

Board of Education
United Local School District
8143 State Route 9
Hanoverton, Ohio 44423

Regular Meeting
Wednesday, July 19, 2017 – 7:30 PM
High School Library

A G E N D A

1. **Call To Order** Time _____

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of July Agenda

Motion _____ Second _____ PASS FAIL

2. **Approval of Minutes as Submitted by Melissa Baker, Treasurer (Enclosure #1)**

3. **Introduction of Guests**

4. **Treasurer's Report (Enclosure #2)**

- 4. 1 Approval of June Financial Statements & Investments
- 4. 2 Approval of June 2017 Expenditures
- 4. 3 Approval of National School Lunch Program
- 4. 4 Approval To Contract With Julian & Grube For Medicaid Reporting

5. **Superintendent's Report (Enclosure #3)**

- 5. 1 Approval of Ambulance Service Agreement
- 5. 2 Approval of Maternity Leaves
- 5. 3 Approval To Employ Classified Employee
- 5. 4 Approval To Employ 2017-2018 Certified Substitutes
- 5. 5 Approval To Employ 2017-2018 County Certified Substitutes
- 5. 6 Approval To Employ 2017-2018 Classified Substitutes
- 5. 7 Approval To Award 2017-2018 Supplemental Contracts
- 5. 8 Approval of Volunteer Coaches

6. High School Report (Enclosure #4)

- 6. 1 Approval of Donations
- 6. 2 Approval of Fundraisers
- 6. 3 Informational Items
- 6. 4 Professional Development

7. Buildings and Grounds Report (Enclosure #5)

- 7. 1 Informational Items

8. Executive Session (Enclosure #6)

- 8. 1 Approval of Executive Session

9. Adjournment

Motion _____ Second _____ PASS FAIL

Time _____

Mr. Steve Viscounte
Superintendent
July 19, 2017

UNITED LOCAL BOARD OF EDUCATION

Regular Meeting June 21, 2017

The United Local Board of Education met in regular session on Wednesday, June 21, 2017 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

BOARD MEMBERS

Mr. Ellyson
Mrs. Doyle
Mrs. Sheen

OTHERS

Mr. Viscounte Mr. Doyle
Mrs. Baker Mrs. Sigler
Mrs. Hughes Mr. Baker
Mr. Clemens Mr. Trotter
Mr. Hostetler

APPROVAL OF AGENDA

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the June agenda. Roll call, all yes. Motion carried.

APPROVAL OF MINUTES

Mrs. Sheen moved, seconded by Mrs. Doyle, to approve the minutes of the Regular Meeting held May 17, 2017. Roll call, all voted yes, minutes approved.

INTRODUCTION OF GUESTS

Mr. Ellyson presented Mr. Viscounte with his retirement gift and thanked him for his service to the district.

APPROVAL OF MAY FINANCIAL STATEMENTS AND INVESTMENTS

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the May financial statements and investments as presented. Roll call, all voted yes, motion approved.

APPROVAL OF MAY EXPENDITURES

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the May expenditures in the amount of \$1,156,215.28 as presented. Roll call, all voted yes, motion approved.

APPROVAL OF PROPERTY, LIABILITY, AND FLEET INSURANCE

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the contract with Mills-Holloway Insurance Agency for the 2017/2018 school year.

Property Insurance:	Mills-Holloway Insurance Agency	\$	29,422.00
Fleet Insurance	Mills-Holloway Insurance Agency	\$	13,766.00
Liability Insurance:	Mills-Holloway Insurance Agency	\$	15,649.00
Crime:	Mills-Holloway Insurance Agency	\$	151.00
Umbrella	Mills-Holloway Insurance Agency	\$	3,566.00

Roll call, all voted yes, motion approved.

APPROVAL OF AGREEMENT WITH COLDWELL TIMBER CONSULTING, LLC

Mrs. Sheen moved, seconded by Mrs. Doyle the approval of an agreement with Coldwell Timber Consulting, LLC, to consult and harvest trees from the recent storm damage. Roll call, all voted yes, motion approved

APPROVAL OF AGREEMENT WITH SCENARIO LEARNING

Mrs. Doyle moved, seconded by Mrs. Sheen to approve an agreement with Scenario Learning LLC Software to provide SafeSchools Online Staff Training for United Local Schools in the amount of \$931.50. Roll call, all voted yes, motion approved.

