

Board of Education

United Local School District
8143 State Rt. 9
Hanoverton, Ohio 44423

Work Session
Wednesday, May 17, 2017 – 7:00 P.M.
High School Library

A G E N D A

1. **Call To Order Time** _____

2. **Approval of Agenda**

Motion _____ Second _____ PASS FAIL

3. **Discussion of School Facilities**

4. **Adjournment**

Motion _____ Second _____ PASS FAIL

Time _____

Steve Viscounte
Treasurer
May 17, 2017

Board of Education
United Local School District
8143 State Route 9
Hanoverton, Ohio 44423

Regular Meeting
Wednesday, May 17, 2017 – 7:30 PM
High School Library

A G E N D A

1. Call To Order Time _____

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of May Agenda

Motion _____ Second _____ PASS FAIL

2. Approval of Minutes as Submitted by Melissa Baker, Treasurer (Enclosure #1)

3. Introduction of Guests

- 3. 1 Recognition of Retiring Staff Members:, Patricia Arnfield, Karen Arnoto, Carole Stefanish
- 3. 2 Lisa Good – Nutrition Group
- 3. 3 Angel Vint – Graduation Concerns

4. Treasurer's Report (Enclosure #2)

- 4. 1 Approval of April Financial Statements & Investments
- 4. 2 Approval of April Expenditures
- 4. 3 Approval of Five Year Forecast
- 4. 4 Approval To Contract With ACCESS
- 4. 5 Approval To Contract With ACCESS
- 4. 6 Approval To Contract With ACCESS
- 4. 7 Approval of Worker's Compensation Group Rating Plan Contract
- 4. 8 Approval of Transfer

5. Superintendent's Report (Enclosure #3)

- 5. 1 Approval of A Resolution Authorizing Membership In OHSAA
- 5. 2 Approval of a Resolution Requesting The OSFC To Establish The New Scope, Estimated Basic Project Cost And Local Share In The Classroom Facilities Assistance Program (LAPSED)
- 5. 3 Approval of Agreement With Mahoning County Educational Service Center
- 5. 4 Approval of Summer School Classes
- 5. 5 Approval To Employ Summer School Tutor

- 5. 6 Approval of Amended Policies
- 5. 7 Approval of Revised Job Description
- 5. 8 Approval of Certificated Resignation
- 5. 9 Approval of Certificated Resignation
- 5. 10 Approval To Re-Employ Certificated Employee
- 5. 11 Approval To Employ 2017 Summer Workers
- 5. 12 Approval To Employ Classified Substitutes
- 5. 13 Approval To Award 2017-2018 Supplemental Contracts

6. High School Report (Enclosure #4)

- 6. 1 Approval of Donations
- 6. 2 Approval of Fundraisers
- 6. 3 Approval of Graduating Class of 2017
- 6. 4 Informational Items
- 6. 5 Professional Development

7. Elementary School Report (Enclosure #5)

- 7. 1 Approval of Donations
- 7. 2 Curricular Updates
- 7. 3 Informational Items

8. Transportation Report (Enclosure #6)

- 8. 1 Approval of April Transportation Report

9. Buildings and Grounds Report (Enclosure #7)

- 9. 1 Informational Items

10. School Nurse Report (Enclosure #8)

- 10. 1 March Nurse's Report

11. Executive Session (Enclosure #9)

- 11. 1 Approval of Executive Session

12. Adjournment

Motion _____ Second _____ PASS FAIL

Time _____

Mr. Steve Viscounte
Superintendent
May 17, 2017

UNITED LOCAL BOARD OF EDUCATION

Regular Meeting April 19, 2017

The United Local Board of Education met in regular session on Wednesday, April 19, 2017 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

BOARD MEMBERS

Mr. Ellyson
Mr. Phillis
Mrs. Doyle
Mrs. Rinto
Mrs. Sheen

OTHERS

Mr. Viscounte
Mrs. Hughes
Mr. Young
Mr. Clemens
Mrs. Baker

Mr. Thompson
Mr. Loveland
Mr. Lance Hostetler

APPROVAL OF AGENDA

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the April agenda. Roll call, all yes. Motion carried.

APPROVAL OF MINUTES

Mr. Phillis moved, seconded by Mrs. Doyle, to approve the minutes of the Regular Meeting held March 9, 2017. Roll call, all voted yes, minutes approved.

INTRODUCTION OF GUESTS

None

APPROVAL OF MARCH FINANCIAL STATEMENTS AND INVESTMENTS

Mrs. Doyle moved, seconded by Mrs. Rinto, to approve the March financial statements and investments as presented. Roll call, all voted yes, motion approved.

APPROVAL OF MARCH EXPENDITURES

Mr. Phillis moved, seconded by Mrs. Sheen, to approve the March expenditures in the amount of \$1,181,790.88 as presented. Roll call, all voted yes, motion approved.

APPROVAL OF 2017-2018 STUDENT ACCIDENT INSURANCE

Mrs. Doyle moved, seconded by Mrs. Rinto to approve of the 2017-2018 Student Accident Insurance. Roll call, all voted yes, motion approved.

