

Board of Education
United Local School District
8143 State Route 9
Hanoverton, Ohio 44423

Regular Meeting
Monday, February 13, 2017 – 7:30 PM
High School Library

A G E N D A

1. **Call To Order** Time _____

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of February Agenda

Motion _____ Second _____ PASS FAIL

2. **Approval of Minutes as Submitted by Melissa Baker, Treasurer (Enclosure #1)**

3. **Introduction of Guests**

4. **Treasurer's Report (Enclosure #2)**

- 4. 1 Approval of January Financial Statements & Investments
- 4. 2 Approval of January Expenditures
- 4. 3 Approval of Tax Rates and Amounts As Determined By The Budget Commission and The Columbiana County Auditor
- 4. 4 Approval of Transfer

5. **Superintendent's Report (Enclosure #3)**

- 5. 1 Approval of Agreement With Kent State
- 5. 2 Approval of Unpaid Maternity Leave
- 5. 3 Approval of Resolution To Specify The United Local School District's Intent Not To Provide Career-Technical Education To Students Enrolled In Grades Seven And Eight For The 2017-2018 School Year
- 5. 4 Approval To Continue Admission of Inter-District Transfer Students
- 5. 5 Approval of The 2016-2017 United Local Bullying Incident Report
- 5. 6 Approval To Employ Certificated Substitutes
- 5. 7 Approval of County Certificated Substitutes
- 5. 8 Approval To Award 2016-2017 Supplemental Contract
- 5. 9 Approval To Contract With X-CEL Engineering

6. High School Report (Enclosure #4)

- 6. 1 Approval of Donations
- 6. 2 Approval of Summer Phys. Ed. Course
- 6. 3 Approval of Fundraisers
- 6. 4 Informational Items
- 6. 5 Professional Development

7. Elementary School Report (Enclosure #5)

- 7. 1 Approval of Donation
- 7. 2 Curricular Updates
- 7. 3 Informational Items

8. Transportation Report (Enclosure #6)

- 8. 1 Approval of January Transportation Report

9. Buildings and Grounds Report (Enclosure #7)

- 9. 1 Informational Items

10. School Nurse Report (Enclosure #8)

- 10. 1 January Nurse's Report

11. Adjournment

Motion _____ Second _____ PASS FAIL

Time _____

Mr. Steve Viscounte
Superintendent
February 13, 2017

UNITED LOCAL BOARD OF EDUCATION

Organizational Meeting January 11, 2017

The United Local Board of Education met for its Organizational Meeting on Wednesday, January 11, 2017 in the High School Library. The meeting was called to order by last year's President, Mr. Ellyson at 7:00 p.m.

BOARD MEMBERS

Mr. Ellyson
Mr. Phillis
Mrs. Doyle
Mrs. Rinto
Mrs. Sheen

OTHERS

Mr. Viscounte Mr. Thompson
Mrs. Hughes Mr. Frank Baker
Mr. Young
Mr. Clemens
Mrs. Baker

OATH OF OFFICE

None

ELECTION OF PRESIDENT

Mrs. Rinto nominated Mr. Ellyson for President, seconded by Mrs. Sheen. Mr. Phillis motioned to close nominations, seconded by Mrs. Rinto. Roll call, Mrs. Rinto, yes; Mr. Phillis, yes; Mrs. Sheen, yes; Mrs. Doyle, yes; Mr. Ellyson, yes. Mr. Ellyson was elected Board President for 2017.

Mr. Ellyson thanked the Board.

Oath of Office for the President was administered by the Treasurer.

President takes the chair.

ELECTION OF VICE PRESIDENT

Mrs. Rinto nominated Mr. Phillis for Vice-President, seconded by Mr. Ellyson. Mrs. Rinto motioned to close nominations, seconded by Mrs. Doyle. Roll call, Mrs. Rinto, yes; Mrs. Doyle, yes; Mrs. Sheen, yes; Mr. Phillis, yes; Mr. Ellyson, yes. Mr. Phillis was elected Board Vice President for 2017.

Mr. Phillis thanked the Board.

Oath of Office for Vice President was administered by the Treasurer.

