

Board of Education

United Local School District  
8143 State Route 9  
Hanoverton, Ohio 44423

Regular Meeting  
Wednesday, June 21, 2017 – 7:30 PM  
High School Library

**A G E N D A**

**1. Call To Order** Time \_\_\_\_\_

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of June Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**2. Approval of Minutes as Submitted by Melissa Baker, Treasurer (Enclosure #1)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**3. Introduction of Guests**

**4. Treasurer's Report (Enclosure #2)**

- 4. 1 Approval of May Financial Statements/Investments
- 4. 2 Approval of May Expenditures
- 4. 3 Approval of Property And Fleet Insurance

**5. Superintendent's Report (Enclosure #3)**

- 5. 1 Approval of Agreement With Coldwell Timber Consulting, LLC
- 5. 2 Approval of Agreement With Scenario Learning
- 5. 3 Approval of Contract With Mahoning County Educational Service Center
- 5. 4 Approval of Contract For Water Testing
- 5. 5 Approval of Agreement With OME-RESA For Cooperative Services For 2017
- 5. 6 Approval of Agreement With George E. Sancoucy, P.E. LLC
- 5. 7 Approval To Subscribe To The OSBA Web Based Update Service
- 5. 8 Approval of Policy Updates
- 5. 9 Approval of Agreement With The Nutrition Group
- 5. 10 Approval of Lunch Price Increase
- 5. 11 Approval OF Bus Bid and Bus Purchase
- 5. 12 Approval To Employ Treasurer
- 5. 13 Approval To Employ Summer Tutors

- 5. 14 Approval of The 2016-2017 United Local Bullying Incident Report
- 5. 15 Approval of Supplemental Resignation
- 5. 16 Approval of Classified Substitute
- 5. 17 Approval To Award 2017-2018 Supplemental Contracts

**6. High School Report (Enclosure #4)**

- 6. 1 Approval of Donations
- 6. 2 Approval of Fundraisers
- 6. 3 Approval of 2018 Choir Trip To Nashville, Tennessee
- 6. 4 Approval of 2017-2018 Student Handbook
- 6. 5 Informational Items
- 6. 6 Professional Development

**7. Elementary School Report (Enclosure #5)**

- 7. 1 Approval of Donations
- 7. 2 Approval of Student Handbook
- 7. 3 Curricular Updates
- 7. 4 Informational Items

**8. Transportation Report (Enclosure #6)**

- 8. 1 Approval of May/June Transportation Report

**9. Buildings and Grounds Report (Enclosure #7)**

- 9. 1 Informational Items

**10. Executive Session (Enclosure #8)**

- 10. 1 Approval of Executive Session

**11. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

Time \_\_\_\_\_

Mr. Steve Viscounte  
Superintendent  
June 21, 2017

# UNITED LOCAL BOARD OF EDUCATION

## Regular Meeting May 17, 2017

The United Local Board of Education met in regular session on Wednesday, May 17, 2017 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

### **BOARD MEMBERS**

Mr. Ellyson  
Mr. Phillis  
Mrs. Doyle  
Mrs. Rinto  
Mrs. Sheen

### **OTHERS**

Mr. Viscounte	Mr. Thompson	Mr. Clark
Mrs. Hughes	Mrs. Good	Mr. Reinsel
Dr. Young	Mrs. Laughlin	
Mr. Clemens	Mr. Brad Congo	
Mrs. Baker	Mrs. Arnoto	

### **APPROVAL OF AGENDA**

Mrs. Doyle moved, seconded by Mrs. Rinto, to approve the May agenda. Roll call, all yes. Motion carried.

### **APPROVAL OF MINUTES**

Mr. Phillis moved, seconded by Mrs. Sheen, to approve the minutes of the Regular Meeting held April 19, 2017. Roll call, all voted yes, minutes approved.

### **INTRODUCTION OF GUESTS**

Dr. Young introduced the Academic Challenge team and congratulated them on a great season. They placed 12<sup>th</sup> in the small school group at Nationals. The board thanked and congratulated Coach Kilroy and the team for their hard work and dedication.

Mr. Viscounte introduced Karen Arnoto and recognized her for her service and subsequent retirement to United Local. Mr. Reinsel also spoke on behalf of Mrs. Arnoto. We thank her for her service and she will be greatly missed.

Lisa Good, spoke on behalf of Nutrition Inc. She previewed the new nutrition software the district will be using next year. She also stated that according to the USDA formula, the district will have to raise lunch prices by \$.10.

### **APPROVAL OF APRIL FINANCIAL STATEMENTS AND INVESTMENTS**

Mr. Phillis moved, seconded by Mrs. Doyle, to approve the April financial statements and investments as presented. Roll call, all voted yes, motion approved.

### **APPROVAL OF APRIL EXPENDITURES**

Mr. Phillis moved, seconded by Mrs. Sheen, to approve the March expenditures in the amount of \$1,094,605.90 as presented. Roll call, all voted yes, motion approved.