APPROVAL OF BWC SAFETY GRANT AWARD

Mrs. Sheen moved, seconded by Mrs. Doyle to approve the award of the BWC Safety Grant Award and to have the Treasurer appropriate the funds as required. Roll call, all voted yes, motion approved.

APPROVAL OF COLUMBIANA COUNTY EMERGENCY MANAGEMENT AGENCY MEMORANDUM OF UNDERSTANDING

Mrs. Rinto moved, seconded by Mr. Phillis to approve the agreement with the Columbiana County Emergency Management Agency. Roll call, all voted yes, motion approved.

APPROVAL OF CONTRACT WITH COLUMBIANA COUNTY EDUCATIONAL SERVICE CENTER

Mr. Phillis moved, and Mrs. Rinto seconded the approval of contract with the Columbiana County Educational Service Center for the 2017-2018 school year. Roll call, all voted yes, motion approved.

APPROVAL OF COMMUNICATION UPDATES

Mrs. Doyle moved, and Mrs. Sheen seconded the upgrade programming on the hand held safety radios and purchase new bus digital radio communication devices. These upgrades will assist with alleviating dead spots in the building and on the road at a cost of \$10,558.50. Roll call, all voted yes, motion approved.

APPROVAL OF RESOLUTION TO RESCIND REQUEST

Mrs. Rinto moved, Mrs. Doyle seconded to approve the resolution to rescind the request for the Ohio School Facility Commission to establish a new scope, estimated basic project cost and local share in the classroom facilities assistance program (LAPSED). Roll call, all voted yes, motion approved.

APPROVAL OF MEMORANDUM OF UNDERSTANDING

Mr. Phillis moved, Mrs. Doyle seconded to approve the memorandum of understanding between United Local School District and the United Education Association to modify a certain provision of the Negotiated Agreement. The Board of Education will pay for summer physical education instruction at the negotiated contract amount. Roll call, all voted yes, motion approved.

APPROVAL OF BOARD POLICY UPDATE

Mr. Phillis moved, Mrs. Rinto seconded to approve revisions to the school policy that reference purchasing/bidding requirements. This policy DJ/DJA/DJC, has an amount increase as well as OSBA required information that needs to be updated. Roll call, all voted yes, motion approved.

APPROVAL OF SUMMER SCHOOL CLASSES AND CLASS FEE

Mrs. Doyle moved, seconded by Mrs. Sheen to approve summer classes and the accompanying fees so students and families can plan ahead. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY

Mr. Phillis moved, Mrs. Doyle seconded to employ David Ogilvie to work with Mike Leone, Athletic Director, on an as needed basis, for the month of June at his per diem rate. Roll call, all voted yes, motion approved.

APPROVAL TO RE-EMPLOY CERTIFICATED EMPLOYEE

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the re-employment of Katie Bibri as Elementary Music Teacher at step 4, Bachelors/150 for the 2017-2018 school year. Katie Bibri has been on the recall list since the end of last school year. Roll call, all voted yes, motion approved.

APPROVAL OF CERTIFICATED RESIGNATION

Mrs. Sheen moved, seconded by Mr. Phillis to accept the resignation of Jennifer Russo as Fifth Grade Teacher, at the end of her current contract. Roll call, all voted yes, motion approved.

APPROVAL OF CERTIFICATED RESIGNATION

Mrs. Rinto moved, seconded by Mrs. Doyle to approve the resignation of Amanda Wood, as Reading Recovery Teacher, at the end of her current contract. Roll call, all voted yes, motion approved.

APPROVAL OF CLASSIFIED RERITEMENTS

Mr. Phillis moved, seconded by Mrs. Sheen to approve the retirement resignations of the following classified employees:

- | | | |
|----------------------|-----------------|--------------------------|
| a) Karen Arnoto | Bus Driver | Effective April 30, 2017 |
| b) Patricia Arnfield | Tobin Secretary | Effective June 30, 2017 |

Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY RETIRE/REHIRE CERTIFICATED EMPLOYEE

Mrs. Rinto moved, seconded by Mrs. Doyle to approve the part time (28 hours per week) employment of Richard Johnson as District Psychologist. This position will be paid \$50.00/hour (not to exceed 145 days). Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY RETIRE/REHIRE CERTIFICATED EMPLOYEE

Mrs. Rinto moved, seconded by Mrs. Sheen to employ Mike Ward again on a part time basis on a one year limited contract at step 0, Masters+15 at the Board approved certificated salary schedule for the 2017-2018 school year. Roll call, all voted yes, motion approved

APPROVAL TO AWARD CONTRACTS TO CERTIFICATED STAFF 2017-2018

Mrs. Doyle moved, and Mr. Phillis seconded to approve the continuing contracts for certificated staff members. Listed below are contract recommendations for the 2017-2018 school year.

HIGH SCHOOL

Nome Baker	2 Years	Matthew Fowler	1 Year
Ethan Blatch	1 Year	Megan Gozelanczyk	CONTINUING
Danielle Burch	2 Years	Corey Hill	2 Years
Ryan Burd	2 Years	Valerie Kidder	2 Years
Eric Chronister	2 Years	Douglas Sutton	2 Years
John M. Demster	1 Year	Samuel Mathias	2 Years

ELEMENTARY

Kelsey Brown	1 Year	Jordan Phillips	2 Years
Ashley Bussard	2 Years	Karesia Sisco	1 Year
Regina Davis	2 Years	Jennifer Spillman	2 Years
Ashley Kennedy	CONTINUING	Karrie Varagliotti	2 Years
Rachael Markijohn	1 Year	Abigail Walkama	2 Years

Roll call, all voted yes, motion approved.

