

Board of Education

United Local School District  
8143 State Route 9  
Hanoverton, Ohio 44423

Annual Organizational Meeting  
Wednesday, January 11, 2017 -- 7:00 P.M.  
United High School Library

A G E N D A

1. Call To Order (7:00 P.M.)

1.1 Board Policy requires that last year's president act as president pro temp until a new president is elected.

2. Election of President of the Board of Education. The Oath of Office will be administered by Melissa Baker, Treasurer.

Call for nominations:

Motion \_\_\_\_\_ Second \_\_\_\_\_ To Nominate \_\_\_\_\_

Further Nominations:

Motion \_\_\_\_\_ Second \_\_\_\_\_ To Nominate \_\_\_\_\_

Motion to Close Nomination

Motion \_\_\_\_\_ Second \_\_\_\_\_ To Close

Roll Call Vote For Board President

\_\_\_\_\_ Elected Board President

3. President Takes Chair.

4. Election of Vice President of the Board of Education. The Oath of Office will be administered by Melissa Baker, Treasurer.

Call for nominations:

Motion \_\_\_\_\_ Second \_\_\_\_\_ To Nominate \_\_\_\_\_

Further Nominations:

Motion \_\_\_\_\_ Second \_\_\_\_\_ To Nominate \_\_\_\_\_

Motion to Close Nomination

Motion \_\_\_\_\_ Second \_\_\_\_\_ To Close

Roll Call Vote For Board Vice-President

\_\_\_\_\_ Elected Board Vice-President

5. Consider establishing Compensation for Board Members at the maximum rate authorized by law per meeting (\$125), not to exceed 16 meetings per year for 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

6. Establish Regular Meeting Day and Time for Monthly Board of Education meetings in 2017 and an Alternate Day and Time.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

7. Consider employing Pepple and Waggoner, Ltd. Attorneys at Law, as the Board's attorney for legal assistance.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

8. Consider establishing Board Service Fund at \$3,000 for 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

9. Consider membership in the Ohio School Boards Association for 2017. Total annual dues and subscriptions to the Briefcase and Negotiator are \$3,856 (est.). 2016 dues were \$4,284.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

10. Consider Legal Assistance Fund Consultant Service Contract with OSBA at an annual cost of \$250.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

11. Consider Salem News and The Morning Journal as official newspapers for required notices.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

12. Appointment of Board Representatives to Standing Committees and Other Assignments:

- a) Delegate to OSBA Annual Conference – One Member

Board Member \_\_\_\_\_

- b) Alternate Delegate to OSBA Annual Conference – One Member

Board Member \_\_\_\_\_

- c) OSBA Legislative Liaison – One Member

Board Member \_\_\_\_\_

- d) Acting Board Secretary at Board Meetings if the Treasurer is Absent – One Member

Board Member \_\_\_\_\_

- e) PTO Liaison – One Member

Board Member \_\_\_\_\_

- f) Superintendent's Advisory Council – One Member

Board Member \_\_\_\_\_

- g) Student Achievement Liaison– One Member

Board Member \_\_\_\_\_

h) Athletic Council – Two Members

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

i) Audit Committee – One Member

Board President \_\_\_\_\_

j) CCCTC Board Representative (Two Years, Expires December 31, 2018) – One Member

Board President \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

13. Consider the Following Standing Appointments and Authorizations:

- a) Purchasing Agent – Superintendent
- b) Title IX Compliance Officer – Superintendent
- c) Interim Employment of Personnel – Superintendent
- d) Suspension Hearing Officer – Superintendent
- e) Acting Superintendent When the Superintendent is Out of The District – High School Principal
- f) Public Record Access Training Designee (ORC 109.43) - Treasurer
- g) Advance On Tax Settlement – Treasurer
- h) Investment of Inactive Funds – Treasurer
- i) Payment of Bills Providing Funds are Available and Payment is Reported to the Board – Treasurer
- j) President Pro Tempore of Board at 2018 Organizational Meeting – 2017 Board President

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

14. Establish Date of the 2017 Organization Meeting – Consider Wednesday, January 10, 2018 at 7:00 PM.

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

15. Questions, Comments, Concerns

16. Adjournment

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

Steve Viscounte  
Superintendent  
January 11, 2017

Board of Education  
United Local School District  
8143 State Route 9  
Hanoverton, Ohio 44423

Regular Meeting  
Wednesday, January 11, 2017 – 7:30 PM  
High School Library

## A G E N D A

**1. Call To Order** Time \_\_\_\_\_

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of January Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**2. Approval of Minutes as Submitted by Melissa Baker, Treasurer (Enclosure #1)**