### **APPROVAL OF FIVE-YEAR FORECAST**

Mrs. Rinto moved, seconded by Mrs. Sheen to approve the May update of the Five-Year Forecast to be submitted to ODE. Roll call, all voted yes, motion approved.

### **APPROVAL TO CONTRACT WITH ACCESS**

Mrs. Doyle moved, seconded by Mrs. Rinto to approve the ACCESS contract for digital transmission services and application services. The total annual cost for the 2017/2018 school year is \$44,285.25. Application services will be \$11,261.25. Roll call, all voted yes, motion approved.

### **APPROVAL TO CONTRACT WITH ACCESS**

Mrs. Doyle moved, seconded by Mrs. Rinto to approve the ACCESS contract for one-time e-rate eligible cost hardware products of \$55,282.00. E-rate eligible internal connection software products of \$18,537.00 and an annual fee for managed wireless access service of \$7,215.00 and the annual fee for managed wireless access of \$650.00. Roll call, all voted yes, motion approved.

**APPROVAL TO CONTRACT WITH ACCESS**

Mrs. Doyle moved, seconded by Mrs. Rinto to approve the ACCESS contract for Voice over IP and Voicemail services at an annual cost of \$9,135.00. Roll call, all voted yes, motion approved.

**APPROVAL OF WORKER'S COMPENSATION GROUP RATING PLAN CONTRACT**

Mr. Phillis moved, seconded by Mrs. Rinto to enroll in the Sheakley/Better Business Bureau of Central Ohio Workers' Compensation Group Rating Savings Program. The annual enrollment fee is \$1,060.00. Roll call, all voted yes, motion carried.

**APPROVAL OF TRANSFER**

Mrs. Rinto moved, seconded by Mr. Phillis to approve the transfer of \$4,658.72 from Title IIA funds to Title I funds for FY17. Roll call, all voted yes, motion carried.

**APPROVAL OF A RESOLUTION AUTHORIZING MEMBERSHIP IN OHSAA**

Mrs. Rinto moved, seconded by Mrs. Sheen to authorize membership in the Ohio High School Athletic Association for the 2016-2017 school year.

The constitution of the Ohio High School Athletic Association requires that the Board of Education annually pass a resolution authorizing United Local Junior/Senior High School's membership in the OHSAA and adopt the constitution, bylaws, and sports regulations of the OHSAA as our minimum student eligibility standards. By passing this resolution our district also agrees to conduct our athletic program in accordance with the constitution, bylaws, regulations, interpretations, and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the constitution, bylaws and sports regulations and their interpretations. Roll call, all voted yes, motion carried.

**APPROVAL OF A RESOLUTION REQUESTING THE OSFC TO ESTABLISH THE NEW SCOPE, ESTIMATED BASIC PROJECT COST AND LOCAL SHARE IN THE CLASSROOM FACILITIES ASSISTANCE PROGRAM (LAPSED)**

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the resolution requesting the OSFC to establish the new scope estimated basic project cost and local share in the classroom facilities assistance program (LAPSED). Roll call, all voted yes, motion carried.

**APPROVAL OF AGREEMENT WITH MAHONING COUNTY EDUCATIONAL SERVICE CENTER**

Mrs. Doyle moved, seconded by Mr. Phillis the approval of an agreement with the Mahoning County Educational Service Center to provide FuelEd Curriculum for United Local Schools. Roll call, all voted yes, motion carried.

**APPROVAL OF SUMMER SCHOOL CLASSES**

Mr. Phillis moved, seconded by Mrs. Rinto the below intervention programs that we would like to offer this summer, depending on student enrollment.

1. Class: Ohio Graduation Test Intervention (contingent on numbers)  
Subject: Science Only  
Dates: June 12-23, 2017 (testing window)  
Time: Ten hours of intervention tutoring are required;  
times will be scheduled to meet the needs of students and teachers  
Fee: None
  
2. Class: Ohio AIR Assessment Intervention (contingent on numbers)  
Subject: ELA, Math, Science, Social Studies  
Dates: July 17-28, 2017 (testing window)  
Time: Ten hours of intervention tutoring are required;  
times will be scheduled to meet the needs of students and teachers  
Fee: None

Roll call, all voted yes, motion carried.

**APPROVAL TO EMPLOY SUMMER TUTOR**

Mrs. Rinto moved, seconded by Mrs. Sheen to approve the following teacher to assist with summer physical education. All teachers will be paid \$20.00 per hour as per negotiated agreement.

- |                  |                           |
|------------------|---------------------------|
| 1. Luke Williams | Summer Physical Education |
|------------------|---------------------------|

Roll call, all voted yes, motion carried.

**APPROVAL OF AMENDED POLICIES**

Mr. Phillis moved, seconded by Mrs. Doyle to approve the amended revision for the board policies regarding EFG (Student Wellness Policy) and KI/KJ/KJA (Public Solicitations/Advertising/Distribution of Materials in The Schools). These updates will reflect compliance with Federal law. Roll call, all voted yes, motion carried.