APPROVAL TO AWARD CONTRACTS TO CLASSIFIED STAFF

Mrs. Rinto moved, seconded by Mr. Phillis to approve the limited and continuing contracts for classified staff members. Listed below are contract recommendations for the 2017-2018 school year.

1. Emily Bradley	Cafeteria	2 Years
2. Jennifer Clark	Bus Aide	2 Years
3. Kelly Hartsough	Cafeteria	2 Years
4. Susan Kale	Cafeteria	2 Years
5. Anita Morgan	Bus Driver	2 Years

Roll call, all voted yes, motion approved.

APPROVAL TO AWARD CERTIFICATED EXTENDED TIME

Mrs. Doyle moved, seconded by Mrs. Sheen to approve the certificated staff members who work days beyond the regular school year for the 2017-2018 school year.

1. Dennis Klaustermeyer	Computer Technician	46 days
2. Douglas Sutton	Vocational Agriculture	40 days
3. Samantha Muniz	High School Counselor	30 days
4. Lorraine Raymond	Junior High Counselor	20 days
5. Kristine Urmson	Vocational Home Economics	10 days
6. Krista Fitch	Technology Coordinator	10 days
7. Denise Ward	High School Librarian	5 days
8. Kerri O'Donnell	Elementary School Counselor	5 days

Roll call, all voted yes, motion approved.

APPROVAL OF SPRING ATHLETIC WORKERS FOR VARIOUS ASSIGNMENTS IN THE DISTRICT

Mr. Phillis moved, and Mrs. Sheen seconded to approve the spring athletic department workers for various assignments in the district.

1. Sue Balint
2. RuthAnn Rinto - Volunteer

Roll call: Mr. Phillis, yes; Mrs. Sheen, yes; Mrs. Rinto, abstain; Mrs. Doyle, yes; Mr. Ellyson, yes; motion approved.

APPROVAL TO EMPLOY COUNTY CERTIFICATED SUBSTITUTE

Mrs. Doyle moved, seconded by Mr. Phillis to add the person below to our certificated substitute list for the
the
2016-2017 school year.

1. Bernard Ferris Columbiana Gr. 7-12/Int. Soc. Studies

Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTE

Mrs. Rinto moved, and Mr. Phillis seconded to add the person below to our classified substitute list to be used on an as needed basis for the 2016-2017 school year.

1. Jennifer Clark Kensington Secretary/Cafeteria

Roll call, all voted yes, motion approved.

APPROVAL OF DONATIONS

Mrs. Doyle moved, seconded by Mrs. Rinto, to accept, with gratitude, the following donations:

1. \$400.00 was donated from an anonymous donor to the High School track team for uniforms.
2. \$174.00 was donated from the Power Puff Volleyball game to the Student Council.
3. \$449.00 was donated from an anonymous donor to Academic Challenge for buzzers.
4. \$314.35 was donated from miscellaneous donations to the Ruriteens for Pennies for Patients.
5. \$100.00 was donated from Wayne & Christine Ferris to the Football team for the Fred Johnson Memorial.

Roll call, all voted yes, donations accepted.

APPROVAL FUNDRAISERS:

Mrs. Doyle moved, seconded by Mr. Phillis, to accept approval of the following fundraisers:

Academic Challenge advisor, Jacob Kilroy, has requested approval of a Quaker Steak & Lube Bottled Sauces and Shakers sale as a fundraiser to help cover the team's meal costs while they are at the national contest (April 28-30). The fundraiser will run through April 21.

Roll call, all voted yes. Motion carried.

REQUEST TO APPROVE FUNDRAISER

Mrs. Doyle moved and seconded by Mrs. Rinto, approval for 5th Grade students to participate in Lemonade Day and learn the value of entrepreneurship and giving back to their community. Students will work with Junior Achievement partners to design lemonade products, market and sell their lemonade at the Habit Fair and then donate profits to a selected charity. Roll call, all voted yes. Motion carried.

APPROVAL OF MARCH 2017 TRANSPORTATION REPORT

Mrs. Doyle moved, seconded by Mrs. Sheen, to approve the transportation report for March 2017 as presented. Roll call, all voted yes, report approved.

EXECUTIVE SESSION

Mr. Phillis moved, seconded by Mrs. Doyle, to adjourn to executive session for purpose of item F specialized details of security arrangements at 8:33 p.m. Roll call, all voted yes, motion approved.

Return to regular session at 10:19 p.m. No action was taken.