APPROVAL OF CONTRACT WITH MAHONING COUNTY EDUCATIONAL SERVICE CENTER

Mrs. Doyle moved, seconded by Mrs. Sheen to approve an agreement with United Local School District and Mahoning County Educational Service Center beginning July 1, 2017 to June 30, 2017. Roll call, all voted yes, motion approved.

APPROVAL OF CONTRACT FOR WATER TESTING

Mrs. Doyle moved, seconded by Mrs. Sheen to approve Don Harrison to continue as our water supply technical supervisor at a rate of \$800.00 dollars per month, effective June 1, 2017 through May 31, 2018. Roll call, all voted yes, motion approved.

APPROVAL OF AGREEMENT WITH OME-RESA FOR COOPERATIVE SERVICES FOR 2017

Mrs. Sheen moved, seconded by Mrs. Doyle to approve an agreement with United Local School District and the OME-RESA ITC, for cooperative purchasing program. Roll call, all voted yes, motion approved.

APPROVAL OF AGREEMENT WITH GEORGE E. SANSOUCY, P.E. LLC.

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the amended agreement with United Local School District and the George e. Sansoucy, P.E., LLC., to provide appraisal consulting. Roll call, all voted yes, motion approved.

APPROVAL TO SUBSCRIBE TO THE OSBA WEB BASED UPDATE SERVICE

Mrs. Doyle moved, seconded by Mrs. Sheen to subscribe to the OSBA Web Based Update Service for one year at a cost of \$1,550.00. Roll call, all voted yes, motion approved

APPROVAL OF POLICY UPDATES

Mrs. Sheen moved, seconded by Mrs. Doyle to approve the following policy updates:

- JED Student Absences and Excuses
- JED-R Student Habitually Absent – Loss of Driving Privileges
- JEDA Truancy

Roll call, all voted yes, motion approved

APPROVAL OF AGREEMENT WITH THE NUTRITION GROUP

Mrs. Sheen moved, seconded by Mrs. Doyle to approve an agreement with The Nutrition Group to continue as our food service provider for the 2017-2018 school year. Roll call, all voted yes, motion approved.

APPROVAL OF LUNCH PRICE INCREASE

Mrs. Sheen moved, seconded by Mrs. Doyle to approve a ten cent (\$0.10) price increase for school lunches for the 2017-2018 school year this is to bring United in line with federal lunch guidelines so the district can remain eligible for reimbursement by the U.S. Department of Agriculture. The price for student lunches will be \$2.85. Roll call, all voted yes, motion approved.

APPROVAL OF BUS BID AND BUS PURCHASE

Mrs. Sheen moved, seconded by Mrs. Doyle to purchase a two (2) new buses were approved. A request for bids was advertised and we received the following bid:

<u>Vendor</u>	<u>Year/Model</u>	<u>Base Bid</u>	<u>Trade In</u>	<u>Total</u>
Myers Equipment	(2) 2018 Thomas C2 Safety Liner	\$87,564		\$175,128

Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY TREASURER

Mrs. Doyle moved, seconded by Mrs. Sheen to employ Melissa Baker, Treasurer, on a four year (4-year) contract from August 1, 2017 through July 31, 2021 at the Board negotiated salary. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY SUMMER TUTORS

Mrs. Sheen moved, seconded by Mrs. Doyle to approve the following list of teachers has agreed to assist with summer intervention. All teachers will be paid \$20.00 per hour as per negotiated agreement to a maximum of 10 hours.

