

Board of Education
United Local School District
8143 State Route 9
Hanoverton, Ohio 44423

Regular Meeting

Wednesday, September 20, 2017 – 7:30 PM
High School Library

A G E N D A

1. Call To Order Time _____

- 1. 1 Pledge of Allegiance
- 1. 2 Approval of September Agenda

Motion _____ Second _____ PASS FAIL

2. Approval of Minutes as Submitted by Melissa Baker, Treasurer

Motion _____ Second _____ PASS FAIL

3. Board Spotlight

- 3.1 Mary Alice Sigler – Presentation of Karen Rhodes and Assistant Bobbie Ridel - 5 Star Preschool Rating
- 3.2 Mary Alice Sigler – Presentation of Special Education Rating
- 3.3 Kathy Phillips - Presentation Regarding Soccer Scholarship and Fundraiser

4. Treasurer's Report

- 4. 1 Approval of August Financial Statements & Investments
- 4. 2 Approval of August Expenditures
- 4. 3 Approval of Resolutions Declaring The Impracticality of Transporting Non-Public School Students
- 4. 4 Approval of Amended Certificate of Resources FY2018
- 4. 5 Approval of Permanent Appropriations FY2018
- 4. 6 Approval of Transfer

5. Superintendent's Report

- 5. 1 Approval of Paternity Leave
- 5. 2 Approval of Membership In The Family And Children First Council (FCFC)
- 5. 3 First Reading of Updated Policies
- 5. 4 Approval of Policy Re-Adoption

- 5. 5 Approval of an Agreement Between The Columbiana County Board of Developmental Disabilities and The United Local Board of Education
- 5. 6 Approval of Title Program Federal Funds
- 5. 7 Approval of Bus Routes And Stops
- 5. 8 Approval of Mid-Day Preschool 2-Hour Bus Run Driver
- 5. 9 Approval of Annual Contract with Multi-County Attention Center
- 5. 10 Approval of New Rate For Student Related Activities
- 5. 11 Approval To Pay Local Professional Development Committee (LPDC) Members For The 2017-2018 School Year
- 5.12 Approval To Employ Saturday School Monitors
- 5.13 Approval of Lateral Movements On The Salary Schedule
- 5.14 Approval of SAP/PBS Members
- 5.15 Approval To Employ Certificated Substitutes
- 5.16 Approval To Employ County Certificated Substitutes
- 5.17 Approval To Employ Classified Substitutes
- 5.18 Approval of Fall Athletic Workers For Various Assignments In The District
- 5.19 Approval To Award 2017-2018 Supplemental Contracts
- 5.20 Approval of Volunteer Coach
- 5.21 Approval of Agreement With CCECSC Business Advisory Council

5. High School Report

- 6. 1 Approval of Donations
- 6. 2 Approval of Fundraisers
- 6. 3 Informational Items
- 6. 4 Professional Development/Meetings

7. Elementary School Report

- 7. 1 Informational Items
- 7. 2 Informational Items

8. Transportation Report

- 8. 1 Approval of Summer Transportation Report

9. Buildings and Grounds Report

- 9. 1 Informational Items

Mr. Lance Hostetler,
Superintendent
September 20, 2017

UNITED LOCAL BOARD OF EDUCATION

Regular Meeting Minutes

August 16, 2017

The United Local Board of Education met in regular session on Wednesday, August 16, 2017 in the High School Library. The meeting was called to order by President, Mr. Ellyson at 7:30 p.m.

BOARD MEMBERS

OTHERS

Mr. Ellyson

Mr. Hostetler

Mrs. Rinto

Mrs. Baker

Mrs. Sheen

Dr. Young

Mr. Phillis

Mr. Clemens

Mrs. Hughes

APPROVAL OF AGENDA

Mrs. Rinto moved, seconded by Mrs. Sheen, to approve the August agenda with the addition of the addendum. Roll call, all yes. Motion carried.

APPROVAL OF MINUTES

Mr. Phillis moved, seconded by Mrs. Rinto, to approve the minutes of the Regular Meeting held July 19, 2017 and the Special meeting held July 28, 2017. Roll call, all voted yes, minutes approved.

INTRODUCTION OF GUESTS

Introduction of new staff members-Emily McIntosh (5th Grade), Alexandra Smith (Intervention Specialist), Erin Young (Reading Recovery), Katie Bibri (Elementary Music), Leslie Arter (Tobin Instructional Secretary), Byron "Lou" Hartsough (Bus Driver).

Presentation by Dr. William Young of his Research Dissertation-Focusing on United Local's 1:1 Laptop Program. Dr. Young graciously donated his research to the United Local library.