ADJOURNMENT

Mrs. Rinto moved, seconded by Mrs. Sheen, to adjourn the meeting at 10:20 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

To: Mr. Steve Viscounte, Superintendent
 From: Melissa Baker, Treasurer/CFO
 Re: Treasurer's Report

ENCLOSURE #2

4.1 APPROVAL OF APRIL FINANCIAL STATEMENTS and INVESTMENTS

Significant Revenue received in April

STATE FOUNDATION:	\$	494,082.52
INTEREST EARNED	\$	1,163.12
SCHOOL INCOME TAX	\$	195,668.62

United Local School Investments Inventory 4/30/2017 Rate: Maturity Date

Consumers National Bank		\$354,032.04		
Huntington		\$0.00		
MultiBank Securities:				
CD#140420SW1	Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#59774QFE7	Midland STS BK	152,000.00	1.400%	08/28/17
CD#02006LX81	Ally BK Midvale Utah	95,000.00	1.500%	09/02/17
CD#23322GMRS	DMB Cmnty Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73	Capital One	\$146,000.00	1.200%	10/26/18
CD#17284AU63	Cit Bk Salt Lake City	\$100,000.00	1.501%	05/30/17
CD#254671BRO	Discover Bank	\$247,000.00	1.751%	05/31/17
CD#36160KJN6	GE Capital Bank	\$247,000.00	1.800%	06/01/17
CD#38143AYY5	Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALO	Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO	Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5	Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02587DLV8	American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1	Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0	Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI	Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1	FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7	Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5	JP Morgan Chase	\$98,000.00	1.123%	02/19/18
CD#77579ABW5	Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1	HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9	State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9	Compass Bank	\$150,000.00	1.900%	08/28/18
CD#06740KGX9	Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#402194EEO	Gulf Coast Bank	\$99,000.00	1.750%	05/30/19
CD#17284C5A8	Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2	Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio		1,844,537.12	0.100%	

ArbiterPay	4,000.00
Petty Cash	\$420.00
Consumers Athletic Checking Account	\$0.00

Reconciling Items:		
Outstanding checks:	(29,272.46)	**General Fund Operating
Deposits in Transit	\$1,948.40	Unencumbered Balance
Cash Balance per FINANC	\$6,753,665.10	\$4,816,005.01

REQUEST:
 Approval of the financial statements and investments for April as presented.

MOTION _____ SECOND _____ PASS FAIL

4.2 APPROVAL OF APRIL EXPENDITURES

The expenditures for April total \$ 1,094,605.90 with charges in the following funds:

General Fund Expenditures:

SALARIES:	\$	506,892.57
BENEFITS:	\$	245,834.85
SERVICES:	\$	196,701.32
SUPPLIES:	\$	12,498.72
EQUIPMENT:	\$	1,031.60
OTHER:	\$	10,005.55
All Other Funds	\$	<u>121,641.29</u>
Total expenditures for February:	\$	<u><u>1,094,605.90</u></u>

REQUEST:

Approval of April expenditures as presented.

MOTION _____ SECOND _____ PASS FAIL

4.3 APPROVAL OF FIVE YEAR FORECAST

(Attached)

REQUEST:

Approval of the revised Five Year Forecast for the required May submission to ODE. The forecast spans school years 2016/2017 through 2020/2021.

MOTION _____ SECOND _____ PASS FAIL

4.4 APPROVAL TO CONTRACT WITH ACCESS

Request:

Approval to contract with ACCESS (Area Cooperative Computerized Education Service System) for digital transmission services and application services including:the Ohio Uniform Staff Payroll System, Ohio Uniform Accounting System, Student Information System (includes student grade reporting, attendance, and scheduling), INFOhio Automated Library Services and Maintenance. The total annual cost for the 2017/2018 school year is \$44,285.25 per circuit for a total of \$44,285.25. Application services will be \$11,261.25.

MOTION _____ SECOND _____ PASS FAIL

4.5 APPROVAL TO CONTRACT WITH ACCESS

Request:

In addition , approval to contract with ACCESS (Area Cooperative Computerized Education Service System) for onetime e-rate eligible cost hardward products of \$55,282.00. E-Rate eligible internal connection software products of \$18,537.00 and an annual fee for managed wireless access service of \$7,215.00 and the annual fee for managed wireless access of \$650.00.

MOTION _____ SECOND _____ PASS FAIL

4.6 APPROVAL TO CONTRACT WITH ACCESS

Request:

In addition , approval to contract with ACCESS (Area Cooperative Computerized Education Service System) for Voice over IP and Voicemail services an annual cost of \$9,135.00.
E-rate funding of eligible services of \$3,360.00. The net annual cost is \$5,775.00.

MOTION _____ SECOND _____ PASS FAIL

4.7 APPROVAL OF WORKER'S COMPENSATION GROUP RATING PLAN CONTRACT

REQUEST:

Approval to enroll in the Sheakley/Better Business Bureau of Central Ohio Workers' Compensation Group Rating Savings Program. The annual enrollment fee is \$ 1,060.00

MOTION _____ SECOND _____ PASS FAIL

4.8 APPROVAL OF TRANSFER

TRANSFER:

From Title IIA FY 17 590 **\$4,658.72** To Title I FY 17 572

REQUEST:

Approval of transfer as presented.