- | | |
|-----------------------|--------------------------------|
| 1. Karesia Sisco** | Elementary Intervention Tutors |
| 2. Lydia Wilmoth** | Elementary Intervention Tutors |
| 3. Victoria Adams** | Elementary Intervention Tutors |
| 4. Brenda Sarchet** | Elementary Intervention Tutors |
| 5. Kelly Mellinger | K101 |
| 6. Patti Kober | K101 |
| 7. Todd Sarchet | AIR Coordinator |
| 8. Todd Sarchet* | AIR Math |
| 9. Megan Gozelanczyk* | AIR Science |
| 10. Samantha Muniz* | AIR English/Language Arts |
| 11. Danielle Burch* | AIR History |

Roll call, all voted yes, motion approved

APPROVAL OF THE 2016-2017 UNITED LOCAL BULLYING INCIDENT REPORT

Mrs. Doyle moved, Mrs. Sheen seconded to approve the second semester 2016-2017 Bullying Incident Report. Roll call, all voted yes, motion approved.

APPROVAL OF SUPPLEMENTAL RESIGNATION

Mrs. Sheen moved, Mrs. Doyle seconded to approve the supplemental resignation of Loretta McLaughlin as Community Education Coordinator. Roll call, all voted yes, motion approved

APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTE

Mrs. Sheen moved, Mrs. Doyle seconded to approve the following individual to our classified substitute list at \$10.00 an hour and be used on an as needed basis for summer help.

- | | | |
|--------------|------------|---------------------|
| 1. Tom Clark | Kensington | Bus Helper/Mechanic |
|--------------|------------|---------------------|

Roll call, all voted yes, motion approved.

APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACTS

Mrs. Sheen moved, Mrs. Doyle seconded to approve the persons listed below for a one-year supplemental contract. A sincere thank you to everyone who provides a supplemental service or program to United students.

Nome	Baker	Marching Band	8
Nome	Baker	Pep Band	--
Nome	Baker	Jazz Band	--
Lindsay	Brothers	Spanish Club Advisor	7
Danielle	Burch	National Honor Society	2
Heather	Connor	Elementary Art	--
Lori	Conser	6 th Grade Choir	11
Ann	Cooper	Head Resident Educator Mentor	--
Abbie	Joyce	Positive Behavior Support	3
Krista	Fitch	T.V. Studio	5
Matthew	Fowler	Yearbook Advisor	3
Megan	Gozelanczyk	Jr. High Academic Challenge Advisor	--
Jake	Kilroy	Academic Challenge Advisor	6
Dennis	Klaustermeyer	Technical Advisor	12
Christine	Martin	Majorette/Flag Advisor	6
Kathryn	Matthews	H.S. Art	--
Beth	McGaffick	Elem. SAP Coordinator	14
Jason	Minard	Percussion Instructor	--
Sonya	Minard	Assistant Band Director	19
Noleen	Moore	Volunteer Coordinator	5
Noleen	Moore	Key Club Advisor	6
Samantha	Muniz	Senior Class	3
Lucinda	Neiswanger	Jr. High Choir	14
Lucinda	Neiswanger	Play Director	15
Lucinda	Neiwanger	H.S. Choir Director	15
Lorraine	Raymond	H.S. SAP Coordinator	3
Jackie	Sanor	ASL Advisor	6
Kristine	Urmson	FCCLA Advisor	11
Karrie	Varagliotti	Elementary Student Council	9
Denise	Ward	Newspaper Advisor	4
Betty	Whiteleather	H.S. Student Council	17
Betty	Whiteleather	Junior Class Advisor	31
Betty	Whiteleather	Sophomore Class Advisor	17
Betty	Whiteleather	Freshman Class Advisor	17
Betty	Whiteleather	Ruriteen Advisor	15
Betty	Whiteleather	Community Outreach	6

Roll call, all voted yes, motion approved.

