The following students received honors for their artwork at the **Columbiana County Student Art Show** on March 2: Trinity Hoskinson (grade 7 Honorable Mention), Kylie Youst (grade 10 Best of Show), and Katie Connor (grade 10 Honorable Mention).
2. Our **Jr. High Academic Challenge** team competed at the county meet on March 16. Out of a total of ten teams, United's A-Team placed 2<sup>nd</sup> to Salem and our B-Team took 3<sup>rd</sup> place.

3. All Juniors took the ACT on March 21, as a new state requirement. School summary reports will be forthcoming.
4. The following students were inducted into the United chapter of the **National Honor Society** on March 22: Jakob Althouse, Kaley Bostian, Megan Brewer, Emily Crawford, Mollieann Fox, Mariah Grate, Camryn Jarrett, Mitchell Kelly, Simon Lin, Brian Lippiatt, Jonathan Logan, Grace Maroscher, Sydney Marra, Alicia Minard, Anna Paterson, Jasmine Peuterbaugh, Hannah Richey, Dustin Sanor, Daniel Shepard, Mackenzie, Steele, Cheyenne Taylor, Destini Thompson, and Cassidy Varagliotti.
5. The annual **Power-Puff Volleyball Tournament** between grades 9-12 was held on March 23, with the Junior Class pulling off the upset to defeat the Seniors and eventually claim the 2017 championship. Seniors came in second, followed by Sophomores and Freshmen. The Junior Class team will take on the staff team in a school assembly set for April 20.
6. Twenty high school Band & Choir students represented United at the **2017 All County Honors Band & Choir** performance on March 24: (Choir) Ashley Walton, Bethany Jewell, Daniel Shepard, Hanna Burchik, Hunter Ferry, Jenna Guthrie, Megan Belanger, Molly Conser, Simon Lin, Tessa Young, and Zachary Jewell. (Band) Jonathan Wilson, Cassie Combs, Harlee Garlock, Christina Moats, Kylie Youst, Jacey Menough, Jasmine Peuterbaugh, Ally Dunn, and Scott King.
7. March 24, marked the end of the third grading period with **Report Cards** going home to parents on March 30.
8. McKenzie Walton was named **Rotary Student of the Month** for the month of March.
9. Show Choirs from Beaver Local, Carrollton, East Canton, and Struthers joined United's *Flight* in a Show Choir Concert Festival held at United on April 1. A featured guest performance was given by the Akron University group – *A Capella Nuance*.
10. **Online state testing** began at the junior and senior high school on April 3, with students taking the two-part English Language Arts AIR Assessment.
11. The **FFA Banquet** was held on the evening of April 6. As part of the awards presentation, Shawn Grubb and Becky Bernet were recognized for earning their State Degree, and J.R. Himes, Zachary Tomlinson, and Joseph Kataro were recognized for having earned their American Degrees.
12. Mrs. Urmson and 26 **Prep. for Living** students took a field trip to Salem Hospital, Walmart, and the Obstetrics unit on April 7.
13. Junior High Band & Choir students competed at the **District Solo & Ensemble Contest** held at Alliance High School on April 8. The following students earned Superior (I) ratings for their performances: Ellie Marhefka, Abigail Hruby, Emily McKarns, Jade Watt, Alex Gonzalez, Makaylah Craig, Rylee Denman, Breeanna Smith, Cassidy Everhart, Haley Dees, Julia Bricker, Nevaeh Polder, Katelyn Kearney, Lexi Dennison, Erica Gudat, Sarah Heestand, Lexi Lewand, Nevaeh Polder, and Jessica Walton. Receiving Excellent (II) ratings were: Bekka Hall, Ellie Marhefka, Kaytlin Schreffler, Abigail Hruby, Julia Bricker, Von Herron, Emily Sadler, Emma Jenkins, Joy Zarlinga, Matthew Gilmore, Lexi Dennison, and Lauren Satterfield. And receiving Good (III) ratings were: Makaylah Craig and Emily McKarns.

14. **High school choir** students performed a variety of individual and group selections for the *Music, Music, Music* dinner show fundraiser held at Winona Friends Church on the evening of April 8.
15. The high school **band left for Florida** in the afternoon on April 10, and returned on April 15<sup>th</sup>. The band performed in Disney World as part of their trip.
16. A school-wide **Lockdown Drill with A.L.I.C.E. Scenario Discussions** was conducted with staff and students on April 19.