MOTION _____ SECOND _____ PASS FAIL

To: Members of the Board of Education
From: Steve Viscounte, Superintendent
Re: Monthly Board Report
Date: May 17, 2017

5. 1 **APPROVAL OF A RESOLUTION AUTHORIZING MEMBERSHIP IN OHSAA** (Attachment A)

The constitution of the Ohio High School Athletic Association requires that the Board of Education annually pass a resolution authorizing United Local Junior/Senior High School's membership in the OHSAA and adopt the constitution, bylaws, and sports regulations of the OHSAA as our minimum student eligibility standards. By passing this resolution our district also agrees to conduct our athletic program in accordance with the constitution, bylaws, regulations, interpretations, and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the constitution, bylaws and sports regulations and their interpretations.

Request: Approval to authorize membership in the Ohio High School Athletic Association for the 2016-2017 school year as per Attachment A.

Motion _____ Second _____ PASS FAIL

5. 2 **APPROVAL OF A RESOLUTION REQUESTING THE OSFC TO ESTABLISH THE NEW SCOPE, ESTIMATED BASIC PROJECT COST AND LOCAL SHARE IN THE CLASSROOM FACILITIES ASSISTANCE PROGRAM (LAPSED)** (Attachment B)

I recommend the Board approve the resolution requesting the OSFC to establish the new scope, estimated basic project cost and local share in the classroom facilities assistance program (LAPSED) as per Attachment B.

Request: Approval of resolution requesting the OSFC to establish the new scope estimated basic project cost and local share in the classroom facilities assistance program (LAPSED) a per Attachment B.

Motion _____ Second _____ PASS FAIL

5. 3 **APPROVAL OF AGREEMENT WITH MAHONING COUNTY EDUCATIONAL SERVICE CENTER**

I recommend the Board approve an agreement with the Mahoning County Education Service Center to provide FuelEd Curriculum for United Local Schools.

Request: Approval of an agreement with the Mahoning County Educational Service Center to provide FuelEd Curriculum for United Local Schools.

Motion _____ Second _____ PASS FAIL

5. 4 **APPROVAL OF SUMMER SCHOOL CLASSES**

Below are intervention programs that we would like to offer this summer, depending on student enrollment. I recommend the Board approve these summer intervention programs and the accompanying fees so students and families can plan ahead.

1. Class: Ohio Graduation Test Intervention (contingent on numbers)
Subject: Science Only
Dates: June 12-23, 2017 (testing window)
Time: Ten hours of intervention tutoring are required;
times will be scheduled to meet the needs of students and teachers
Fee: None
2. Class: Ohio AIR Assessment Intervention (contingent on numbers)
Subject: ELA, Math, Science, Social Studies
Dates: July 17-28, 2017 (testing window)
Time: Ten hours of intervention tutoring are required;
times will be scheduled to meet the needs of students and teachers
Fee: None

Request: Approval of summer school classes for summer 2017.

Motion _____ Second _____ PASS FAIL

5. 5 **APPROVAL TO EMPLOY SUMMER TUTOR**

The following teacher has agreed to assist with summer physical education. All teachers will be paid \$20.00 per hour as per negotiated agreement.

1. Luke Williams Summer Physical Education

Request: Approval to employ Luke Williams at \$20.00 per hour as per negotiated agreement.

Motion _____ Second _____ PASS FAIL

5. 6 **APPROVAL OF AMENDED POLICIES** (Attachment C)

I recommend the Board approve the amended revision for the board policies regarding EFG (Student Wellness Policy) and KI/KJ/KJA (Public Solicitations/Advertising/Distribution of Materials In The Schools). These updates will reflect compliance with Federal law.

Request: Approval to amend the board policy EFG (Student Wellness Program) and KI/KJ/KJA (Public Solicitations/Advertising/Distribution of Materials In The Schools) as per Attachment C.

Motion _____ Second _____ PASS FAIL

5. 7 **APPROVAL OF REVISED JOB DESCRIPTION** (Attachment D)

I recommend the Board approve the updating the job description for the Instructional Secretary – Tobin Juvenile Attention Center.

Request: Approval to update the Instructional Secretary – Tobin Juvenile Attention Center Job Description as per Attachment D.

Motion _____ Second _____ PASS FAIL

5. 8 **APPROVAL OF CERTIFICATED RESIGNATION**

Tori Adams has turned in her letter of resignation effective at the end of her current contract. I recommend the Board approve the resignation of Tori Adams.

Request: Approval to accept Tori Adams' resignation effective at the end of her current contract.

Motion _____ Second _____ PASS FAIL

5. 9 **APPROVAL OF CERTIFICATED RESIGNATION**

Jennifer Schaeffer has turned in her letter of resignation effective at the end of her current contract. I recommend the Board approve the resignation of Jennifer Schaeffer

Request: Approval to accept Jennifer Schaeffer's resignation effective at the end of her current contract.

Motion _____ Second _____ PASS FAIL

5.10 **APPROVAL TO RE-EMPLOY CERTIFICATED EMPLOYEE**

I recommend the Board approve the re-employment of Jessica Mueller as High School Language Arts at step 5, Bachelors/150 for the 2017-2018 school year. Jessica has been on the recall list since the end of last school year.