APPROVAL OF DONATIONS

Mrs. Sheen moved, seconded by Mrs. Doyle, to accept, with gratitude, the following donations:

1. \$540.00 was donated to the Ruriteens from an anonymous donor for a scholarship.
2. \$1,909.00 was donated to the junior class from the junior class parents for prom.
3. \$150.00 was donated to the boys' basketball team from Bob Sebo for a Golf Outing Fundraiser.
4. \$99.00 was donated to Student Council from miscellaneous donors.
5. \$472.00 was donated to the sophomore class from miscellaneous donors at the Parade of Fashions.
6. \$164.25 was donated to the high school principal account from an anonymous donor to put towards a student's fee.
7. \$100.00 was donated to the high school principal account from Trinette Jones to put towards a student's fee.
8. \$250.00 was donated from the PTO to Student Council.
9. \$345.00 was donated from the PTO to the 8th Grade Washington, DC trip.
10. \$250.00 was donated from the Ruriteens to the 8th Grade Washington, DC trip.
11. \$40.00 was donated to Academic Challenge from miscellaneous donations.

Roll call, all voted yes, donations accepted.

APPROVAL FUNDRAISERS:

Mrs. Doyle moved, seconded by Mrs. Sheen, to accept approval of the following fundraisers:

- Coach Curtis Jones has requested the approval of two car wash fundraisers to take place on June 11 and July 16 (noon to 3 p.m.) at Arby's in Salem. Proceeds will benefit the boys' soccer program.

Roll call, all voted yes, donations accepted.

Approval of 2018 Choir Trip to Nashville, Tennessee

Mrs. Sheen moved, seconded by Mrs. Doyle to approve the 2018 choir trip to Nashville, Tennessee.

Roll call, all voted yes, donations accepted.

APPROVAL OF 2017-2018 STUDENT HANDBOOK

Mrs. Doyle moved, and Mrs. Sheen seconded the approval of the 2017-2018 High School Student Handbook. Roll call, all voted yes. Motion carried.

REQUEST TO APPROVE DONATIONS

Mrs. Doyle moved and seconded by Mrs. Sheen, to approve the following donations:

1. \$1,761.70 from Lemonade Day (Proceeds will be sent to Winona Friends Food Pantry)
2. \$153.00 to the Elementary Art Show.

Roll call, all voted yes. Motion carried.

APPROVAL OF 2017-2018 STUDENT HANDBOOK

Mrs. Doyle moved, and Mrs. Sheen seconded the approval of the 2017-2018 Elementary Student Handbook. Roll call, all voted yes. Motion carried.

APPROVAL OF MAY/JUNE 2017 TRANSPORTATION REPORT

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the transportation report for May/June 2017 as presented. Roll call, all voted yes, report approved.

EXECUTIVE SESSION

Mrs., Doyle moved, seconded by Mrs. Sheen, to adjourn to executive session for purpose of item F specialized details of security arrangements at 8:04 p.m. Roll call, all voted yes, motion approved.

Return to regular session at 9:35 p.m. No action was taken.

ADJOURNMENT

Mrs. Doyle moved, seconded by Mrs. Sheen, to adjourn the meeting at 9:36 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

UNITED LOCAL BOARD OF EDUCATION

Special Meeting
June 28, 2017

The United Local Board of Education met in special session on Monday, June 28, 2017 in the Administrative Conference Room. The meeting was called to order by the President, Mr. Ellyson at 7:30 a.m.

BOARD MEMBERS

Mr. Mike Ellyson
Mr. Mike Phillis
Mrs. Wendy Doyle
Mrs. RuthAnn Rinto

OTHERS

Mr. Steve Viscounte
Mrs. Melissa Baker
Mr. Lance Hostetler

APPROVAL OF AGENDA

Mrs. Rinto moved, seconded by Mr. Phillis, to approve the agenda as presented. Roll call, all voted yes, agenda approved.

APPROVAL OF THE FINAL PERMANENT APPROPRIATIONS AND FINAL CERTIFICATE OF RESOURCES FY2017

Mr. Phillis moved, seconded by Mrs. Doyle, to authorize the Treasurer to transfer, advance, and amend all appropriations, codes and funds for fiscal year 2017 and to file an amended certificate of estimated resources with the county auditor. Roll call, all voted yes, motion approved.