#### **6.4 Professional Development/Meetings:**

1. Miss Smith attended a FuelEd **meeting at the MCCTC** on March 23.
2. **TBT meetings**, as part of the Ohio Improvement Process included all teachers and (OIP), were held on March 27 & 28.
3. Mr. Young met with the Senior Class on March 29, to handout the **Senior Handbook** and discuss end-of-year procedures culminating with Commencement on May 28.
4. Mrs. Muniz & Mr. Young attended at partner school **Meeting at the CCCTC** on March 30.
5. Mrs. Fitch attended a **Technology Coordinators Meeting** at ACCESS on March 31.
6. Mrs. Urmson attended the **OATFACS Spring Development Meeting** in Tallmadge on April 4.
7. Mr. Burd, Mrs. Conser, Mr. Fowler, Mrs. Schaeffer, Mrs. Moore, and Mrs. Ward attended an **ELA workshop** at the Cuyahoga County ESC on April 5.
8. Mrs. Brothers visited Salem High School on April 5, to meet **with their AP Spanish teacher** in preparation for implementing AP Spanish at United next school year.
9. Our **Early Release Staff Inservice** on April 5, provided time for a refresher for A.L.I.C.E emergency response training. Rich Miller, from the Salem Police Department, provided the overview and discussion. On March 8, Brian Davis, from the Salem Police Department, conducted a full A.L.I.C.E. training for staff members who were not here for the initial training in 2014.
10. The **LEAD Team** met after school on April 6.
11. Mrs. Raymond attended a CASH Coalition Meeting at the CCESC on April 11, for the discussion of the county results from the **Search Institute's Asset Survey**.
12. The **BLT** met before school on April 12.

**Attachment A** – Asst. Principal's Report

**Attachment B** – Enrollment Report



**To:** Members of the Board of Education  
Steve Viscounte, Superintendent  
**From:** Tina Hughes  
**Re:** April Elementary School Board Report  
**Date:** April 19, 2017

## **7.1 REQUEST TO APPROVE FUNDRAISER**

**A.** Request approval for 5<sup>th</sup> Grade students to participate in Lemonade Day and learn the value of entrepreneurship and giving back to their community. Students will work with Junior Achievement partners to design lemonade products, market and sell their lemonade at the Habit Fair and then donate profits to a selected charity.

REQUEST: Approval of Fundraiser  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

## **7.2 CURRICULAR UPDATES**

### **A. INSTRUCTIONAL ITEMS**

1. Registration and screening was held for incoming kindergartners during the week of March 20<sup>th</sup>. A total of 71 students, including 15 open enrollment students, have signed up as of now. Students from local preschools visited kindergarten classrooms during the week of April 10<sup>th</sup> to get a glimpse of what school will be like.
2. The 4<sup>th</sup> grade concert was held on Tuesday, March 16<sup>th</sup>. The students' performance of folktales from around the USA was enjoyed by all.
3. The 6<sup>th</sup> grade Bully Program was held on Tuesday, March 21<sup>st</sup>.
4. A test kickoff assembly was held for all students 3-6 on Friday, March 31<sup>st</sup>. Students heard from staff members who had practical examples of Performance, Perseverance and Proof.
5. Report cards were sent home on Monday, April 3<sup>rd</sup>.
6. Students in grades 3-6 took AIR tests for ELA during the week of April 3<sup>rd</sup>. The support from across the district to manage the technology required was much appreciated. Students demonstrated positive attitudes and worked hard throughout.
7. The 2<sup>nd</sup> grade concert was held on Tuesday, April 11<sup>th</sup>. Everyone enjoyed the jazzy performance.
8. Honor Roll Recognitions were held during the week of April 10<sup>th</sup>.
9. SOAR lanyard assemblies were held on April 13<sup>th</sup> to recognize students in grades 3-6 for achievements during the 3<sup>rd</sup> 9 Weeks.

### **B. STAFF DEVELOPMENT**

1. Mrs. Groubert attended the Cuyahoga Literacy Network, MCECSC literacy coaches meeting and content night for literacy.
2. Mrs. McGaffick attended Math Coaches support meeting at MCECSC and the math content night also at MCECSC. Four elementary teachers accompanied her to the content night including Mrs. Kober, Ms. Mellinger, Mrs. Grimm and Ms. DiAntonio.
3. Mrs. Hughes attended an MCECSC Elementary Principal's meeting at MCCTC on March 23<sup>rd</sup>.