**APPROVAL OF REVISED JOB DESCRIPTION**

Mr. Phillis moved, seconded by Mrs. Rinto updating the job description for the Instructional Secretary – Tobin Juvenile Attention Center. Roll call, all voted yes, motion carried.

**APPROVAL OF CERTIFICATED RESIGNATION**

Mrs. Doyle moved, seconded by Mrs. Rinto to accept Tori Adam’s letter of resignation effective at the end of her current contract. Roll call, all voted yes, motion carried.

**APPROVAL OF CERTIFICATED RESIGNATION**

Mr. Phillis moved, seconded by Mrs. Sheen to accept Jennifer Schaeffer’s letter of resignation effective at the end of her current contract. Roll call, all voted yes, motion carried.

**APPROVAL TO RE-EMPLOY CERTIFICATED EMPLOYEE**

Mrs. Sheen moved, seconded by Mr. Phillis to approve the re-employment of Jessica Mueller as High School Language Arts at step 5, Bachelors/150 for the 2017-2018 school year. Jessica has been on the recall list since the end of last school year. Roll call, all voted yes, motion carried.

**APPROVAL TO EMPLOY 2017 SUMMER WORKERS**

Mrs. Doyle moved, seconded by Mr. Phillis to approve the following as workers to assist as summer helpers. The custodial workers will work 6 hours per day from June through August. All students will be paid \$8.15 per hour. These workers are:

- |                       |                      |
|-----------------------|----------------------|
| 1. Brady Panezott     | Custodial Worker     |
| 2. Alexander Birtalan | Custodial Worker     |
| 3. Darren Blough      | Custodial Worker     |
| 4. Christopher Moore  | Custodial Worker     |
| 5. Madison Brown      | Custodial Worker     |
| 6. Jessica Edwards    | Custodial Worker     |
| 7. McKenzie Walton    | Custodial Worker     |
| 8. Daniel Harvey      | Custodial Worker     |
| 9. Nick Varagliotti   | Technology Assistant |
| 10. Tucker Widlicka   | Technology Assistant |
| 11. Jesse Tolley      | Technology Assistant |
| 12. Brandon McKenzie  | Technology Assistant |

Roll call, all voted yes, motion carried.

**APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTES**

Mrs. Rinto moved, seconded by Mr. Phillis the approval of the individuals listed below to be added to our classified substitute list to be used on an as needed basis for the 2016-2017 school year.

- |                          |        |           |
|--------------------------|--------|-----------|
| 1. Megan Gruszecki       | Salem  | Secretary |
| 2. Danielle Satterfield* | Lisbon | Secretary |

Roll call, all voted yes, motion carried.

**APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACTS**

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the individuals listed below for supplemental contracts for the 2017-2018 school year.

Name	Sport /Activity	Position	Step
1. Joseph Karmazin	Cross Country	Varsity Head Cross Country	1
2. Chris Kadvan	Boys Basketball	Varsity Head Boys Basketball	4
3. Terry Kellison	Girls Basketball	Varsity Head Girls Basketball	2
4. Carol Brown	Cheerleading	Varsity Girls Football Cheerleading	2

Roll call, all voted yes, motion carried.

**APPROVAL OF DONATIONS**

Mrs. Rinto moved, seconded by Mr. Phillis, to accept, with gratitude, the following donations:

- \$6,000.00 was donated from an anonymous donor for Eagle Scholarships.
- \$166.00 was donated from several United staff members to the Academic Challenge Team.
- \$2,500.00 was donated from the Monsanto Company to the Future Farmers Association (FFA).
- \$362.00 miscellaneous donations were collected at the Spaghetti Dinner for the 8<sup>th</sup> Grade Washington DC Trip.
- \$925.00 was donated from the Athletic Boosters to the Boys' Basketball team for future purchases.
- \$1,500.00 was donated from the Junior Class After-Prom Committee Fall Auction to the Junior Class.
- \$600.00 was donated from the Athletic Boosters to the Track team for warm-ups.

Roll call, all voted yes, donations accepted.

**APPROVAL FUNDRAISERS:**

Mrs. Doyle moved, seconded by Mrs. Rinto, to accept approval of the following fundraisers:

Coach Terry Kellison has requested the approval of a Girls' Basketball Youth Camp to take place June 4 & 5.

Coach Terry Kellison has requested the approval of a point guard camp to take place on June 3<sup>rd</sup>.

Roll call, all voted yes. Motion carried.

**APPROVAL OF THE GRADUATING CLASS OF 2017**

Mr. Phillis moved, and Mrs. Rinto seconded the approval of the 2017 graduates as listed, along with TJ Vint who was not on the list. Roll call, all voted yes. Motion carried.

**REQUEST TO APPROVE DONATIONS**

Mrs. Doyle moved and seconded by Mrs. Rinto, to approve the following donations:

- \$462.90 from Box Tops for Education
- \$432.00 grant received from the Tuscarawas Valley Heritage organization to cover field trip expenses for 5<sup>th</sup> graders to visit Zoar Village.

Roll call, all voted yes. Motion carried.