APPROVAL OF TEMPORARY APPROPRIATIONS FOR FY2018

Mr. Phillis moved, seconded by Mrs. Rinto, to approve the Temporary Appropriations for FY2018 as presented. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY CERTIFICATED EMPLOYEE

Mrs. Doyle moved, seconded by Mrs. Rinto, to employee Erin Young as Reading Recovery Teacher at step 8, Masters, of the board approved salary schedule, effective August 23, 2017. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY CERTIFICATED EMPLOYEE

Mrs. Rinto moved, seconded by Mrs. Doyle, to employee Emily McIntosh as 5th Grade Teacher at step 3, Bachelors, of the board approved salary schedule, effective August 23, 2017. Pending completion of state requirements. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY CERTIFICATED EMPLOYEE

Mrs. Rinto moved, seconded by Mr. Phillis, to employee Alexandra Smith as Elementary Intervention Specialist at step 2, Bachelors, of the board approved salary schedule, effective August 23, 2017. Pending completion of state requirements. Roll call, all voted yes, motion approved.

ADJOURNMENT

Mrs. Rinto moved, seconded by Mrs. Doyle, to adjourn the meeting at 9:00 a.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

UNITED LOCAL BOARD OF EDUCATION

Special Meeting

July 7, 2017

The United Local Board of Education met in special session on Friday, July 7, 2017 in the Administrative Office. The meeting was called to order by the President, Mr. Ellyson at 7:23 a.m.

BOARD MEMBERS

Mr. Mike Ellyson
Mr. Mike Phillis
Mrs. Wendy Doyle
Mrs. BethAnn Sheen
Mrs. RuthAnn Rinto

OTHERS

Mr. Tom Clemens
Mr. Bill Thompson
Mrs. Melissa Baker
Mr. Steve Viscounte

APPROVAL OF AGENDA

Mrs. Sheen moved and Mrs. Doyle seconded to approve the agenda as presented. Roll call, all voted yes, motion approved.

The Board discussed personnel items pertaining to issues regarding overtime and also the transportation transition.

ADJOURNMENT

Mrs. Doyle moved, seconded by Mr. Phillis, to adjourn the meeting at 8:01 a.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

To: Mr. Steve Viscounte, Superintendent

ENCLOSURE #2

From: Melissa Baker, Treasurer/CFO

Re: Treasurer's Report

4.1 APPROVAL OF JUNE 2017 FINANCIAL STATEMENTS and INVESTMENTS

Significant Revenue received in June 2017

STATE FOUNDATION	\$	495,253.60
INTEREST EARNED	\$	6,043.38

United Local School Investments Inventory	June 2017	Rate:	Maturity Date
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Consumers National Bank		\$291,154.84		
Huntington		\$0.00		
MultiBank Securities:				
CD#140420SW1	Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#59774QFE7	Midland STS BK	152,000.00	1.400%	08/28/17
CD#02006LX81	Ally BK Midvale Utah	95,000.00	1.500%	09/02/17
CD#23322GMRS	DMB Cmnty Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73	Capital One	\$146,000.00	1.200%	10/26/18
CD#17284AU63	Cit Bk Salt Lake City	\$100,000.00	1.501%	05/30/17
CD#254671BRO	Discover Bank	\$247,000.00	1.751%	05/31/17
CD#36160KJN6	GE Capital Bank	\$247,000.00	1.800%	06/01/17
CD#38143AAY5	Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALO	Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO	Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5	Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02587DLV8	American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1	Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0	Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI	Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1	FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7	Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5	JP Morgan Chase	\$98,000.00	1.123%	02/19/18
CD#77579ABW5	Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1	HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9	State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9	Compass Bank	\$150,000.00	1.900%	08/28/18
CD#06740KGX9	Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#402194EEO	Gulf Coast Bank	\$99,000.00	1.750%	05/30/19
CD#17284C5A8	Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2	Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio		1,014,628.46	0.100%	

ArbiterPay	4,000.00
Petty Cash	\$420.00
Consumers Athletic Checking Account	\$0.00

Reconciling Items:

Outstanding checks:	(6,380.65)	**General Fund Operating
Deposits in Transit	\$292,071.59	Unencumbered Balance
Cash Balance per FINANC	\$6,173,894.24	\$4,755,168.67

MOTION _____ SECOND _____ PASS FAIL

4.2 APPROVAL OF JUNE 2017 EXPENDITURES

The expenditures for June 2017 total \$ 1,226,381.96, with charges in the following funds:

GENERAL FUND EXPENDITURES:

100 - SALARIES:	\$	631,475.63	
200 - BENEFITS:	\$	252,416.28	
400 - SERVICES:	\$	675,247.22	
500 - SUPPLIES:	\$	32,066.62	
600 - EQUIPMENT:	\$	5,196.79	
800 - OTHER:	\$	(512,834.19)	Redistribute CCESC Excess Costs
900 - ADVANCES/TRANSFER	\$	-	
All Other Funds	\$	<u>142,813.61</u>	
Total Expenditures:	\$	<u>1,226,381.96</u>	

REQUEST:

Approval of June 2017 expenditures as presented.

MOTION _____ SECOND _____ PASS FAIL

4.3 APPROVAL OF NATIONAL SCHOOL LUNCH PROGRAM

REQUEST:

Approval to apply for the Federal National School Lunch and Breakfast Program for the 2017/2018 school year.

MOTION _____ SECOND _____ PASS FAIL

4.4 APPROVAL TO CONTRACT WITH JULIAN & GRUBE FOR MEDICAID REPORTING

REQUEST:

Approval to contract with Julian & Grube for medicaid reporting through June 30, 2019 at a cost of \$1,800 per year.

MOTION _____ SECOND _____ PASS FAIL

Check Listing
June 2017

72136	HUNT CLUB LANES	SUMMER PE CLASS	GEN	\$	207.00
72137	INDUSTRIAL APPRAISAL CO.	INSURABLE VALUES REPORT	GEN	\$	25.00
72138	JENNIFER PAYNTER	REIMB/MT UNION TCHR-SUPPLIES	GEN	\$	200.00
72139	LISBON SAVE-A-LOT	FCCLA FOOD/SUPPLIES	GEN	\$	657.07
72140	REGIONAL CHEM LABS, INC.	BUS SUPPLIES	GEN	\$	329.12
72141	RIDDELL/ALL AMERICAN	SENIOR FOOTBALL JERSEYS	SPR	\$	348.19
72142	RITA MINT	REIMB/MILEAGE	GEN	\$	99.19
72143	SHERWIN-WILLIAMS	CUSTODIAL PAINT SUPPLIES	GEN	\$	1,227.34
72144	SNYDER NAPA	CUSTODIAL SUPPLIES	GEN	\$	16.77
72145	SOUTHWEST FUELS	BUS FUEL	GEN	\$	9,395.07
72146	THYSSENKRUPP ELEVATOR CORP.	CUSTODIAL REPAIRS	GEN	\$	482.59
72147	TSI WESTERN STAR	BUS REPAIRS	GEN	\$	1,349.93
72148	YOST EQUIPMENT	BUS PARTS	GEN	\$	388.31
72149	CDW GOVERNMENT, INC.	ADOBE CREATIVE CLOUD LICENSE	GEN	\$	2,378.00
72150	COLUMBIA GAS	HEAT	GEN	\$	643.97
72151	COL CO EDUCATIONAL	SP NEEDS BUS CELL PHONE	GEN	\$	32.61
72152	COMPETITIVE EDGE	CHEER CLINIC FEE	SPR	\$	2,170.00
72153	M TECH COMPANY	SENSIT GOLD 3 GAS METER TESTER	PI	\$	1,893.00
72154	RICOH USA, INC.	COPIER RENTAL	GEN	\$	2,293.00
72155	SCOTT ELECTRIC	CUSTODIAL SUPPLIES	GEN	\$	350.99
72156	SEEDS OF KNOWLEDGE MATH	MATH CONSULTING	FED	\$	2,025.00
		TOTAL		\$	1,186,040.85

To: Members of the Board of Education

From: Steve Viscounte, Superintendent

Re: Monthly Board Report

Date: July 19, 2017

5. 1 **APPROVAL OF AMBULANCE SERVICE AGREEMENT**

Ambulance service is needed for varsity, junior varsity, freshman and junior high football home scrimmages and games as well as for boys and girls varsity home soccer scrimmages and games. Emergency Medical Transport, Inc. will provide the services at a cost of \$150.00 per event.