**3. Introduction of Guests**

**4. Treasurer's Report (Enclosure #2)**

- 4. 1 Approval of December Financial Statements/Investments
- 4. 2 Approval of December Expenditures
- 4. 3 Approval of Resolution To Accept 2017-2018 Tax Budget
- 4. 4 Approval of New Minimum Wage Salary Increases
- 4. 5 Approval of Transfer

**5. Superintendent's Report (Enclosure #3)**

- 5. 1 Approval of The 2017-2018 United Local School Calendar
- 5. 2 Approval To Contract With X-CEL Engineering
- 5. 3 Approval To Employ County Certificated Substitute
- 5. 4 Approval To Award 2016-2017 Supplemental Contracts
- 5. 5 Approval To Award 2017-2018 Supplemental Contract
- 5. 6 Approval of Volunteer Coaches

**6. High School Report (Enclosure #4)**

- 6. 1 Approval of Donations
- 6. 2 Approval of New Course for 2017-2018 School Year
- 6. 3 Informational Items
- 6. 4 Professional Development

**7. Elementary School Report (Enclosure #5)**

- 7. 1 Approval of Donations
- 7. 2 Curricular Updates
- 7. 3 Informational Items

**8. Transportation Report (Enclosure #6)**

- 8. 1 Approval of December Transportation Report

**9. Buildings and Grounds Report (Enclosure #7)**

- 9. 1 Informational Items

**10. School Nurse Report (Enclosure #8)**

- 11. 1 December Nurse's Report

**11. Executive Session (Enclosure #9)**

- 11. 1 Approval of Executive Session

**12. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

Time \_\_\_\_\_

Mr. Steve Viscounte  
Superintendent  
January 11, 2017

# UNITED LOCAL BOARD OF EDUCATION

Special Meeting  
December 14, 2016

The United Local Board of Education met in special session on Wednesday, December 14, 2016 in the High School Library. The meeting was called to order by the President, Mr. Ellyson at 7:00 p.m.

## **BOARD MEMBERS**

Mr. Mike Ellyson  
Mr. Mike Phillis  
Mrs. Wendy Doyle  
Mrs. BethAnn Sheen  
Mrs. RuthAnn Rinto

## **OTHERS**

Mrs. Melissa Baker

## **APPROVAL OF AGENDA**

Mrs. Sheen moved and Mrs. Rinto seconded to approve the agenda as presented. Roll call, all voted yes, motion approved.

## **EXECUTIVE SESSION**

Mrs. Rinto moved, seconded by Mrs. Sheen to adjourn to executive session for the purpose of the consideration the employment of a public employee. (Item A-2). Roll call, all voted yes, motion approved.

Returned to Regular Session at 9:30 p.m.

## **ADJOURNMENT**

Mrs. Doyle moved, seconded by Mr. Phillis, to adjourn the meeting at 9:45 p.m. Roll call, all voted yes, meeting adjourned.

**President** \_\_\_\_\_

**Treasurer** \_\_\_\_\_

# UNITED LOCAL BOARD OF EDUCATION

## Regular Meeting December 21, 2016

The United Local Board of Education met in regular session on Wednesday, December 21, 2016 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

### **BOARD MEMBERS**

Mr. Mike Ellyson  
Mrs. RuthAnn Rinto  
Mr. Mike Phillis  
Mrs. Wendy Doyle  
Mrs. BethAnn Sheen

### **OTHERS**

Mr. Steve Viscounte  
Mrs. Melissa Baker  
Mr. Tom Clemens  
Mr. Bill Young  
Mrs. Tina Hughes

### **VISITORS**

Mr. Bill Thompson

### **APPROVAL OF AGENDA**

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the December agenda as presented. Roll call, all yes. Motion carried.

### **APPROVAL OF MINUTES**

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the minutes of the Regular Meeting held November 16, 2016. Roll call, all voted yes, minutes approved.

### **INTRODUCTION OF GUESTS**

None

### **APPROVAL OF NOVEMBER FINANCIAL STATEMENTS AND INVESTMENTS**

Mr. Phillis moved, seconded by Mrs. Rinto, to approve the financial statements and investments as presented. Roll call, all voted yes, motion approved.

### **APPROVAL OF NOVEMBER EXPENDITURES**

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the expenditures in the amount of \$1,122,759.40 as presented. Roll call, all voted yes, motion approved.

### **APPROVAL OF TRANSFER**

Mr. Phillis moved, seconded by Mrs. Doyle the approval of the following transfer.

TRANSFER:

From Title IIA FY17 590 \$573.62                      to Title IFY17 572

Roll call, all voted yes, motion approved.