**APPROVAL OF APRIL 2017 TRANSPORTATION REPORT**

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the transportation report for April 2017 as presented. Roll call, all voted yes, report approved.

**EXECUTIVE SESSION**

Mr. Phillis moved, seconded by Mrs. Doyle, to adjourn to executive session for purpose of item F specialized details of security arrangements at 9:16 p.m. Roll call, all voted yes, motion approved.

Return to regular session at 10:20 p.m. No action was taken.

**ADJOURNMENT**

Mrs. Rinto moved, seconded by Mrs. Sheen, to adjourn the meeting at 10:20 p.m. Roll call, all voted yes, meeting adjourned.

**President** \_\_\_\_\_

**Treasurer** \_\_\_\_\_

To: Mr. Steve Viscounte, Superintendent  
 From: Melissa Baker, Treasurer/CFO  
 Re: Treasurer's Report

ENCLOSURE #2

**4.1 APPROVAL OF MAY FINANCIAL STATEMENTS and INVESTMENTS**

**Significant Revenue received in May**

STATE FOUNDATION:	\$	558,605.00
INTEREST EARNED	\$	14,916.55
HOMESTEAD & ROLLBACK	\$	195,410.00

**United Local School Investments Inventory**

	<u>May 2017</u>	<u>Rate:</u>	<u>Maturity Date</u>
<b>Consumers National Bank</b>	\$601,570.41		
<b>Huntington</b>	\$0.00		
<b>MultiBank Securities:</b>			
CD#140420SW1 Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#59774QFE7 Midland STS BK	152,000.00	1.400%	08/28/17
CD#02006LX81 Ally BK Midvale Utah	95,000.00	1.500%	09/02/17
CD#23322GMRS DMB Cmnty Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73 Captial One	\$146,000.00	1.200%	10/26/18
CD#17284AU63 Cit Bk Salt Lake City	\$100,000.00	1.501%	05/30/17
CD#254671BRO Discover Bank	\$247,000.00	1.751%	05/31/17
CD#36160KJN6 GE Capital Bank	\$247,000.00	1.800%	06/01/17
CD#38143AYY5 Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALO Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5 Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02587DLV8 American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1 Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0 Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1 FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7 Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5 JP Morgan Chase	\$98,000.00	1.123%	02/19/18
CD#77579ABW5 Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1 HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9 State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9 Compass Bank	\$150,000.00	1.900%	08/28/18
CD#06740KGX9 Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#402194EEO Gulf Coast Bank	\$99,000.00	1.750%	05/30/19
CD#17284C5A8 Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2 Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio	1,471,451.39	0.100%	

ArbiterPay	4,000.00
Petty Cash	\$420.00
Consumers Athletic Checking Account	\$0.00
Reconciling Items:	
Outstanding checks:	(54,643.26)
Deposits in Transit	\$3,435.50
Cash Balance per FINANC	\$6,604,234.04

	**General Fund Operating
	Unencumbered Balance
	\$4,619,650.86

**REQUEST:**

Approval of the financial statements and investments for May as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL



**4.2 APPROVAL OF MAY EXPENDITURES**

The expenditures total is \$ 1,156,215.28 with charges in the following funds:

**General Fund Expenditures:**

SALARIES:	\$	527,926.20
BENEFITS:	\$	247,059.10
SERVICES:	\$	205,181.77
SUPPLIES:	\$	34,256.77
EQUIPMENT:	\$	1,714.85
OTHER:	\$	3,599.21
Total General Fund 001 Expenditures	\$	1,019,737.90
<b>All Other Funds</b>	\$	<b>136,477.38</b>
<b>Total expenditures for May:</b>	<b>\$</b>	<b>1,156,215.28</b>

**REQUEST:**

Approval of expenditures as presented.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

**4.3 APPROVAL OF PROPERTY, LIABILITY AND FLEET INSURANCE**

Property Insurance:	Mills-Holloway Insurance Agency	\$	29,422.00
Fleet Insurance	Mills-Holloway Insurance Agency	\$	13,766.00
Liability Insurance:	Mills-Holloway Insurance Agency	\$	15,649.00
Crime:	Mills-Holloway Insurance Agency	\$	151.00
Umbrella	Mills-Holloway Insurance Agency	\$	3,566.00

**REQUEST:**

Approval to contract with Mills-Holloway Agency for property and fleet insurance for the 2017/2018 school year.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

To: Members of the Board of Education  
From: Steve Viscounte, Superintendent  
Re: Monthly Board Report  
Date: June 21, 2017

5.1 **APPROVAL OF AGREEMENT WITH COLDWELL TIMBER CONSULTING, LLC**

I recommend the Board approve an agreement with Coldwell Timber Consulting, LLC, to consult and harvest trees from the recent storm damage.

***Request: Approval of an agreement with Coldwell Timber Consulting, LLC, to consult and harvest trees from the recent storm damage.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.2 **APPROVAL OF AGREEMENT WITH SCENARIO LEARNING** (Attachment A)

I recommend the Board approve an agreement with Scenario Learning LLC Software to provide SafeSchools Online Staff Training for United Local Schools in the amount of \$931.50 as per Attachment A.