Request: Approval of the agreement for EMT, Inc. to provide ambulance service at a cost of \$150.00 per event.

Motion _____ Second _____ PASS FAIL

5. 2 **APPROVAL OF MATERNITY/PATERNITY LEAVES**

I recommend the Board approve the following employees for maternity/paternity leave:

- (a) Amanda Medure, effective August 1, 2017 through October 23, 2017.
- (b) Chris Kadvan, effective September 5, 2017 through October 10, 2017.

Sick days may be used before unpaid leave begins.

Request: (a) Approval of maternity leave for Amanda Medure, effective August 1, 2017 through October 23, 2017.

Motion _____ Second _____ PASS FAIL

Request: (b) Approval of paternity leave for Chris Kadvan, effective September 5, 2017 through October 10, 2017.

Motion _____ Second _____ PASS FAIL

5. 3 **APPROVAL TO EMPLOY CLASSIFIED EMPLOYEE**

With the retirement of Patricia Arnfield, the position of Tobin Secretary has to be filled. I recommend the Board approve the employment of Leslie Arter, of Lisbon, at step 0, of the Board approved salary schedule, effective August 9, 2017.

Request: Approval to employ Leslie Arter as Tobin Secretary at step 0, of the Board approved salary schedule, effective August 9, 2017.

Motion _____ Second _____ PASS FAIL

5. 4 **APPROVAL TO EMPLOY 2017-2018 CERTIFIED SUBSTITUTES** (Attachment A)

Attachment A is a tentative list of certificated substitutes for the 2017-2018 school year to be used as needed.

Request: Approval of certified substitute list for the 2017-2018 school year as per Attachment A.

Motion _____ Second _____ PASS FAIL

5. 5 **APPROVAL TO EMPLOY 2017-2018 COUNTY CERTIFIED SUBSTITUTES** (Attachment B)

Attachment B is a tentative list of county certified substitute teachers for the 2017-2018 school year to be used as needed.

Request: Approval of county certified substitute list for the 2017-2018 school year as per attachment B.

Motion _____ Second _____ PASS FAIL

5. 6 **APPROVAL TO EMPLOY 2017-2018 CLASSIFIED SUBSTITUTES** (Attachment C)

Attachment C is a tentative list of classified substitutes for the 2017-2018 school year to be used as needed.

Request: Approval of classified substitute list for the 2017-2018 school year as per attachment C.

Motion _____ Second _____ PASS FAIL

5. 7 **APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACTS**

Listed below are the persons I am recommending for supplemental contracts for the 2017-2018 school year.

Name	Sport /Activity	Position	Step
Troy Brunner	Varsity Cross Country	Assistant Cross Country	2
Mike Ward	Varsity Football	Assistant Varsity Football	8
Ryan Powell	Varsity Football	Assistant Varsity Football	5
Jake Kilroy	Varsity Football	Assistant Varsity Football	7
Jim Fisher	Varsity Football	9 th Grade Football	2
Ryan Burd	Varsity Football	JH Football /Assistant	6
Corey Hill	Varsity Football	JH Football /Assistant	1
Brian Lippiatt	Varsity Football	JH Football /Assistant	10
Matt Fowler	Varsity Boys Soccer	Assistant Boys Soccer	8
Zach Barkley	Varsity Girls Soccer	Assistant Girls Soccer	4
Susan Gregory	Varsity Volleyball	8 th Grade Volleyball	1
Sandee Reiter	Varsity Cheerleading	Cheerleading – Assistant (9 th Gr.)	2
Nikki Fleming*	Varsity Cheerleading	Cheerleading – 7 th & 8 th Grade	1

Request: Approval to award a one-year supplemental contracts to the persons listed above for the 2017-2018 school year. Stipends are according to the Board Approved Salary Schedule. * Pending completion of state requirements.

Motion _____ Second _____ PASS FAIL

5.8 **APPROVAL OF VOLUNTEER COACHES**

Listed below are the persons I am recommending be approved as volunteer coaches for the 2017-2018 school year.