BOARD MEMBER COMPENSATION

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve compensation for Board Members at the maximum rate authorized by law and Board Policy (\$125.00 per meeting), not to exceed 16 meetings per year in 2017. Roll call, all voted yes, compensation approved.

MONTHLY BOARD MEETINGS

Mr. Phillis moved, seconded by Mrs. Sheen, to maintain the third Wednesday of every month at 7:30 p.m. as the Regular Monthly Board Meeting. An alternate meeting date will be the following Tuesday of the month at 7:30 p.m. Roll call, all voted yes, meeting date and time approved.

BOARD'S LEGAL FIRM

Mrs. Doyle moved, seconded by Mrs. Rinto, to approve Pepple and Waggoner, Ltd. Attorneys at Law as the Board's legal firm for legal assistance. Roll call, all voted yes, motion approved.

BOARD SERVICE FUND

Mrs. Rinto moved, seconded by Mr. Phillis, to set the Board Service Fund at \$3,000 for 2017. Roll call, all voted yes, service fund established.

OSBA MEMBERSHIP

Mr. Phillis moved, seconded by Mrs. Sheen, to retain membership in the Ohio School Boards Association for 2017. Total annual dues and subscriptions to the Briefcase and Negotiator are \$3,856. Roll call, all voted yes, membership approved.

LEGAL ASSISTANCE FUND CONSULTANT

Mrs. Doyle moved, seconded by Mrs. Rinto, to approve the Legal Assistance Fund Consultant Service Contract with OSBA at an annual cost of \$250.00. Roll call, all voted yes, contract approved.

OFFICIAL NEWSPAPERS

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the Salem News and The Morning Journal as official newspapers for all required notices. Roll call, all voted yes, motion approved.

BOARD REPRESENTATIVES TO STANDING COMMITTEES AND OTHER ASSIGNMENTS

Mr. Phillis moved, seconded by Mrs. Doyle, to approve the appointment of the following committee members for 2017:

- a) Acting Board Secretary at Board Meetings if the Treasurer is Absent – Mrs. Rinto
- b) Delegate to OSBA Annual Conference – Mr. Ellyson
- c) Alternate Delegate to OSBA Annual Conference -- Mr. Phillis
- d) Superintendent's Advisory Council -- Mrs. Doyle
- e) Student Achievement Liaison – Mrs. Doyle
- f) Athletic Council – Mrs. Sheen and Mr. Phillis
- g) Audit Committee – Mr. Ellyson
- h) OSBA Legislative Liaison-Mrs. Rinto
- i) PTO Liaison-Mrs. Doyle
- j) CCCTC Board Representative (Two Years, Expires December 31, 2018)-Mr. Ellyson

Roll call, all voted yes, committee members approved.

STANDING APPOINTMENTS AND AUTHORIZATIONS

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the following appointments and authorizations for 2017:

- a) Purchasing Agent -- Superintendent
- b) Title IX Compliance Officer --Superintendent
- c) Interim Employment of Personnel -- Superintendent
- d) Suspension Hearing Officer --Superintendent
- e) Acting Superintendent When the Superintendent is out of the District – High School Principal
- f) Public Record Access Training Designee (ORC 109.43) – Treasurer
- g) Advance On Tax Settlement -- Treasurer
- h) Investment of Inactive Funds -- Treasurer
- i) Payment of Bills Providing Funds are Available and Payment is Reported To the Board -- Treasurer
- j) President Pro Tempore of Board at 2018 Organizational Meeting --2017 Board President

Roll call, all voted yes, motion approved.

2018 ORGANIZATIONAL MEETING

Mr. Phillis moved, seconded by Mrs. Sheen, to set the 2018 Organizational Meeting for Wednesday, January 11, 2018 at 7:00 p.m. Roll call, all voted yes, date and time approved.

ADJOURNMENT

Mrs. Doyle moved, seconded by Mrs. Rinto, to adjourn the meeting at 7:15 p.m. Roll call, all voted yes, meeting adjourned.