***Request: Approval of an agreement with Scenario Learning LLC Software to provide SafeSchools Online Staff Training for United Local Schools in the amount of \$931.50.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.3 **APPROVAL OF CONTRACT WITH MAHONING COUNTY EDUCATIONAL SERVICE CENTER**  
(Attachment B)

I recommend the Board approve an agreement with United Local School District and the Mahoning County Educational Service Center beginning July 1, 2017 to June 30, 2018.

***Request: Approval of an agreement with United Local School District and Mahoning County Educational Service Center beginning July 1, 2017 to June 30, 2017.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.4 **APPROVAL OF CONTRACT FOR WATER TESTING**

I recommend the Board approve Don Harrison to continue as our water supply technical supervisor at a rate of \$800.00 dollars per month, effective June 1, 2017 through May 31, 2018.

***Request: Approval of agreement with Don Harrison to continue as our water supply technical supervisor at a rate of \$800.00 dollars per month, effective June 1, 2017 through May 31, 2018.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 5 **APPROVAL OF AGREEMENT WITH OME-RESA FOR COOPERATIVE SERVICES FOR 2017**

(Attachment C)

I recommend the Board approve an agreement with United Local School District and the OME-RESA ITC, for cooperative purchasing program as per attachment C.

***Request: Approval of agreement with OME-RESA for Cooperative Services for 2017 as per attachment C.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 6 **APPROVAL OF AGREEMENT WITH GEORGE E. SANSOUCY, P.E. LLC.** (Attachment D)

I recommend the Board approve the amended agreement with United Local School District and the George e. Sansoucy, P.E., LLC., to provide consulting as per Attachment D.

***Request: Approval the amended agreement with George E. Sancoucy, P.E., LLC., to provide consulting.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.7 **APPROVAL TO SUBSCRIBE TO THE OSBA WEB BASED UPDATE SERVICE** (Attachment E)

Our contract for the OSBA Web Based Conversion Service needs to be renewed. This service provides United with the PDQ Journal, new and revised online sample policies, and new hard and CD copies of any additions or modifications to the policy handbook. The annual fee is \$1,550.00 as per attachment E.

***Request: Approval to subscribe to the OSBA Web Based Update Service for one year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.8 **APPROVAL OF POLICY UPDATES** (Attachment F)

To comply with H.B. 410, I recommend the Board approve the following policy updates:

- |       |   |
|-------|---|
| JED   | Student Absences and Excuses                              |
| JED-R | Student Habitually Absent – Loss<br>of Driving Privileges |
| JEDA  | Truancy   |

***Request: Approval of the above listed policy updates.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 9 **APPROVAL OF AGREEMENT WITH THE NUTRITION GROUP**

I recommend the Board approve an agreement with The Nutrition Group to continue as our food service provider for the 2017-2018 school year.

***Request: Approval of an agreement with The Nutrition Group to continue as our food service provider for the 2017-2018 school year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 10 **APPROVAL OF LUNCH PRICE INCREASE**

I recommend the Board approve a ten cent (\$0.10) price increase for school lunches for the 2017-2018 school year. The price for student lunches will be \$2.85.

***Request: Approval of a ten cent (\$0.10) price increase for school lunches for the 2017-2018 school year.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.11 **APPROVAL OF BUS BID AND BUS PURCHASE**

Through the Management Goals and Objectives process, the ability to purchase a two (2) new buses were approved. A request for bids was advertised and we received the following bid:

Vendor	Year/Model	Base Bid	Trade In	Total
Myers Equipment	(2) 2018 Thomas C2 Safety Liner	\$87,564		\$175,128

***Request: Approval to purchase two (2) 2018 Thomas buses, C2 Safety Liner, from Myers Equipment of Canfield for a total price of \$175,128.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.12 **APPROVAL TO EMPLOY TREASURER**

Approval to employ Melissa Baker, Treasurer, on a four year (4-year) contract from August 1, 2017 through July 31, 2021 at the Board negotiated salary.

***Request: Approval to employ Melissa Baker, Treasurer, on a four year (4-year) contract from August 1, 2017 through July 31, 2021 at the Board negotiated salary.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5. 13 **APPROVAL TO EMPLOY SUMMER TUTORS**

The following list of teachers has agreed to assist with summer intervention. All teachers will be paid \$20.00 per hour as per negotiated agreement.