### **APPROVAL OF 2016-2017 E-RATE FUND APPLICATION**

Mrs. Rinto moved and Mr. Phillis seconded the approval for the 2016-2017 e-rate funds which will give us discounts on telecommunication and internet services. We should receive \$43,990.20 this year in E-Rate funds, which is \$12,504.54 less than we received last year. This is a decrease from past years due to two reasons: Our fee to ACCESS to manage our wireless has decreased and E-Rate is phasing out funding for phones, long distance, POTS lines and voicemail. Roll call, all voted yes, motion approved.

**SECOND READING OF BOARD POLICY**

Mrs. Doyle moved and seconded by Mrs. Sheen the second and final reading of a policy that pertains to administering federal grant awards efficiently, effectively and in compliance with all requirements imposed by law, the awarding agency and the Ohio Department of Education (ODE) or other applicable pass-through entity. Roll call, all voted yes, motion approved.

**APPROVAL OF MEMORANDUM OF UNDERSTANDING**

Mr. Phillis moved and Mrs. Rinto seconded to approve the memorandum of understanding between United Local Schools and the United Education Association agreement to change the stipend amount for the Assistant Athletic Director. (This increased to \$3,600, Step 1. A new grade will have to be determined in the next contract.) Roll call, all voted yes, motion approved.

**APPROVAL OF MEMORANDUM OF UNDERSTANDING**

Mrs. Doyle moved and Mrs. Sheen seconded to approve the memorandum of understanding between United Local Schools and the United OAPSE agreement to adjust the substitute, Byron Hartsough’s wage to \$15.61 for the 2016-2017 school year. The board also approved paying Mr. Hartsough retroactively back to the beginning of this school year. Byron has been driving for someone who is off for medical. Roll call, all voted yes, motion approved.

**APPROVAL OF TEXTBOOK ADOPTIONS**

Mr. Phillis moved and Mrs. Doyle seconded the updated list of the textbooks that will be used and supplemental books that maybe used during the school year by our teaching staff. Roll call, all voted yes, motion approved.

**APPROVAL OF COMMUNITY VOLUNTEERS**

Mrs. Rinto moved and Mrs. Sheen seconded to approve the list of community volunteers working at various tasks throughout the school for the 2016-2017 school year. Roll call, all voted yes, motion approved.

**APPROVAL OF ADMINISTRATIVE RESIGNATION**

Mrs. Rinto moved and Mrs. Sheen seconded to accept the administrative resignation of Michael Leone as Athletic Director, effective July 31, 2017. Roll call, all voted yes, motion approved.

**APPROVAL OF SUPPLEMENTAL RESIGNATIONS**

Mrs. Doyle moved and Mrs. Sheen seconded to accept the following supplemental resignations for the 2017-2018 school year.

- |                   |                          |
|-------------------|--------------------------|
| 1. Chad Weber     | Varsity Volleyball Coach |
| 2. Danielle Burch | Varsity Cross Country    |

Roll call, all voted yes, motion approved.

**APPROVAL TO EMPLOY STUDENT WORKERS**

Mr. Phillis moved and seconded by Mrs. Rinto to employ the following as student sound technicians on an as needed basis at \$10.00 per hour.

1. Justin Keir
2. Alex Gonzalez
3. Tyler Blake
4. Rhys Ward

Mr. Phillis, yes; Mrs. Rinto, yes; Mrs. Sheen, yes; Mrs. Doyle, abstain; Mr. Ellyson, yes. Roll call, all voted yes, motion approved.



**APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTE**

Mr. Phillis moved and Mrs. Rinto seconded to add the following individual to our classified substitute list and be used on an as needed basis for the 2016-2017 school year.

1. Stephanie Cooper-Montague                      Hanoverton                      Bus Driver

Roll call, all voted yes, motion approved.

**APPROVAL TO AWARD 2016-2017 SUPPLEMENTAL CONTRACTS**

Mrs. Rinto moved and Mr. Phillis seconded to approve the following supplemental contracts for the 2016-2017 school year.

<u>Name</u>	<u>Sport /Activity</u>	<u>Position</u>	<u>Step</u>
1. MaryAlice Sigler	Track	Track Coordinator	2
2. Troy Brunner	Boys Track	Varsity Boys Track	23
3. Denise Ward	Girls Track	Varsity Girls Track	2
4. Ryan Burd	Varsity Softball	Varsity Softball	6
5. Bob Manfull	Varsity Baseball	Varsity Baseball	13
6. Todd Sarchet	Varsity Boys Tennis	Varsity Boys Tennis	11
7. Lucinda Neiswanger	Play	Play Director 2	14
8. Nicole Rummel	Play	Assistant Play Director	10
9. Sean Logan*	Ski Club	Ski Club Advisor	1

Mr. Phillis, yes; Mrs. Rinto, yes; Mrs. Sheen, yes; Mrs. Doyle, abstain; Mr. Ellyson, yes. Roll call, all voted yes, motion approved.

**APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACTS**

Mrs. Doyle moved and seconded by Mrs. Sheen to approve the following supplemental contracts for the 2017-2018 school year.

<u>Name</u>	<u>Sport /Activity</u>	<u>Position</u>	<u>Step</u>
1. Mike Demster	Football	Varsity Football	3
2. Mike Demster	Weightlifting	Weightlifting	3
3. Todd Sarchet	Golf	Varsity Golf	19
4. Kathy McCartney	Tennis	Girls Tennis	17
5. Curtis Jones	Boys Soccer	Boys Varsity Soccer	8
6. Sarah Hodgson	Girls Soccer	Girls Varsity Soccer	4
7. Carol Brown	Cheerleading	Varsity Cheerleading (Football)	2

Roll call, all voted yes, motion approved.

**APPROVAL OF VOLUNTEER COACHES**

Mrs. Rinto moved and Mrs. Doyle seconded to approve the persons listed below as volunteer coaches for the 2016-2017 school year:

- |                 |                    |
|-----------------|--------------------|
| 1. Denise Ward  | Indoor Girls Track |
| 2. Troy Brunner | Indoor Boys Track  |

Roll call, all voted yes, motion approved.

**APPROVAL OF DONATIONS**

Mrs. Doyle moved, seconded by Mrs. Sheen, to accept, with gratitude, the following donations:

1. Ohio District Ruritans donated to the Ruriteen’s Club \$200.00 for hosting the District Convention.
2. Elaine Meals donated to the Community Outreach \$150.00 for Thanksgiving meals.
3. An anonymous donation was made to the Eighth Grade Class for \$100.00 for the Washington, D.C. trip.
4. An anonymous donation for \$500.00 was made to the Boys’ Basketball team.
5. The Girls’ Soccer team parents donated \$50.00 to the Teachers’ Appreciation luncheon.
6. The Elementary Hanging with the High Schoolers donated \$153.25 to Key Club.
7. John and Kathy Phillips donated to the Varsity Track team \$300.00 for team warm-ups.

Roll call, all voted yes, donations accepted.

**APPROVAL OF NEW COURSES FOR 2017-2018 SCHOOL YEAR**

Mr. Phillis moved, seconded by Mrs. Sheen to approve the following new courses for the 2017-2018 school year.

1. Advanced Placement Biology
2. Advanced Placement Spanish (level IV)
3. Microsoft Office (A&B) \*Replaces Computer Applications & Web Design

Roll call, all voted yes. Motion carried.

**TRANSPORTATION REPORT**

Mrs. Rinto moved, seconded by Mrs. Doyle the approval of the November 2016 transportation report.

Roll call: all yes. Motion carried.

**EXECUTIVE SESSION**

Mrs. Doyle moved, seconded by Mrs. Sheen to adjourn to executive session for purpose of item A2 employment in regards to the annual evaluations of the Superintendent and Treasurer. Roll call, all voted yes, motion approved.

Returned to regular session at 8:30 p.m.

**ADJOURNMENT**

Mrs. Rinto moved, seconded by Mrs. Doyle, to adjourn the meeting at 8:35 p.m. Roll call, all voted yes, meeting adjourned.

**President** \_\_\_\_\_

**Treasurer** \_\_\_\_\_

# UNITED LOCAL BOARD OF EDUCATION

Special Meeting  
December 29, 2016

The United Local Board of Education met in special session on Wednesday, December 29, 2016 in the High School Library. The meeting was called to order by the President, Mr. Ellyson at 7:00 p.m.

## **BOARD MEMBERS**

Mr. Mike Ellyson  
Mr. Mike Phillis  
Mrs. Wendy Doyle  
Mrs. BethAnn Sheen  
Mrs. RuthAnn Rinto

## **OTHERS**

## **APPROVAL OF AGENDA**

Mrs. Sheen moved and Mrs. Rinto seconded to approve the agenda as presented. Roll call, all voted yes, motion approved.

## **EXECUTIVE SESSION**

Mrs. Rinto moved, seconded by Mrs. Sheen to adjourn to executive session for the purpose of the consideration the employment of a public employee. (Item A-2). Roll call, all voted yes, motion approved.

Returned to Regular Session at 9:30 p.m.

## **ADJOURNMENT**

Mrs. Doyle moved, seconded by Mr. Phillis, to adjourn the meeting at 9:45 p.m. Roll call, all voted yes, meeting adjourned.