Request: Approval to re-employ Jessica Mueller as High School Language Arts Teacher at step 5, Bachelors/150 for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5. 11 **APPROVAL TO EMPLOY 2017 SUMMER WORKERS**

Each summer we employ workers to assist as summer helpers. The custodial workers will work 6 hours per day from June through August. All students will be paid \$8.15 per hour. These workers are:

- | | |
|-----------------------|----------------------|
| 1. Brady Panezott | Custodial Worker |
| 2. Alexander Birtalan | Custodial Worker |
| 3. Darren Blough | Custodial Worker |
| 4. Christopher Moore | Custodial Worker |
| 5. Madison Brown | Custodial Worker |
| 6. Jessica Edwards | Custodial Worker |
| 7. McKenzie Walton | Custodial Worker |
| 8. Daniel Harvey | Custodial Worker |
| 9. Nick Varagliotti | Technology Assistant |
| 10. Tucker Widlicka | Technology Assistant |
| 11. Jesse Tolley | Technology Assistant |
| 12. Brandon McKenzie | Technology Assistant |

Request: Approval to employ the above named summer workers at \$8.15 per hour, 6 hours per day from June through August.

Motion _____ Second _____ PASS FAIL

5. 12 **APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTES**

Listed below are the names of the individuals I am recommending be added to our classified substitute list to be used on an as needed basis for the 2016-2017 school year.

- | | | |
|--------------------------|--------|-----------|
| 1. Megan Gruszecki | Salem | Secretary |
| 2. Danielle Satterfield* | Lisbon | Secretary |

Request: Approval to add the persons listed above to the classified substitute list to be used on an as needed basis for the 2016-2017 school year. *Pending completion of state requirements.

Motion _____ Second _____ PASS FAIL

5. 13 **APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACTS**

Listed below are the persons I am recommending for supplemental contracts for the 2017-2018 school year.

Name	Sport /Activity	Position	Step
1. Joseph Karmazin	Cross Country	Varsity Head Cross Country	1
2. Chris Kadvan	Boys Basketball	Varsity Head Boys Basketball	4
3. Terry Kellison	Girls Basketball	Varsity Head Girls Basketball	2
4. Carol Brown	Cheerleading	Varsity Girls Football Cheerleading	2

Request: Approval to award a one-year supplemental contracts to the persons listed above for the 2017-2018 school year. Stipends are according to the Board Approved Salary Schedule.

Motion _____ Second _____ PASS FAIL

TO: Members of the Board of Education
Mr. Viscounte, Superintendent

FROM: William Young, High School Principal

RE: High School Board of Education Report

DATE: May 9, 2017

6.1 Approval of Donations:

1. \$6,000.00 was donated from an anonymous donor for Eagle Scholarships.
2. \$166.00 was donated from several United staff members to the Academic Challenge Team.
3. \$2,500.00 was donated from the Monsanto Company to the Future Farmers Association (FFA).
4. \$362.00 miscellaneous donations were collected at the Spaghetti Dinner for the 8th Grade Washington DC Trip.
5. \$925.00 was donated from the Athletic Boosters to the Boys' Basketball team for future purchases.
6. \$1,500.00 was donated from the Junior Class After-Prom Committee Fall Auction to the Junior Class.
7. \$600.00 was donated from the Athletic Boosters to the Track team for warm-ups.

Request: *Approval of Donations*

Motion _____ Second _____ PASS FAIL

6.2 Approval of Fundraisers:

- Coach Terry Kellison has requested the approval of a Girls Basketball Youth Camp to take place June 5 & 4.

Request: *Approval of Fundraisers*

Motion _____ Second _____ PASS FAIL

6.3 Approval of the Graduating Class of 2017:

- Pending completion of all local and state requirements, it is with great pride that I request the attached list of students be approved for graduation (see Attachment A).

Request: *Approval of 2017 Graduates*

Motion _____ Second _____ PASS FAIL

6.4 Informational Items:

1. Our **Commencement Speaker** for May 28, is Pastor Pete Fowler, a 1997 graduate of United High School and pastor at the Salem First Friends Church.
2. Reverend Tom Scott of the Winona Methodist Church will provide remarks at our annual **Day of Memory** to be held on May 27, at 10:00 a.m.
3. Jonathan Duvall provided remarks at our **Honors Banquet** held on May 9. Jonathan graduated from United in 2004 and was inducted into the United Wall of Fame in 2014 for his academic and career accomplishments in mechanical engineering.
4. The annual **Athletic Council** meeting is set for May 22, at 6 p.m. in the Library.
5. The junior class took on a staff team in a PowerPuff Volleyball best of three match on April 20.
6. The **high school choir** traveled to Cleveland on April 21, to perform at the Louis Stokes Veterans Affairs Medical Center.
7. Our **Varsity Academic Challenge** team competed in the national tournament over the weekend of April 28-30. Our team placed 12th out of 95 schools from across the country and advanced to the "very small schools" sub bracket, where they placed 7th in the country. With team coach, Mr. Jacob Kilroy, the team consists of Jacob Ingledue, Kylie Youst, Evan Gamble, Cade Berg, Olivia Rieck, and Scott King.
8. The county **Heads Above the Rest** program recognizes graduating students who have scored a 30 or higher on the ACT or SAT college admission test, and as such are in the top 3% in the country. This year, four United students were among those honored at the Salem Golf Club on April 27: Cade Berg, Conner Higgins, Bethany Jewell, and Austin White.
9. Also recognized at the Heads Above the Rest program was Mrs. Elaine Meals. Mrs. Meals received the **Star Educator Award**, having been nominated by Amber Paparodis at last year's Heads Above the Rest program.
10. For the fourth consecutive year, United High School has been designated among **"America's Best High Schools"** by U.S. News and World Reports.
11. School **volunteers** were recognized with a breakfast organized by Noleen Moore on April 28.
12. **Prom** was held at La Pizzeria in Canton on April 29. The theme was Grecian Gardens and Kaden Smith and Camryn Jarrett were crowned the 2017 King & Queen.
13. **State online testing** wrapped up on May 3, with the last of the administered tests.
14. Mrs. Sanor and 40 **American Sign Language** students visited the Akron Zoo on May 4, partnering with deaf students and signing their way around the park.
15. Mr. Sutton and 24 Ag. Ed. students attended the **FFA Convention** in Columbus on May 4-6.
16. Mrs. Brothers and the **Spanish Club** held their annual Cinco De Mayo Spanish Club Celebration on May 5.
17. Eighth graders participated in a **"Living History" Civil War program** coordinated by Mrs. Mary VanBuren. Students visited various stations with reenactors, period costumes, memorabilia, and Civil War era weapons (including the firing of a cannon). Following the morning Civil War program, eighth graders attended an Underground Railroad program in the afternoon on the same day.