- |                       |                                |
|-----------------------|--------------------------------|
| 1. Karesia Sisco**    | Elementary Intervention Tutors |
| 2. Lydia Wilmoth**    | Elementary Intervention Tutors |
| 3. Victoria Adams**   | Elementary Intervention Tutors |
| 4. Brenda Sarchet**   | Elementary Intervention Tutors |
| 5. Kelly Mellinger    | K101                           |
| 6. Patti Kober        | K101                           |
| 7. Todd Sarchet       | AIR Coordinator                |
| 8. Todd Sarchet*      | AIR Math                       |
| 9. Megan Gozelanczyk* | AIR Science                    |
| 10. Samantha Muniz*   | AIR English/Language Arts      |
| 11. Danielle Burch*   | AIR History                    |

***Request: Approval to employ each of the above named persons as 2017 summer intervention teachers at \$20.00 per hour as per negotiated agreement. \*Maximum of 10 hours.***

***\*\* Elementary Intervention tutors will be paid through Title.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.14 **APPROVAL OF THE 2016-2017 UNITED LOCAL BULLYING INCIDENT REPORT**  
(Attachment G)

As part of our Board approved policies (JFCF) and mandated by HB 267, each semester a report must be made to the Board president of all verified incidents of bullying or hazing. This report must also be posted on the school web site. Attached is the bullying report for the second semester of the 2016-2017 school year.

***Request: Approval of the second semester 2016-2017 Bullying Incident Report as per Attachment G.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.15 **APPROVAL OF SUPPLEMENTAL RESIGNATION**

I recommend the Board approve the supplemental resignation of Loretta McLaughlin as Community Education Coordinator.

***Request: Approval of supplemental resignation of Loretta McLaughlin as Community Education Coordinator.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.16 **APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTE**

Listed below is the name of the individual I am recommending be added to our classified substitute list at \$10.00 an hour and be used on an as needed basis for summer help.

1. Tom Clark                      Kensington                      Bus Helper/Mechanic

***Request: Approval to add the person listed above to the classified substitute list to be used on an as needed basis for summer help.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

5.17 **APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACTS**

As in past years, in May, one year supplemental contracts are awarded. I would like to recommend the persons listed below for a one year supplemental contract. A sincere thank you to everyone who provides a supplemental service or program to United students.

Name	Sport /Activity	Position	Step
Nome	Baker	Marching Band	8
Nome	Baker	Pep Band	--
Nome	Baker	Jazz Band	--
Lindsay	Brothers	Spanish Club Advisor	7
Danielle	Burch	National Honor Society	2
Heather	Connor	Elementary Art	--
Lori	Conser	6 <sup>th</sup> Grade Choir	11
Ann	Cooper	Head Resident Educator Mentor	--
Abbie	Joyce	Positive Behavior Support	3
Krista	Fitch	T.V. Studio	5
Matthew	Fowler	Yearbook Advisor	3
Megan	Gozelanczyk	Jr. High Academic Challenge Advisor	--
Jake	Kilroy	Academic Challenge Advisor	6
Dennis	Klaustermeyer	Technical Advisor	12
Christine	Martin	Majorette/Flag Advisor	6
Kathryn	Matthews	H.S. Art	--
Beth	McGaffick	Elem. SAP Coordinator	14
Jason	Minard	Percussion Instructor	--
Sonya	Minard	Assistant Band Director	19
Noleen	Moore	Volunteer Coordinator	5
Noleen	Moore	Key Club Advisor	6
Samantha	Muniz	Senior Class	3
Lucinda	Neiswanger	Jr. High Choir	14
Lucinda	Neiswanger	Play Director	15
Lucinda	Neiwanger	H.S. Choir Director	15
Lorraine	Raymond	H.S. SAP Coordinator	3
Jackie	Sanor	ASL Advisor	6
Kristine	Urmson	FCCLA Advisor	11
Karrie	Varagliotti	Elementary Student Council	9
Denise	Ward	Newspaper Advisor	4
Betty	Whiteleather	H.S. Student Council	17
Betty	Whiteleather	Junior Class Advisor	31
Betty	Whiteleather	Sophomore Class Advisor	17
Betty	Whiteleather	Freshman Class Advisor	17
Betty	Whiteleather	Ruriteen Advisor	15
Betty	Whiteleather	Community Outreach	6

***Request: Approval to award a one-year supplemental contracts to the persons listed above for the 2017-2018 school year. Stipends are according to the Board Approved Salary Schedule.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

TO: Members of the Board of Education  
Mr. Viscounte, Superintendent  
  
FROM: Dr. William Young, High School Principal  
  
RE: High School Board of Education Report  
  
DATE: June 6, 2016

**6.1 Approval of Donations:**

1. \$540.00 was donated to the Ruriteens from an anonymous donor for a scholarship.
2. \$1,909.00 was donated to the junior class from the junior class parents for prom.
3. \$150.00 was donated to the boys' basketball team from Bob Sebo for a Golf Outing Fundraiser.
4. \$99.00 was donated to Student Council from miscellaneous donors.
5. \$472.00 was donated to the sophomore class from miscellaneous donors at the Parade of Fashions.
6. \$164.25 was donated to the high school principal account from an anonymous donor to put towards a student's fee.
7. \$100.00 was donated to the high school principal account from Trinette Jones to put towards a student's fee.
8. \$250.00 was donated from the PTO to Student Council.
9. \$345.00 was donated from the PTO to the 8<sup>th</sup> Grade Washington, DC trip.
10. \$250.00 was donated from the Ruriteens to the 8<sup>th</sup> Grade Washington, DC trip.
11. \$40.00 was donated to Academic Challenge from miscellaneous donations.