**President** \_\_\_\_\_

**Treasurer** \_\_\_\_\_

TO: Steve Viscounte, Superintendent  
 FROM: Melissa Baker, Treasurer/CFO  
 RE: Treasurer's Report

**4.1 APPROVAL OF DECEMBER FINANCIAL STATEMENTS & INVESTMENTS**

Significant Revenue received in December:

FOUNDATION: \$ 513,904.68  
 INTEREST: \$ 6,517.98

United Local School Investments Inventory	December 2016	Rate:	Maturity Date
Consumers National Bank	\$250,008.82		
Huntington	\$36,263.38		
<b>MultiBank Securities:</b>			
CD#140420SW1 Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#14042E5X4 Capital One Bank	\$247,000.00	0.900%	02/27/17
CD#23322GMRS DMB Cmnty Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73 Captial One	\$146,000.00	1.200%	10/26/18
CD#17284AU63 Citizens Bank	\$100,000.00	1.501%	05/30/17
CD#254671BRO Discover Bank	\$247,000.00	1.751%	05/31/17
CD#36160KJN6 GE Capital Bank	\$247,000.00	1.800%	06/01/17
CD#38143AYY5 Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALO Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5 Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02587DLV8 American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1 Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0 Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1 FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7 Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5 JP Morgan Chase	\$98,000.00	1.123%	02/19/18
CD#77579ABW5 Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1 HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9 State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9 Compass Bank	\$150,000.00	1.900%	08/28/18
CD#06740KGX9 Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#402194EEO Gulf Coast Bank	\$99,000.00	1.750%	05/30/19
CD#17284C5A8 Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2 Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio	616,262.45	0.100%	
Petty Cash	\$420.00		
Arbiter Pay	\$4,000.00		
Reconciling Items:			
Outstanding checks:	(23,051.01)	<b>**General Fund Operating</b>	
Deposits in Transit	(\$198.00)	Unencumbered Balance	
Cash Balance per FINANC	\$5,563,778.03	\$3,570,245.95	

**REQUEST:**

Approval of the financial statements and investments for December as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.2 APPROVAL OF DECEMBER EXPENDITURES**

The expenditures total \$1,427,492.60, with charges in the following funds:

<b>General Fund Expenditures:</b>	
SALARIES:	\$ 791,194.36
BENEFITS:	\$ 292,207.71
SERVICES:	\$ 136,129.58
SUPPLIES:	\$ 22,899.81
EQUIPMENT:	\$ -
OTHER:	\$ 10,420.72
<b>All Other Funds</b>	<b>\$ 174,640.42</b>
<b>Total expenditures for December:</b>	<b><u>\$ 1,427,492.60</u></b>

**REQUEST:**

Approval of expenditures as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.3 APPROVAL OF RESOLUTION TO ACCEPT THE 2017/2018 TAX BUDGET**

A Budget for the next school year must be approved by the Board of Education by January 15th each year. This shows the need for our local real estate tax dollars and will be submitted to the Columbiana County Auditor.

**Request:**

Approval of the 2017/2018 Tax Budget as requested.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.4 APPROVAL OF NEW MINIMUM WAGE SALARY INCREASES**

Approval of new minimum wage salary increases as listed below:

Ohio Minimum Wage	\$ 8.15
Substitute Custodians	\$ 8.55
Substitute Cooks	\$ 8.15
Substitute Secretaries	\$ 8.30
Substitute Mechanic	\$ 16.06

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.5 APPROVAL OF TRANSFER**

**TRANSFER:**

From Title IIA FY 17 590                      **\$1,689.91**                      To Title I FY 17 572

**REQUEST:**

Approval of transfer as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

To: Members of the Board of Education

From: Steve Viscounte, Superintendent

Re: Monthly Board Report

Date: January 11, 2017

5. 1 **APPROVAL OF THE 2017-2018 UNITED LOCAL SCHOOL CALENDAR** (Attachment A)

A UEA calendar committee met with me and reviewed several calendar options for the 2017-2018 school year. They selected a calendar that will fit the needs of the United community and reflects the recommended shared services county calendar.

***Request: Approval of the proposed school calendar for the 2017-2018 school year as presented in Attachment A.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 2 **APPROVAL TO CONTRACT WITH X-CEL ENGINEERING** (Attachment B)

I recommend the Board approve to contract with X-CEL Engineering to give guidance on HB 153 projects.

***Request: Approval to contract with X-CEL Engineering.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 3 **APPROVAL TO EMPLOY COUNTY CERTIFICATED SUBSTITUTE**

Listed below is the name of the person wishing to be added to our county certificated substitute list for the 2016-2017 school year to be employed on an as needed basis.