18. The **Principal's Advisory Council** traveled to Southern Local High School to meet and talk with student representatives, compare handbooks, school policies, lunch menus, etc. on May 11.
19. The annual **Battle of the Classes** was held on May 12.
20. The spring **Choir Concert** was held on the evening of May 12.

6.5 Professional Development/Meetings:

1. Suzette Jackson, from the MCECSC, was on site to assist teachers with the **Roster Verification** process on April 20.
2. **TBT** (Teacher Based Team) meetings were held on April 24 & 25 and again on May 15 & 16.
3. The **Principal's Advisory Council** met during lunch on April 26.
4. The **BLT** (Building Leadership Team) met before school on May 3.
5. The staff **Lead Team** met before school on May 4.
6. Mr. Young and Mr. Viscounte attended an **Emergency Shelter Training** at the Columbiana County EMA center in Lisbon on May 9. United high school will be used as a training site on June 22, for the relocation of county residents in the event of a nuclear plan incident.
7. Mr. Young attended an MCECSC **Principal's Meeting** on May 16.

Attachment A – 2017 Graduates

Attachment B – Asst. Principal's Report

Attachment C – Enrollment Report

To: Members of the Board of Education
Steve Viscounte, Superintendent
From: Tina Hughes
Re: May Elementary School Board Report
Date: May 17, 2017

7.1 REQUEST TO APPROVE DONATIONS

A. \$462.90 from Box Tops for Education

REQUEST: Approval of Donation

MOTION _____ SECOND _____ PASS FAIL

B. \$432.00 grant received from the Tuscarawas Valley Heritage organization to cover field trip expenses for 5th graders to visit ZOAR Village.

REQUEST: Approval of Donation

MOTION _____ SECOND _____ PASS FAIL

7.2 CURRICULAR UPDATES

A. INSTRUCTIONAL ITEMS

1. Third through sixth graders completed AIR tests on May 5th. Students displayed confidence and a positive attitude. The teamwork of the staff and tech department helped all to run smoothly. Kudos to Kerri O'Donnell for her test coordination.
2. Second grade students completed IOWA and Cogat testing during the week of May 1st. This fulfills the state mandate to perform whole grade screening for gifted in the primary grades.
3. Interim reports were sent home on Monday, May 1st for all students 1-6.
4. Kindergarten students under the direction of Mrs. Olesko presented their annual concert on Thursday, May 4th. This was a sentimental concert as it was the 1st major performance for our kindergartners and it was Mrs. Olesko's final performance as an elementary music teacher.
5. Community members have been presenting Junior Achievement lessons to 5th grade students, leading up to their participation in the Lemonade Day entrepreneurial program.
6. The annual Art Show was held on Thursday, May 11th. This show grows each year in its community appeal and the quality of talent on display. The edible food art competition is always a highlight of the show.
7. Eagle Pride lunches were held for 3rd through 6th grade students and their invited guests on April 21st.
8. Leader of the Month lunches for 1st & 2nd graders were held on Friday, April 28th.
9. Alyssa Coffman, Nate Conkle, and Ali Scali completed their student teaching experiences in our kindergarten classrooms. They were a great support and they are wished the best as they graduate and begin their official teaching careers.
10. The Gifted Portfolio Night will take place on Thursday, May 18th. Students will share their portfolios with parents as they review their year and analyze their goals.
11. United Elementary will be hosting a Leadership Fair on Thursday, May 25th. Over 24 community members will be speaking with students about what makes a good leader and

why it is important to serve in your community. Parent and high school volunteers will also be assisting students as they run Leader in Me games and Lemonade Stands.