**Request: Approval of Donations**

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

**6.2 Approval of Fundraisers:**

- Coach Curtis Jones has requested the approval of two car wash fundraisers to take place on June 11 and July 16 (noon to 3 p.m.) at Arby's in Salem. Proceeds will benefit the boys' soccer program.

**Request: Approval of Fundraisers**

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

### **6.3 Approval of 2018 Choir Trip to Nashville, Tennessee:**

- Mrs. Neiswanger has requested the approval of a trip for Concert Choir to travel to and perform in Nashville, TN, April 4-7, 2018 (see Attachment C).

**Request:** *Approval of 2018 Choir Trip to Nashville, Tennessee*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

### **6.4 Approval of 2017-18 Student Handbook:**

- The 2017-18 Student Handbook has been provided for review, along with a listing of minor changes needed (enclosed).

**Request:** *Approval of 2017-18 Student Handbook*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

### **6.5 Informational Items:**

1. The Class of 2017 graduated on May 28, taking with them over \$625,000 in scholarships awarded by various individuals, organizations, and post-secondary schools.
2. Congratulations to **Mariah Eisenbraun** (12<sup>th</sup>) and **Camryn Jarett** (11<sup>th</sup>) for qualifying for the 2017 State Track and Field Meet held over the June 2 weekend. Mariah did not place, but broke the school record in the 200m race to qualify for State during her run at Regionals. The record was previously held by Dawn Woolf, who broke the school record in 1998. Camryn finished 9<sup>th</sup> in the state in the high jump.
3. **Mariah Grate** (12<sup>th</sup>) was honored on May 18, and was among 17 seniors from the northeast Ohio region to receive the Edward J. DeBartolo Memorial Scholarship in the amount of \$6,200.
4. Eleventh graders **Mitchell Kelly** and **Dustin Sanor** were selected to represent United High School at the 2017 Buckeye Boys State (at Miami University in Oxford, Ohio). **Lona Burkey** and **Emily Crawford** were selected as representatives to Buckeye Girls State (at Mount Union University).
5. **Allison Zepernick** and **Samantha May** (11<sup>th</sup> graders) were selected to represent United Local at the Hugh O'Brian Youth Leadership Conference held at Youngstown State University.
6. Congratulations to **Denise Ward** for being awarded a \$3,000 grant from the Martha Holden-Jennings Foundation to support our balanced literacy program.
7. The High School **Band & Choir** performed at Memorial Day programs held in Hanoverton and Winona on May 21.
8. The annual **Athletic Council** meeting was held on May 22.
9. The **United Wall of Fame Committee** met on May 23, with the following inductees selected for the 2017 induction class: William Brantingham – Outstanding Service, Bruce Cooper – Academic/Career Accomplishment, Jarod Taylor – Athletics, Jacob Neiheisel – Academic/Career Accomplishment, Todd Williams – Academic/Career Accomplishment, and Jack (Fozz) Mills – Outstanding Service. The induction and



banquet will take place on September 9, and inductees will also be recognized at the varsity football game on the day prior (Sept. 8).

10. **Athletic Physicals** were offered in the BC on May 27.
11. Eighth graders had a very successful trip to Washington, DC May 30-June 1. As part of the trip, **Morgan Briceland, Hannah Minor, Kenneth Marra, and Breeanna Smith** participated in the Wreath Laying Ceremony at the Tomb of the Unknown Soldier.
12. **Summer Phys. Ed.** ran June 6 – 16, with 24 students participating. United hosted the administration of the **ACT** on June 10.
13. **Summer Drivers Education** will take place June 19-26.

#### **6.6 Professional Development/Meetings:**

1. Mr. Young, along with Mrs. Moore, Mrs. Zines, Mr. Burd, Mrs. Clunen, Mr. Fowler, Mrs. Hardgrove, Mrs. Mueller, and Mrs. Ward, attended at Literacy Collaborative workshop at OSU in Columbus on June 6-8.
2. Mr. Young attended a meeting of the Eastern Ohio Athletic Conference (EOAC) held in Lisbon on June 12.
3. Mr. Young presented on United's 1:1 Laptop Program at the LEAD Technology Conference sponsored by the Cuyahoga County ESC on June 13.
4. Ethan Blatch attended a Writing in the Social Studies Classroom workshop held at the MCCESC on June 15.

**Attachment A** – Asst. Principal's Report

**Attachment B** – Enrollment Report

**Attachment C** – Proposed Choir Trip to Nashville, TN

**To:** Members of the Board of Education  
Steve Viscounte, Superintendent  
**From:** Tina Hughes  
**Re:** May Elementary School Board Report  
**Date:** June 21, 2017

### 7.1 REQUEST TO APPROVE DONATIONS

- A. \$1,761.70 from Lemonade Day (proceeds will be sent to Winona Friends Food Pantry)  
REQUEST: Approval of Donation  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL
- B. \$153.00 to the Elementary Art Show  
REQUEST: Approval of Donation  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

### 7.2 APPROVAL OF STUDENT HANDBOOK

The elementary handbook has been revised and approval is requested so that orders can be in Place for the 2017-2018 school year.