- |                 |       |                   |
|-----------------|-------|-------------------|
| 1. Renee Congo* | Salem | General Education |
|-----------------|-------|-------------------|

***Request: Approval to add the above listed person to the county certificated substitute list for the 2016-2017 school year. \* Pending completion of state requirements.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 4 **APPROVAL TO AWARD 2016-2017 SUPPLEMENTAL CONTRACTS**

Listed below are the persons I am recommending for supplemental contracts for the 2016-2017 school year.

Name	Sport /Activity	Position	Step
1. Jason Swiger	Boys Track	Assistant Varsity Boys Track	17
2. Luke Williams	Boys Track	Junior High Head Boys Track	12
3. Megan Gozelanczyk	Boys Track	Junior High Assistant Boys Track	3
4. Danielle Burch	Girls Track	Assistant Track Coach	4
5. Chris Grace	Girls Track	Junior High Head Girls Track	29
6. Toni Beam	Girls Track	Junior High Assistant Girls Track	7
7. Sam Mathias	Varsity Softball	Assistant Varsity Softball	6

***Request: Approval to award a one-year supplemental contracts to the persons listed above for the 2016-2017 school year. Stipends are according to the Board Approved Salary***

***Schedule.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 5 **APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACT**

Listed below is the person I am recommending for supplemental contract for the 2017-2018 school year.

Name	Sport /Activity	Position	Step
1. Don Conser	Volleyball	Varsity Volleyball	7

***Request: Approval to award a one-year supplemental contract to the person listed above for the 2017-2018 school year. Stipends are according to the Board Approved Salary Schedule.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 6 **APPROVAL OF VOLUNTEER COACHES**

I recommend the persons listed below be approved as volunteer coaches for the 2016-2017 school year:

- 1. Danielle Burch                      Indoor Track
- 2. Jason Swiger                        Indoor Track
- 3. Joe Karmazin                        Indoor Track

***Request: Approval of the above persons as volunteer coaches for 2016-2017 school year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

TO: Members of the Board of Education  
Mr. Viscounte, Superintendent

FROM: William Young, High School Principal

RE: High School Board of Education Report

DATE: January 4, 2017

**6.1 Approval of Donations:**

1. \$288.98 from the High School Principal's account was donated to the Ski Club.
2. \$5,000 was donated from an anonymous donor to the Athletic Department for various sports.
3. \$125.00 from selling High School students' artwork was donated to the Backpack Program.
4. \$100.00 from Lindsay Coulter (ION Medical Designs) was donated to the Backpack Program.
5. \$15,000 and \$1,000 from an anonymous donor was donated to Band.
6. \$20,000 from an anonymous donor was donated towards tennis courts.
7. \$1,000 from an anonymous donor was donated to the Girls' Soccer team.
8. \$1,000 from an anonymous donor was donated to the Girls' Basketball team.
9. \$1,000 from an anonymous donor was donated to the Track team.
10. \$250.00 from an anonymous donor was donated to the Backpack Program.
11. \$900.00 from the Student Council was donated to the High School yearbook.
12. \$450.00 from the Bonnie Hoppel Grant was donated to the U & Me Mentor Program.
13. \$500.00 from United Young Farmers was donated to the FFA (Future Farmers Association).
14. \$154.75 from Elementary Hanging with the High Schoolers was donated to Key Club.
15. \$50.00 from Troy Brunner was donated to the Community Outreach Program.
16. \$50.00 from Lynn & Mike Phillis was donated to the Community Outreach Program.
17. \$75.00 from Valerie Kidder was donated to the Community Outreach Program.
18. \$50.00 from Mrs. VanBuren was donated to the Community Outreach Program.
19. \$386.00 from miscellaneous donations was donated to the Community Outreach Program.
20. \$50.00 from Mrs. Neiswanger was donated to the Community Outreach Program.
21. \$100.00 from Janice Carson was donated to the Community Outreach Program.
22. \$100.00 from Chris Carson was donated to the Community Outreach Program.
23. \$200.00 from Mrs. Fitch was donated to the Community Outreach Program.
24. \$50.00 from A. Kennedy was donated to the Community Outreach Program.
25. \$75.00 from Second Chance Trucking was donated to the Community Outreach Program.
26. \$20.00 from Linda & Jim Gruber was donated to the Community Outreach Program.



27. \$200.00 from Dennis Klaustermeyer was donated to the Community Outreach Program.
28. \$76.00 from Shannon Clunen was donated to the Community Outreach Program.
29. \$275.00 from Mrs. Kristie Conser was donated to the Community Outreach Program.
30. \$25.00 from Roberta Moats was donated to the Community Outreach Program.