- | | |
|----------------------|-------------------------|
| 1. Megan Gozelanczyk | Assistant Cross Country |
| 2. Mitch Maroscher | Girls Tennis |

Request: Approval of the persons listed above as volunteer coaches for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

TO: Members of the Board of Education
Mr. Viscounte, Superintendent

FROM: Dr. William Young, High School Principal

RE: High School Board of Education Report

DATE: July 10, 2017

6.1 Approval of Donations:

1. \$500.00 was donated from the Walmart Volunteer Associate Program (Associate Roberta Moats) to United's Band.
2. \$3,227.94 was donated from Kathy Matthews to the United's Art program for art supplies.

Request: *Approval of Donations*

Motion _____ Second _____ PASS FAIL

6.2 Approval of Fundraisers:

- Coach Carol Brown has requested the approval of a Jewelry Sale fundraiser to take place in July. Proceeds will benefit the Cheerleading program.
- Coach Brown has also requested the approval of a car wash to take place on July 30 (11am – 4pm) at Arby's in Salem.
- Coach Curtis Jones has requested the approval of a United apparel and design jewelry sale fundraiser to take place July 24 – Aug. 7, with proceeds benefiting the boys' soccer program.
- Coach Jones has also requested the approval of a Chipotle Night fundraiser for the Alliance restaurant to take place on July 23.

Request: *Approval of Fundraisers*

Motion _____ Second _____ PASS FAIL

6.3 Informational Items:

1. Summer Drivers Education classes took place June 19-26.
2. Dr. Young provided a building tour on July 8, to members of the United Class of 1967 who were in town for their 50th class reunion.
3. Cheerleading Camp was held at United the weeks of July 10 and 17.
4. Flight (Show Choir) Camp was held in Alliance at the Hampton Inn July 14-16.

6.4 Professional Development/Meetings:

1. Mr. Sarchet, Mrs. Muniz, and Miss Gozelanczyk participated in a Webinar Training Session on June 22, for the Edmentum online intervention tool being used for AIR Test Intervention prior to the summer administration.
2. Mrs. Matthews (AP Art) and Mrs. Brothers (AP Spanish) attended Advanced Placement training workshops in Pittsburgh, PA on June 26-29.
3. Dr. Young co-presented with Mrs. Rinto on June 28th on the topic of Staff Personnel – Hiring & Firing, at the Mount Union Summer Institute for individuals working on the Masters in Educational Administration.

Attachment A – Asst. Principal's Report - No Report

Attachment B – Enrollment Report - No Report



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Enclosure # 5

To: Steven Viscounte, Superintendent
From: Tom Clemens, Building & Grounds Supervisor
Re: Monthly Board Report
Date: July 19, 2017

7.1 INFORMATIONAL ITEMS:

- 1. Mr. Baker, Mr. Young and I met the beginning of July to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of July to go over repairs and teacher requests.**
- 3. Maintenance Projects**

To: Board of Education

Date: July 19, 2017

8.1 **APPROVAL OF EXECUTIVE SESSION**

Request: Approval to adjourn to Executive Session as per Attachment A.

Motion _____ Second _____ PASS FAIL

8.2 **RETURN TO REGULAR SESSION**

_____ AM / PM

RES # EXECUTIVE SESSION - O.R.C. §121.22

_____ moved, _____seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
 - 1. ___ Appointment.
 - 2. X Employment.
 - 3. ___ Dismissal.
 - 4. ___ Discipline.
 - 5. ___ Promotion.
 - 6. ___ Demotion.
 - 7. ___ Compensation.
 - 8. ___ Investigation of charges/complaints (unless public hearing requested).

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

- E. Matters required to be kept confidential by federal law or rules or state statutes.

- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the United Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items **A-2, D** as listed above.

And the roll being called on its adoption, the vote resulted as follows:

ROLL CALL	AYE	NAY	ABSTAINED	ABSENT

There upon the President declared the resolution adopted.

At ____ P.M., the Board went into Executive Session with the following persons present:

The President declared the meeting back into regular session at ____ P.M.