B. STAFF DEVELOPMENT

1. The PBS and SAP teams met and are compiling final reports and updating the intervention pyramid.
2. Mrs. McGaffick and Mrs. Hughes attended the DLT meeting on April 24th.
3. The Linkage Support Team assisted teachers with completing their value-added linkage on April 26th.
4. Mrs. Groubert attended the Cuyahoga Literacy Group and the MCECSC Literacy Coaches meetings.
5. Mrs. McGaffick attended the MCECSC Math Coaches cohort group.
6. The BLT met on Wednesday, May 10th to review the 16/17 action plan, SLO final data and plans for the 17/18 school year.
7. LEAD Team met and reviewed the current student handbook and discussed any needed changes for the 17/18 school year.

7.3 INFORMATIONAL ITEMS

A. EXTRA CURRICULAR

1. Kindergarten students will travel to the Akron Zoo on May 31st.
2. First grade students traveled to Catalpa Farms to learn about the growing process.
3. Second grade students will travel to the Canton Air and Space Museum on May 26th.
4. Third grade students visited historical sites in Hanoverton on May 18th.
5. Fourth grade students will travel to the McKinley Museum on May 31st.
6. Fifth grade students traveled to Zoar Village on May 16th to revisit many of the concepts they learned in Social Studies. Thank you to Mrs. Mellinger for securing a grant to cover expenses for this trip.
7. Sixth grade students enjoyed their annual trip to the Akron Rubber Ducks game and also gained a future vision by visiting the University of Mt. Union.
8. Leadership Council members had an afterschool work session and performed many service jobs throughout the elementary.
9. Fourth grade choir students shared smiles and music with residents of a local care facility.
10. Fifth and sixth grade band and choir student presented their annual spring program on May 16th.
11. FFA students coordinated a Petting Zoo, complete with lessons on growing plants, for our K-2 students.
12. Sixth grade choir students will perform at the High Notes Musical Festival and then travel on to Kennywood on Friday, May 19th.
13. Annual Fun Days will be held during the last few days of school along with final SOAR assemblies and other end of the year activities.

A. COMMUNITY/SCHOOL

1. The annual PTO Flower Sale was held on Friday, May 12th just in time for Mother's Day.

2. Staff Appreciation Week was during the week of May 1st. Staff members received many "thank you's" throughout the week. We are thankful for the committed, hard-working staff and the impact they make each and every day on our students.
3. The annual Volunteer Brunch was held on April 28th. The elementary is deeply indebted to the many volunteers who help us each and every day.

B. HEALTH, WELLNESS & SAFETY

1. Mrs. Laughlin coordinated a visit from the Mobile Dentist, filling an important need for our elementary students.
2. Molly the Cow visited lunches and offered smoothie taste testing treats to our K-4 students. This was in honor of School Nutrition Employee Week. Students also created hands with messages of "thank you" for the cafeteria ladies.
3. Fire and tornado drills were held in the months of April and May.

To: Steve Viscounte, Superintendent
From: Jim Reinsel, Transportation Supervisor
Re: April Transportation Report
Date: May 3th, 2017

8.0 **Approval of April 2017 Transportation Report**

Attachment A is the Transportation report for April 2017. It is presented for your review and approval.

Request: *Approval of the April 2017 Transportation Report as presented.*

Motion _____ Second _____ PASS FAIL



8143 State Route 9 ♦ Hanoverton, Ohio 44423
Phone: (330) 223-1521 ♦ (330) 223-1555
Fax: (330) 223-2363

Direct Numbers:
Elementary School - (330) 223-8001
High School - (330) 223-7102

Enclosure # 7

To: Steven Viscounte, Superintendent
From: Tom Clemens, Building & Grounds Supervisor
Re: Monthly Board Report
Date: May 17, 2017

9.1 INFORMATIONAL ITEMS:

- 1. Mr. Baker, Mr. Young and I met the beginning of May to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of May to go over repairs and teacher requests.**
- 3. We had a fire drill on April 13, 2017 at 1 :17 p.m**
- 4. Maintenance projects**

To: Steve Viscounte, Superintendent

From: Sue Laughlin, School Nurse

Re: May Report

Date: May 17, 2017

10.1 **May Nurse's Report**

Attached is the May Report from the School Nurse's Office. It is presented for your information and review.

To: Board of Education

Date: May 17, 2017

11.1 **APPROVAL OF EXECUTIVE SESSION**

Request: Approval to adjourn to Executive Session as per Attachment A.

Motion _____ Second _____ PASS FAIL

11.2 **RETURN TO REGULAR SESSION**

_____ AM / PM

RES # EXECUTIVE SESSION - O.R.C. §121.22

_____ moved, _____seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
 - 1. ___ Appointment.
 - 2. ___ Employment.
 - 3. ___ Dismissal.
 - 4. ___ Discipline.
 - 5. ___ Promotion.
 - 6. ___ Demotion.
 - 7. ___ Compensation.
 - 8. ___ Investigation of charges/complaints (unless public hearing requested).

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

- | |
|----|
| E. |
|----|

 Matters required to be kept confidential by federal law or rules or state statutes.

- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the United Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items E as listed above.

And the roll being called on its adoption, the vote resulted as follows:

ROLL CALL	AYE	NAY	ABSTAINED	ABSENT

There upon the President declared the resolution adopted.

At ____ P.M., the Board went into Executive Session with the following persons present:

The President declared the meeting back into regular session at ____ P.M.