**Request:** *Approval of Donations*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

### 6.2 **Approval of New Course for 2017-18 School Year:**

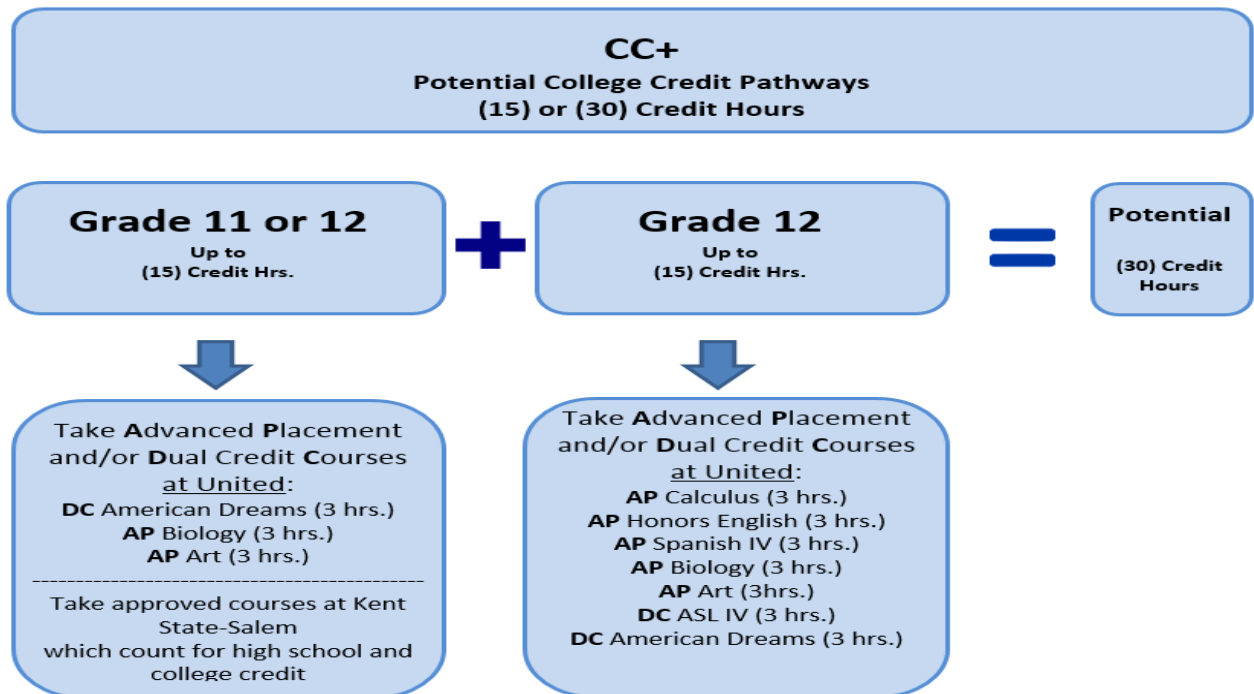
Advanced Placement Art will be offered as an elective course option for students whereby college credit can be earned based on the scoring of a portfolio submission.

**Request:** *Approval of Advanced Placement Art*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

### 6.3 **Informational Items:**

1. With the addition of Advanced Placement Art, high school students will now have seven course options whereby college credit can be earned:



Students taking Dual Credit courses can earn college credit after passing the end of course test required by the cooperating university. Students taking Advanced Placement courses can earn college credit by scoring a 3 or higher on the corresponding AP test.

2. Sophomores visited the CCCTC on January 10 to consider vocational program opportunities.
3. The January U & Me Mentor meeting between 7<sup>th</sup> graders and high school mentors was held on January 11.
4. Twenty Art pieces from 12 United high school students have been selected for the Scholastics Art Awards exhibition for Ashtabula, Trumbull, Mahoning, & Columbiana Counties. They will be on display at Bliss Hall on the campus of Youngstown State University through the end of January. Receiving Silver Key Awards were Kylie Youst, Katie Conner, and Andrew Maltarich. Receiving Honorable Mention were Jaycie Watt, Cassidy Varagliotti, Mollieann Fox, Summer Smith, Casey Donaldson, Alli Zepernick, Jaret Hahn, Cheyenne Taylor, and Jesse Gross.

#### **6.4 Professional Development/Meetings:**

1. Our Building Leadership Team met before school on January 4.
2. The Staff Lead Team met before school on January 5.
3. All teachers participated in TBT meetings that were held on January 9 & 10 as part of the OIP process with a focus on Writing Across the Curriculum.