President

Treasurer

UNITED LOCAL BOARD OF EDUCATION

Regular Meeting January 11, 2017

The United Local Board of Education met in regular session on Wednesday, January 11, 2017 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

BOARD MEMBERS

Mr. Ellyson
Mr. Phillis
Mrs. Doyle
Mrs. Rinto
Mrs. Sheen

OTHERS

Mr. Viscounte Mr. Thompson
Mrs. Hughes Mr. Baker
Mr. Young
Mr. Clemens
Mrs. Baker

APPROVAL OF AGENDA

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the January agenda with item 5.2 withdrawn. Roll call, all yes. Motion carried.

APPROVAL OF MINUTES

Mr. Phillis moved, seconded by Mrs. Doyle, to approve the minutes of the Regular Meeting held December 21, 2016, Special Board Meetings December 14, 2016 and December 29, 2016. Roll call, all voted yes, minutes approved.

INTRODUCTION OF GUESTS

APPROVAL OF DECEMBER FINANCIAL STATEMENTS AND INVESTMENTS

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the December financial statements and investments as presented. Roll call, all voted yes, motion approved.

APPROVAL OF DECEMBER EXPENDITURES

Mr. Phillis moved, seconded by Mrs. Doyle, to approve the December expenditures in the amount of \$1,152,759.24 as presented. Roll call, all voted yes, motion approved.

APPROVAL OF TAX BUDGET RESOLUTION #001-2017

Mrs. Rinto moved, seconded by Mrs. Doyle, to approve a resolution #001-2017 for the 2017/2018 Tax Budget as presented. Roll call, all voted yes, resolution approved.

APPROVAL OF NEW MINIMUM WAGE SALARY INCREASES

Mr. Phillis moved, seconded by Mrs. Sheen to approve the following minimum wage salary increases as listed:

Ohio Minimum Wage	\$ 8.15
Substitute Custodians	\$ 8.55
Substitute Cooks	\$ 8.15
Substitute Secretaries	\$ 8.30
Substitute Mechanic	\$16.06

Roll call, all voted yes, resolution approved.

APPROVAL OF TRANSFER

Mrs. Doyle moved, seconded by Mr. Phillis to approve the following transfer:

From Title IIA FY17 590 \$1,689.91 To Title I FY17 572

Roll call, all voted yes, resolution approved.

APPROVAL OF UNITED LOCAL 2017-2018 SCHOOL YEAR CALENDAR

Mrs. Doyle moved, seconded by Mr. Phillis to approve of the United Local 2016-2017 school year calendar. Roll call, all voted yes, motion carried.

APPROVAL TO EMPLOY COUNTY CERTIFICATED SUBSTITUTE

Mr. Phillis moved, seconded by Mrs. Sheen, to add the following person to our county certificated substitute list for the 2016-2017 school year on an as needed basis.

Renee Congo* Salem General Education

*Pending completion of state requirements.

Roll call, all voted yes. Motion carried.

APPROVAL TO AWARD 2016-2017 SUPPLEMENTAL CONTRACTS

Mrs. Rinto moved, seconded by Mrs. Sheen to approve the following one-year supplemental contracts to the persons listed below for the 2016-2017 school year.

Name	Sport /Activity	Position	Step
1. Jason Swiger	Boys Track	Assistant Varsity Boys Track	17
2. Luke Williams	Boys Track	Junior High Head Boys Track	12
3. Megan Gozelanczyk	Boys Track	Junior High Assistant Boys Track	3
4. Danielle Burch	Girls Track	Assistant Track Coach	4
5. Chris Grace	Girls Track	Junior High Head Girls Track	29
6. Toni Beam	Girls Track	Junior High Assistant Girls Track	7
7. Sam Mathias	Varsity Softball	Assistant Varsity Softball	6

Roll call, all voted yes. Motion carried.

APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACT

Mr. Phillis moved, seconded by Mrs. Sheen to approve the following for a supplemental contract for the 2017-2018 school year.

Name	Sport /Activity	Position	Step
1. Don Conser	Volleyball	Varsity Volleyball	7

Roll Call: Mrs. Sheen, yes; Mrs. Rinto, yes; Mrs Doyle, Abstain; Mr. Phillis, yes; and Mr. Ellyson, yes. Motion carried.

APPROVAL OF VOLUNTEER COACHES

Mrs. Doyle moved, seconded by Mrs. Rinto to approve the following as volunteer coaches for the 2016-2017 school year:

- 1. Danielle Burch Indoor Track
- 2. Jason Swiger Indoor Track
- 3. Joe Karmazin Indoor Track

Roll call, all voted yes. Motion carried.