4. BLT met on March 28<sup>th</sup> and discussed FIP transfer into the classroom, TBT communication and end of year data collection and next steps.
5. The PBS team met with a representative from Family Recovery to discuss a Big Brother/Big Sister program that would pair United high school students with elementary students. Mr. Baker and Mrs. Raymond joined the elementary for this meeting.
6. The Leader in Me Committee is planning for a Leader Day that will combine a game oriented way of revisiting the habits with the 5<sup>th</sup> grade Lemonade Day.
7. During the April Early Release, staff members reviewed the elements of ALICE, discussed the upcoming safety drill and summarized the FIP training from across the year.
8. The elementary Lead Team met on Monday, April 13<sup>th</sup>.
9. Miss O'Donnell met with all teachers who would be involved in administering AIR testing to review guidelines and protocols. Mrs. Sigler also met with the elementary intervention specialists to discuss testing concerns for special needs students.
10. Mrs. Hughes and Mr. Trotter presented at the Superintendent's Advisory Council and shared about the Leader in Me program.

### C. EXTRA CURRICULAR

1. Sixth grade band students visited YSU and were able to visit the Butler and watch a performance of the YSU Jazz Ensemble.
2. End of the 9 Week SOAR Celebration activities were held in all grade levels.
3. Students participated in special days during the week of April 10<sup>th</sup> centered on a "Finish Strong" theme. The goal was to reinforce positive behaviors and academic efforts until the end of the year.
4. Upcoming fieldtrips in April and May include:
  - First Grade to Catalpa Farms on April 21<sup>st</sup>
  - Fifth Grade to Zoar Village on May 16<sup>th</sup>
  - Sixth Grade to Akron Rubber Ducks on May 17<sup>th</sup>
  - Third Grade to Hanoverton historical sites on May 18<sup>th</sup>
  - Sixth Grade Choir to High Notes Musical Festival and Kennywood on May 19<sup>th</sup>
  - Kindergarten to Akron Zoo on May 31<sup>st</sup>
  - Fourth Grade to McKinley Museum on May 31<sup>st</sup>

## 7.3 INFORMATIONAL ITEMS

### A. COMMUNITY/SCHOOL

1. Student of the Month lunches were held on Friday, March 31<sup>st</sup>.
2. PTO held its annual Easter Egg hunt on Saturday, April 8<sup>th</sup>.

### B. HEALTH, WELLNESS & SAFETY

1. Many elementary teachers participated in the Vitality Water Challenge and are currently participating in the Core Challenge.
2. The elementary participated in fire and tornado drills during the month of March. This included the Statewide Tornado Drill on March 22<sup>nd</sup>.

To: Steve Viscounte, Superintendent  
From: Jim Reinsel, Transportation Supervisor  
Re: March Transportation Report  
Date: April 7th, 2017

8.0 **Approval of March 2017 Transportation Report**

Attachment A is the Transportation report for March 2017. It is presented for your review and approval.

***Request: Approval of the March 2017 Transportation Report as presented.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL



8143 State Route 9 ♦ Hanoverton, Ohio 44423  
Phone: (330) 223-1521 ♦ (330) 223-1555  
Fax: (330)223-2363

Direct Numbers:  
*Elementary School* - (330) 223-8001  
*High School* - (330) 223-7102

**Enclosure # 7**

**To: Steven Viscounte, Superintendent**  
**From: Tom Clemens, Building & Grounds Supervisor**  
**Re: Monthly Board Report**  
**Date: April 19, 2017**

**9.1 INFORMATIONAL ITEMS:**

- 1. Mr. Baker, Mr. Young and I met the beginning of April to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of April to go over repairs and teacher requests.**
- 3. We had a Tornado drill on March 22, 2017 at 9:50 am**
- 4. Maintenance projects**

To: Steve Viscounte, Superintendent

From: Sue Laughlin, School Nurse

Re: April Report

Date: April 19, 2017

10.1 **April Nurse's Report**

Attached is the April Report from the School Nurse's Office. It is presented for your information and review.

To: Board of Education

Date: April 19, 2017

11.1 **APPROVAL OF EXECUTIVE SESSION**

*Request: Approval to adjourn to Executive Session as per Attachment A.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

11.2 **RETURN TO REGULAR SESSION**

\_\_\_\_\_ AM / PM

RES # EXECUTIVE SESSION - O.R.C. §121.22

\_\_\_\_\_ moved, \_\_\_\_\_ seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
  - 1.  Appointment.
  - 2.  Employment.
  - 3.  Dismissal.
  - 4.  Discipline.
  - 5.  Promotion.
  - 6.  Demotion.
  - 7.  Compensation.
  - 8.  Investigation of charges/complaints (unless public hearing requested).
  
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
  
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
  
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
  
- E. Matters required to be kept confidential by federal law or rules or state statutes.
  
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the United Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items F as listed above.

And the roll being called on its adoption, the vote resulted as follows:

ROLL CALL	AYE	NAY	ABSTAINED	ABSENT

There upon the President declared the resolution adopted.

At \_\_\_\_ P.M., the Board went into Executive Session with the following persons present:

The President declared the meeting back into regular session at \_\_\_\_ P.M.