**Attachment A** – Asst. Principal's Report

**Attachment B** – Enrollment Report

**To:** Members of the Board of Education  
Steve Viscounte, Superintendent  
**From:** Tina Hughes  
**Re:** January Elementary School Board Report  
**Date:** January 11, 2017

**7.1 REQUEST TO APPROVE DONATION**

- A.** \$100 from Ruritan to 4<sup>th</sup> Grade Choir  
REQUEST: Approval of Donation  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL
- B.** \$207 collected by 5<sup>th</sup> grade students to donate to Trees for Troops.  
REQUEST: Approval of Donation  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**7.2 CURRICULAR UPDATES**

- A. INSTRUCTIONAL ITEMS**
1. Fifth grade students collected money for Trees for Troops and donated \$207.00 which allowed Christmas trees to be sent to our troops stationed abroad.
  2. Third grade Fall AIR test scores were reported. Results indicated 57% of students have met the required score of 44 for the Reading Guarantee. The remaining 43% of students will continue to receive targeted instruction and intervention. They will also be using a newly implemented typing program that will help with potential technical difficulties for both the reading and writing portions of this test.
- B. STAFF DEVELOPMENT**
1. BLT and TBT's met on Wednesday, January 4<sup>th</sup> and continue to use the 5 Step Process to monitor student learning for all subgroups.
  2. The staff appreciated the annual Staff Breakfast and the opportunity to share a special time together before Christmas.
- C. EXTRA CURRICULAR**
1. Red and Green Day was held on December 21st to put everyone in the Christmas mood.
  2. Students and staff enjoyed a schoolwide assembly on Friday, December 21st. The High School Jazz band and Flight performed as well as the 6<sup>th</sup> grade band and all elementary choirs. In addition, students enjoyed the United Elementary version of the North Pole's Got Talent as well as special performance of *The Twelve Days of Christmas* by the United Elementary Singers and the Kindergarten teachers.

**7.3 INFORMATIONAL ITEMS**

- A. COMMUNITY/SCHOOL**
1. Many staff members and the Leadership Council adopted families through Community Outreach.

## B. HEALTH, WELLNESS & SAFETY

1. The recent fire inspection went very well with a few items needing addressed.
2. Many elementary teachers participated in several wellness efforts coordinated through Mrs. Laughlin and other staff members that extended over the break.

To: Steve Viscounte, Superintendent

From: Jim Reinsel, Transportation Supervisor

Re: December Transportation Report

Date: Jan. 5<sup>th</sup>, 2017

8.0 **Approval of December 2017 Transportation Report**

Attachment A is the Transportation report for December 2016. It is presented for your review and approval.

**Request: *Approval of the December 2016 Transportation Report as presented.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL



8143 State Route 9 ♦ Hanoverton, Ohio 44423  
Phone: (330) 223-1521 ♦ (330) 223-1555  
Fax: (330)223-2363

Direct Numbers:  
*Elementary School - (330) 223-8001*  
*High School - (330) 223-7102*

**Enclosure # 7**

**To: Steven Viscounte, Superintendent**

**From: Tom Clemens, Building & Grounds Supervisor**

**Re: Monthly Board Report**

**Date: January 11, 2017**

**9.1 INFORMATIONAL ITEMS:**

- 1. Mr. Baker, Mr. Young and I met the beginning of January to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of January to go over repairs and teacher requests.**
- 3. We had a Fire drill on December 7, 2016 at 9:00 a.m.**
- 4. Maintenance projects**

To: Steve Viscounte, Superintendent

From: Sue Laughlin, School Nurse

Re: December Report

Date: January 6, 2017

10.1 **December Nurse's Report**

Attached is the December Report from the School Nurse's Office. It is presented for your information and review.

To: Board of Education

Date: January 11, 2017

11.1 **APPROVAL OF EXECUTIVE SESSION**

*Request: Approval to adjourn to Executive Session as per Attachment A.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

11.2 **RETURN TO REGULAR SESSION**

\_\_\_\_\_ AM / PM



RES # EXECUTIVE SESSION - O.R.C. §121.22

\_\_\_\_\_ moved, \_\_\_\_\_seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
  - 1. \_\_\_ Appointment.
  - 2. \_\_\_ Employment.
  - 3. \_\_\_ Dismissal.
  - 4. \_\_\_ Discipline.
  - 5. \_\_\_ Promotion.
  - 6. \_\_\_ Demotion.
  - 7. \_\_\_ Compensation.
  - 8. \_\_\_ Investigation of charges/complaints (unless public hearing requested).
  
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
  
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
  
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
  
- E. Matters required to be kept confidential by federal law or rules or state statutes.
  
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the United Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items E as listed above.

And the roll being called on its adoption, the vote resulted as follows:

ROLL CALL	AYE	NAY	ABSTAINED	ABSENT

There upon the President declared the resolution adopted.

At \_\_\_\_ P.M., the Board went into Executive Session with the following persons present:

The President declared the meeting back into regular session at \_\_\_\_ P.M.