APPROVAL OF DONATIONS

Mr. Phillis moved, seconded by Mrs. Sheen, to accept, with gratitude, the following donations:

1. \$288.98 from the High School Principal's account was donated to the Ski Club.
2. \$5,000 was donated from an anonymous donor to the Athletic Department for various sports.
3. \$125.00 from selling High School students' artwork was donated to the Backpack Program.
4. \$100.00 from Lindsay Coulter (ION Medical Designs) was donated to the Backpack Program.
5. \$15,000 and \$1,000 from an anonymous donor was donated to Band.
6. \$20,000 from an anonymous donor was donated towards tennis courts.
7. \$1,000 from an anonymous donor was donated to the Girls' Soccer team.
8. \$1,000 from an anonymous donor was donated to the Girls' Basketball team.
9. \$1,000 from an anonymous donor was donated to the Track team.
10. \$250.00 from an anonymous donor was donated to the Backpack Program.
11. \$900.00 from the Student Council was donated to the High School yearbook.
12. \$450.00 from the Bonnie Hoppel Grant was donated to the U & Me Mentor Program.
13. \$500.00 from United Young Farmers was donated to the FFA (Future Farmers Association).
14. \$154.75 from Elementary Hanging with the High Schoolers was donated to Key Club.
15. \$50.00 from Troy Brunner was donated to the Community Outreach Program.
16. \$50.00 from Lynn & Mike Phillis was donated to the Community Outreach Program.
17. \$75.00 from Valerie Kidder was donated to the Community Outreach Program.
18. \$50.00 from Mrs. VanBuren was donated to the Community Outreach Program.
19. \$386.00 from miscellaneous donations was donated to the Community Outreach Program.
20. \$50.00 from Mrs. Neiswanger was donated to the Community Outreach Program.
21. \$100.00 from Janice Carson was donated to the Community Outreach Program.
22. \$100.00 from Chris Carson was donated to the Community Outreach Program.
23. \$200.00 from Mrs. Fitch was donated to the Community Outreach Program.
24. \$50.00 from A. Kennedy was donated to the Community Outreach Program.
25. \$75.00 from Second Chance Trucking was donated to the Community Outreach Program.
26. \$20.00 from Linda & Jim Gruber was donated to the Community Outreach Program.
27. \$200.00 from Dennis Klaustermeyer was donated to the Community Outreach Program.
28. \$76.00 from Shannon Clunen was donated to the Community Outreach Program.
29. \$275.00 from Mrs. Kristie Conser was donated to the Community Outreach Program.
30. \$25.00 from Roberta Moats was donated to the Community Outreach Program.

Roll call, all voted yes, donations accepted.

Approval of New Course for 2017-18 School Year:

Mrs. Sheen moved, seconded by Mrs. Rinto to approve the Advanced Placement Art as an elective course option for students whereby college credit can be earned based on the scoring of a portfolio submission. Roll call, all voted yes. Motion carried.

APPROVAL OF DONATIONS

Mr. Phillis moved, seconded by Mrs. Doyle, to accept, with gratitude, the following donations:

1. \$100.00 from Ruritan to 4th Grade Choir.
2. \$207.00 collected by 5th grade students to donate to Trees for Troops.

Roll call, all voted yes. Motion carried.

APPROVAL OF TRANSPORTATION REPORT

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the transportation report for December as presented. Roll call, all voted yes, report approved.

EXECUTIVE SESSION

Mrs. Rinto moved, seconded by Mr. Phillis, to adjourn to executive session for purpose of item A2 employment of district personnel. Roll call, all voted yes, motion approved.

Returned to regular session at 9:35 p.m.

ADJOURNMENT

Mr. Phillis moved, seconded by Mrs. Sheen, to adjourn the meeting at 9:45 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

UNITED LOCAL BOARD OF EDUCATION

Special Meeting
January 18, 2017

The United Local Board of Education met in special session on Wednesday, January 18, 2017 in the High School Library. The meeting was called to order by the President, Mr. Ellyson at 7:00 p.m.