*REQUEST: Approval of elementary student handbook.*

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ PASS FAIL

### 7.3 CURRICULAR UPDATES

#### A. INSTRUCTIONAL ITEMS

1. Gifted students shared their ePortfolios and discussed their goals with parents and special guests during the annual portfolio night.
2. The annual Battle of the Books was won by the 5<sup>th</sup> grade team of Matilyn Zines, Matthew Logan and Maddox French.
3. Third grade presented their 2<sup>nd</sup> annual Wax Museum sharing their research on famous people who made a difference in the world in a unique manner. Students, parents and community members enjoyed attending this event.
4. Second graders held their annual Book Float Parade, sharing student created floats that represented favorite books.
5. Over twenty community members visited in classrooms and shared with students about what makes a good leader and why it is important to serve in your community. This was a part of the Elementary Leadership Fair and Lemonade Day. Fifth grade students set up and manned their lemonade stands during the day. The day finished with an evening carnival style family event and a staff Bubble Soccer game. High school volunteers assisted throughout the day and evening.
6. Leader of the Month lunches for 1<sup>st</sup> & 2<sup>nd</sup> graders were held on Tuesday, May 30th.
7. Sixth graders enjoyed a class picnic and school-wide "Clapout" on their last full day of school.
8. The Sixth Grade Recognition Program was held on June 1<sup>st</sup>. Students were recognized for their many accomplishments and treated to a "Through the Years" video. Thank you

to Mrs. McGaffick and student helpers, Justin Kier, Tori Firth and Owen Joyce for producing, editing and publishing this video.

9. Elementary students and staff assembled in the auditorium for an end of year assembly, sharing reflections of accomplishments through the year, goodbyes to departing staff members, and well wishes for the summer.

#### **B. STAFF DEVELOPMENT**

1. Seventeen staff members met during the week of June 5<sup>th</sup> to develop standards based report cards for all elementary grade levels. These meetings were facilitated by MCECSC consultants, Heather Lash, and elementary academic coaches.

### **7.4 INFORMATIONAL ITEMS**

#### **A. EXTRA CURRICULAR**

1. The sixth grade Melodic Eagles Choir earned an Excellent rating at the High Notes Music Festival.
2. Field Days were enjoyed and supported by parent and student volunteers.

#### **B. HEALTH, WELLNESS & SAFETY**

1. Mrs. Laughlin coordinated a visit from the Mobile Dentist, filling an important need for our elementary students.

To: Steve Viscounte, Superintendent

From: Jim Reinsel, Transportation Supervisor

Re: May Transportation Report

Date: June 5th, 2017

8.0 **Approval of May 2017 Transportation Report**

Attachment A is the Transportation report for May 2017. It is presented for your review and approval.

***Request: Approval of the May 2017 Transportation Report as presented.***

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL



8143 State Route 9 ♦ Hanoverton, Ohio 44423

Phone: (330) 223-1521 ♦ (330) 223-1555

Fax: (330)223-2363

Direct Numbers:

*Elementary School* - (330) 223-8001

*High School* - (330) 223-7102

**Enclosure # 7**

**To: Steven Viscounte, Superintendent**

**From: Tom Clemens, Building & Grounds Supervisor**

**Re: Monthly Board Report**

**Date: June 21, 2017**

**9.1 INFORMATIONAL ITEMS:**

- 1. Mr. Baker, Mr. Young and I met the beginning of June to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of June to go over repairs and teacher requests.**
- 3. We had a fire drill on May 9, 2016 at 1:20 pm**
- 4. Maintenance projects**

To: Board of Education

Date: June 21, 2017

10.1 **APPROVAL OF EXECUTIVE SESSION**

*Request: Approval to adjourn to Executive Session as per Attachment A.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ PASS FAIL

10.2 **RETURN TO REGULAR SESSION**

\_\_\_\_\_ AM / PM

RES # EXECUTIVE SESSION - O.R.C. §121.22

\_\_\_\_\_ moved, \_\_\_\_\_seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
  - 1. \_\_\_ Appointment.
  - 2. \_\_\_ Employment.
  - 3. \_\_\_ Dismissal.
  - 4. \_\_\_ Discipline.
  - 5. \_\_\_ Promotion.
  - 6. \_\_\_ Demotion.
  - 7. \_\_\_ Compensation.
  - 8. \_\_\_ Investigation of charges/complaints (unless public hearing requested).
  
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
  
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
  
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
  
- E. Matters required to be kept confidential by federal law or rules or state statutes.
  
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the United Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items **F** as listed above.

And the roll being called on its adoption, the vote resulted as follows:

ROLL CALL	AYE	NAY	ABSTAINED	ABSENT

There upon the President declared the resolution adopted.

At \_\_\_\_ P.M., the Board went into Executive Session with the following persons present:

The President declared the meeting back into regular session at \_\_\_\_ P.M.