BOARD MEMBERS

Mr. Mike Ellyson
Mr. Mike Phillis
Mrs. Wendy Doyle
Mrs. BethAnn Sheen
Mrs. RuthAnn Rinto

OTHERS

APPROVAL OF AGENDA

Mrs. Sheen moved and Mrs. Doyle seconded to approve the agenda as presented. Roll call, all voted yes, motion approved.

EXECUTIVE SESSION

Mr. Phillis moved, seconded by Mrs. Sheen to adjourn to executive session for the purpose of the consideration the employment of a public employee. (Item A-2). Roll call, all voted yes, motion approved.

Returned to Regular Session at 9:35 p.m.

ADJOURNMENT

Mrs. Doyle moved, seconded by Mr. Phillis, to adjourn the meeting at 9:40 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

UNITED LOCAL BOARD OF EDUCATION

Special Meeting
January 30, 2017

The United Local Board of Education met in special session on Monday, January 30, 2017 in the Administrative Office. The meeting was called to order by the President, Mr. Ellyson at 6:00 p.m.

BOARD MEMBERS

Mr. Mike Ellyson
Mr. Mike Phillis
Mrs. Wendy Doyle
Mrs. BethAnn Sheen
Mrs. RuthAnn Rinto

OTHERS

APPROVAL OF AGENDA

Mrs. Sheen moved and Mrs. Doyle seconded to approve the agenda as presented. Roll call, all voted yes, motion approved.

APPROVAL OF SUPERINTENDENT RESIGNATION

Mrs. Rinto moved and Mrs. Doyle seconded to accept the resignation of Steve Viscounte as Superintendent of United Schools effective July 21, 2017. Roll call, all voted yes, motion carried.

APPROVAL TO EMPLOY ATHLETIC DIRECTOR

Mr. Phillis moved and Mrs. Sheen seconded to employ, David Ogilvie, as Athletic Director for United Local for the contract amount of \$80,945.00 with the same specifics as the previous Athletic Director contract. This is effective August 1, 2017 and is a three-year contract. Roll call, all voted yes, motion carried.

EXECUTIVE SESSION

Mr. Phillis moved, seconded by Mrs. Sheen to adjourn to executive session for the purpose of the consideration the employment of a public employee. (Interviews) (Item A-2). Roll call, all voted yes, motion approved.

Returned to Regular Session at 9:40 p.m.

ADJOURNMENT

Mrs. Doyle moved, seconded by Mr. Phillis, to adjourn the meeting at 9:45 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

UNITED LOCAL BOARD OF EDUCATION

Special Meeting
January 31, 2017

The United Local Board of Education met in special session on Tuesday, January 31, 2017 in the Administrative Office. The meeting was called to order by the President, Mr. Ellyson at 6:00 p.m.

BOARD MEMBERS

Mr. Mike Ellyson
Mr. Mike Phillis
Mrs. Wendy Doyle
Mrs. BethAnn Sheen
Mrs. RuthAnn Rinto

OTHERS

APPROVAL OF AGENDA

Mrs. Sheen moved and Mrs. Doyle seconded to approve the agenda as presented. Roll call, all voted yes, motion approved.

EXECUTIVE SESSION

Mr. Phillis moved, seconded by Mrs. Sheen to adjourn to executive session for the purpose of the consideration the employment of a public employee. (Item A-2). Roll call, all voted yes, motion approved.

Returned to Regular Session at 9:35 p.m.

ADJOURNMENT

Mrs. Doyle moved, seconded by Mr. Phillis, to adjourn the meeting at 9:40 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

TO: Steve Viscounte, Superintendent
FROM: Melissa Baker, Treasurer/CFO
RE: Treasurer's Report

4.1 APPROVAL OF JANUARY FINANCIAL STATEMENTS & INVESTMENTS

Significant Revenue received in January:

FOUNDATION:	\$	582,159.00
INCOME TAX:	\$	137,745.00

United Local School Investments Inventory	January 2017	Rate:	Maturity Date
Consumers National Bank	\$105,785.76		
MultiBank Securities:			
CD#140420SW1 Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#14042E5X4 Capital One Bank	\$247,000.00	0.900%	02/27/17
CD#23322GMRS DMB Cmnty Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73 Capital One	\$146,000.00	1.200%	10/26/18
CD#17284AU63 Citizens Bank	\$100,000.00	1.501%	05/30/17
CD#254671BRO Discover Bank	\$247,000.00	1.751%	05/31/17
CD#36160KJN6 GE Capital Bank	\$247,000.00	1.800%	06/01/17
CD#38143AYY5 Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALO Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5 Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02587DLV8 American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1 Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0 Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1 FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7 Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5 JP Morgan Chase	\$98,000.00	1.123%	02/19/18
CD#77579ABW5 Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1 HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9 State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9 Compass Bank	\$150,000.00	1.900%	08/28/18
CD#06740KGX9 Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#402194EEO Gulf Coast Bank	\$99,000.00	1.750%	05/30/19
CD#17284C5A8 Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2 Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio	802,625.37	0.100%	
Petty Cash	\$420.00		
Arbiter Pay	\$4,000.00		
Reconciling Items:			
Outstanding checks:	(36,729.56)	**General Fund Operating	
Deposits in Transit	\$2,231.75	Unencumbered Balance	
Cash Balance per FINANC	\$5,456,333.32	\$3,566,546.46	

REQUEST:

Approval of the financial statements and investments for December as presented.

MOTION _____ SECOND _____ PASS FAIL

4.2 APPROVAL OF JANUARY EXPENDITURES

The expenditures total \$1,045,813.42, with charges in the following funds:

General Fund Expenditures:	
SALARIES:	\$ 498,172.32
BENEFITS:	\$ 227,587.22
SERVICES:	\$ 180,359.45
SUPPLIES:	\$ 24,517.58
EQUIPMENT:	\$ 1,027.95
OTHER:	\$ 3,591.90
All Other Funds	\$ 110,557.00
Total expenditures:	\$ 1,045,813.42

REQUEST:

Approval of expenditures as presented.

MOTION _____ SECOND _____ PASS FAIL

4.3 APPROVAL OF TAX RATES AND AMOUNTS AS DETERMINED BY THE BUDGET COMMISSION AND THE COLUMBIANA COUNTY AUDITOR

<u>Fund</u>	<u>Outside Mills</u>	<u>Amount</u>	<u>Inside Mills</u>	<u>Amount</u>
General Fund	23.3	\$ 2,906,100	3.3	\$ 545,300
PI	3.0	\$ 233,700	1.0	\$ 165,200
TOTAL	26.3	\$ 3,139,800	4.3	\$ 710,500

REQUEST:

Approval of the tax rates as certified by the Budget Commission and the Columbiana County Auditor.

MOTION _____ SECOND _____ PASS FAIL

4.4 APPROVAL OF TRANSFER

TRANSFER:

From Title IIA FY 17 590 **\$6,289.31** To Title I FY 17 572

REQUEST:

Approval of transfer as presented.

MOTION _____ SECOND _____ PASS FAIL

To: Members of the Board of Education
From: Steve Viscounte, Superintendent
Re: Monthly Board Report
Date: February 13, 2017

5. 1 **APPROVAL OF AGREEMENT WITH KENT STATE**

I recommend the Board approve the College Credit Plus Master Agreement between Kent State University and United Local School District. This agreement shall be from July 1, 2017 to June 30, 2018. The purpose of this agreement is to increase educational options and opportunities for secondary students.

Request: Approval of College Credit Plus Master Agreement between Kent State University and United Local School District.

Motion _____ Second _____ PASS FAIL

5. 2 **APPROVAL OF UNPAID MATERNITY LEAVE**

I recommend the Board approve the unpaid maternity leave for Emily Bradley from March 27, 2017 to June 2, 2017 after the use of accumulated sick leave.

Request: Approval of unpaid maternity leave for Emily Bradley from March 27, 2017 to June 2, 2017 after the use of accumulated sick leave.

Motion _____ Second _____ PASS FAIL

5. 3 **APPROVAL OF RESOLUTION TO SPECIFY THE UNITED LOCAL SCHOOL DISTRICT'S INTENT NOT TO PROVIDE CAREER-TECHNICAL EDUCATION TO STUDENTS ENROLLED IN GRADES SEVEN AND EIGHT FOR THE 2017-2018 SCHOOL YEAR** (Attachment A)

A resolution needs to be in place specifying United Local School District's intent not to provide Career-Technical Education to student enrolled in grades seven and eight for the 2017-2018 school year as to the specifications standards listed by the Ohio Department of Education for middle school Career-Technical Education Programming as per Attachment A.

Request: Approval of resolution to specify the United Local School District's intent not to provide career-technical education to students enrolled in grades seven and eight for the 2017-2018 school year as per Attachment A.

Motion _____ Second _____ PASS FAIL

5. 4 **APPROVAL TO CONTINUE ADMISSION OF INTER-DISTRICT TRANSFER STUDENTS**
(Attachment B)

Our Board policy requires that the Board to consider each year if they would like to continue our Inter-District Open Enrollment Policy, JECBB and JECBB-R (Attachment B). This year, there are 160 students attending United Local under open enrollment and 96 attending other school districts. I recommend that the Board continue the Inter-District Open Enrollment Policy.

Request: Approval to continue admission of Inter-District transfer students for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5. 5 **APPROVAL OF THE 2016-2017 UNITED LOCAL BULLYING INCIDENT REPORT**
(Attachment C)

As part of our Board approved policies (JFCF) and mandated by HB 267, each semester a report must be made to the Board president of all verified incidents of bullying or hazing. This report must also be posted on the school web site. Attached is the bullying report for the first semester of the 2016-2017 school year.

Request: Approval of the first semester 2016-2017 Bullying Incident Report as per Attachment C.

Motion _____ Second _____ PASS FAIL

5. 6 **APPROVAL TO EMPLOY CERTIFICATED SUBSTITUTES**

Listed below are the names of the persons wishing to be added to our certificated substitute list for the 2016-2017 school year to be employed on an as needed basis.

- | | | |
|--------------------|-------|------------------|
| 1. Marsha Coffee | Salem | Voc/Con. Science |
| 2. Joseph Karmazin | Salem | Gr. 7-12/Math |

Request: Approval to add the above listed persons to the certificated substitute list for the 2016-2017 school year.

Motion _____ Second _____ PASS FAIL

5. 7 **APPROVAL TO EMPLOY COUNTY CERTIFICATED SUBSTITUTE**

Listed below is the names of the person wishing to be added to our certificated substitute list for the 2016-2017 school year to be employed on an as needed basis.

- | | | |
|------------------|--------|-------------------|
| 1. Ashley Gruber | Lisbon | General Education |
|------------------|--------|-------------------|

Request: Approval to add the above listed person to the certificated substitute list for the 2016-2017 school year.

Motion _____ Second _____ PASS FAIL

5. 8 **APPROVAL TO AWARD 2016-2017 SUPPLEMENTAL CONTRACTS**

Listed below are the persons I am recommending for a supplemental contract for the 2016-2017 school year.

Name	Sport /Activity	Position	Step
1. Paul Gray*	Baseball	Asst. Varsity Baseball	1
2. Joseph Karmazin**	Track	Asst. Varsity Boys/Girls Track	1

Request: Approval to award a one-year supplemental contract to the persons listed above for the 2016-2017 school year. Stipends are according to the Board Approved Salary Schedule. *Pending completion of state requirements. **Contingent upon numbers.

Motion _____ Second _____ PASS FAIL

5. 9 **APPROVAL TO CONTRACT WITH X-CEL ENGINEERING** (Attachment D)

I recommend the Board approve to contract with X-CEL Engineering to give guidance on HB 153 projects.

Request: Approval to contract with X-CEL Engineering.

Motion _____ Second _____ PASS FAIL

TO: Members of the Board of Education
Mr. Viscounte, Superintendent

FROM: William Young, High School Principal

RE: High School Board of Education Report

DATE: February 7, 2017

6.1 Approval of Donations:

- 1. \$75.00 was donated from Winona Fire Department to the Choir.
- 2. \$15,000 was donated from an anonymous donor to be used for discretionary use.

Request: *Approval of Donations*

Motion _____ Second _____ PASS FAIL

6.2 Approval of Summer Phys. Ed. Course:

With a resurgence in interest, we are planning to offer a two-week summer phys. ed. course to take place June 5-9 & 12-16 (8 am to 3 pm daily). The instructor will be paid at the negotiated hourly rate (\$20.00/hr.).

Request: *Approval of Summer Phys. Ed. Course*

Motion _____ Second _____ PASS FAIL

6.3 Approval of Fundraisers:

- Coach Carol Brown Cheerleading Father-Daughter Dance Feb. 11, 2017
- Coach Sarah Hodgson Girls Soccer Bake Sale at Track Meets March / April
- Coach Sarah Hodgson Girls Soccer Car Washes (Salem Arby's) June 4 & July 9
- Coach Sarah Hodgson Girls Soccer Pepperoni Roll Sale July 1-14
- Coach Sarah Hodgson Girls Soccer T-Shirt Sale Aug. 1-8
- Coach Mike Demster Football Fan Cloth Apparel Sale Mar. 1 – April 1
- Coach Mike Demster Football Youth Football Camp June 21-22

Request: *Approval of Fundraisers*

Motion _____ Second _____ PASS FAIL

To: Members of the Board of Education
Steve Viscounte, Superintendent
From: Tina Hughes
Re: February Elementary School Board Report
Date: February 13, 2017

7.1 REQUEST TO APPROVE DONATION

A. \$1,597.20 from Boxtops for Education.

REQUEST: Approval of Donation

MOTION _____ SECOND _____ PASS FAIL

7.2 CURRICULAR UPDATES

A. INSTRUCTIONAL ITEMS

1. The elementary spelling bee was held on January 15th. Emma VonFeldt was our 2017 elementary champion.
2. Report cards were sent home on Monday, January 31st.
3. The district spelling bee was held on February 9th with 10 elementary participants.
4. Students making Distinguished Honor Roll and Merit Roll in grades 4-6 received certificates and a popcorn and slushie party.
5. SOAR lanyard assemblies were held for students in grades 3-6 to recognize them for various achievements.

B. STAFF DEVELOPMENT

1. TBT meetings are held weekly to examine data and make instructional decisions. Teams have been finding success with implementation of team selected strategies. TBT teamwork and positive attitude is to be commended.
2. The elementary data team met to review multiple data sets to ensure validity for state reporting requirements.
3. BLT members will meet on February 15th for a mid-year data analysis. Overall results are analyzed for areas of strength and weakness.
4. Lead Team members met on Tuesday, February 14th.
5. Mrs. Groubert attended the Cuyahoga County Literacy Group on Thursday, Feb. 2nd.
6. Heather Lash and Mrs. McGaffick will meet with grade level math representatives to develop end of year electronic assessments.
7. Fifth grade math & science teachers met with MCECSC consultants to discuss state testing and curriculum alignment.
8. Mrs. Hughes attended the January MCECSC Elementary Principal's Meeting.
9. During the February Early Release, teachers discussed research on providing effective student feedback. They also worked in breakout groups with K-2 discussing literacy measures and data-based instructional decisions and 3-6 working with Mrs. McGaffick and Miss O'Donnell to discuss upcoming AIR testing.
10. Mrs. McGaffick attended the MCECSC Math Coaches meeting.

To: Steve Viscounte, Superintendent

From: Jim Reinsel, Transportation Supervisor

Re: January Transportation Report

Date: Feb. 3rd, 2017

8.0 **Approval of January 2017 Transportation Report**

Attachment A is the Transportation report for January 2016. It is presented for your review and approval.

Request: Approval of the January 2016 Transportation Report as presented.

Motion _____ Second _____ PASS FAIL

Enclosure # 7

To: Steven Viscounte, Superintendent

From: Tom Clemens, Building & Grounds Supervisor

Re: Monthly Board Report

Date: February 13, 2017

9.1 INFORMATIONAL ITEMS:

- 1. Mr. Baker, Mr. Young and I met the beginning of February to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of February to go over repairs and teacher requests.**
- 3. We had a fire drill on January 25, 2017 at 1:20 p.m.**
- 4. Maintenance projects**

To: Steve Viscounte, Superintendent

From: Sue Laughlin, School Nurse

Re: January Report

Date: February 8, 2017

10.1 **January Nurse's Report**

Attached is the January Report from the School Nurse's Office. It is presented for your information and review.