APPROVAL OF JULY FINANCIAL STATEMENTS AND INVESTMENTS

Mr. Phillis moved, seconded by Mrs. Rinto, to approve the July financial statements and investments as presented. Roll call, all voted yes, motion approved.

APPROVAL OF JULY EXPENDITURES

Mr. Phillis moved, seconded by Mrs. Sheen, to approve the July expenditures in the amount of \$1,461,373.36 as presented. Roll call, all voted yes, motion approved.

APPROVAL OF HBS (HEALTH BILLING SERVICES CONTRACT)

Mr. Phillis moved, seconded by Mrs. Rinto to approve the contract with HBS to provide comprehensive Medicaid Billing Services. Roll call, all voted yes, motion approved.

APPROVAL OF CLASSROOM RENTAL TO THE COLUMBIANA COUNTY COMMUNITY ACTION AGENCY HEAD START PROGRAM

Mrs. Rinto moved, seconded by Mrs. Sheen to approve the CCCAA rental of the classroom in the Brautigam Center for \$900.00 per month for the 2017-2018 school year. (September through June). This full day, five days a week

program is a great benefit to the preschoolers in our area. Roll call, all voted yes, motion approved.

APPROVAL OF MEMORANDUM OF UNDERSTANDING

Mr. Phillis moved, seconded by Mrs. Sheen to approve the memorandum of understanding between United Local School District and the United OAPSE Chapter #219 agreement to adjust the substitute bus driver, Connie Blaine's rate to \$15.91 for the 2017-2018 school year, effective August 23, 2017. Roll call, all voted yes, motion approved.

APPROVAL OF CREDENTIALLED UNITED EVALUATORS

Mrs. Rinto moved, seconded by Mrs. Sheen the approval of the following employees as Credential Evaluators:

1. Lance Hostetler
2. William Young
3. Frank Baker
4. Tina Hughes
5. Andy Trotter
6. Mary Alice Sigler

* In the event that a United credentialed evaluator cannot do a teacher Evaluation, United Local Schools will use an ODE approved/credentialed evaluator.

Roll call, all voted yes, motion approved.

APPROVAL OF MATERNITY LEAVE

Mr. Phillis moved, seconded by Mrs. Rinto to approve the following employees for maternity leave:

- (a) Lindsay Brothers, effective October 19, 2017 through January 22, 2018
Sick days may be used before unpaid leave begins.

Roll call, all voted yes, motion approved.

APPROVAL OF MEMBERSHIP IN THE OHIO COALITION FOR EQUITY AND ADEQUACY OF SCHOOL FUNDING

Mrs. Rinto moved, seconded by Mrs. Sheen to approve the Ohio Coalition for Equity and Adequacy of School Funding membership dues for the 2017-2018 school year are \$.50 per student (\$675.50 October, ADM). Roll call, all voted yes, motion approved.

APPROVAL TO RESCIND CONTRACT OF TRANSPORTATION SUPERVISOR/MECHANIC

Mr. Phillis moved, seconded by Mrs. Rinto to rescind the contract for Tyler Ellyson as Transportation Supervisor/Mechanic, effective August 1, 2017. Roll call, all voted yes, motion approved.

APPROVAL OF CLASSIFIED RESIGNATION

Mrs. Rinto moved, seconded by Mr. Phillis to approve the resignation of Mary Cope, Part-Time Bus Aide, effective August 8, 2017. Roll call, all voted yes, motion approved.

APPROVAL OF REVISED CLASSIFIED STEP

Mr. Phillis moved, seconded by Mrs. Sheen to approve the revised classified step for Byron Hartsough from Step 0 to Step 1 of the Board approved salary schedule. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY TRANSPORTATION SUPERVISOR/MECHANIC

Mrs. Rinto moved, seconded by Mr. Phillis to employ Michael Greenawalt, of Alliance, as Transportation Supervisor/Mechanic, at step 7, 10 years' experience, at the Board approved negotiated agreement. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY INTERVENTION TUTOR

Mr. Phillis moved, seconded by Mrs. Rinto to employ Nancy Miller be employed as an intervention tutor at the rate of \$20.00 per hour, with a maximum of 24 hours per week. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY INTERVENTION TUTOR AT THE LOUIS TOBIN ATTENTION CENTER

Mrs. Rinto moved, seconded by Mrs. Sheen to approve Kimberly Barth, Salem, be employed as a part-time intervention tutor at the Louis Tobin Attention Center at the rate of \$20.00 per hour, with a maximum of 24 hours per week. Roll call, all voted yes, motion approved.

APPROVAL TO EMPLOY COUNTY CERTIFICATED SUBSTITUTES

Mr. Phillis moved, seconded by Mrs. Rinto to add the following persons to our county certified substitute list and be used on an as needed basis for the 2017-2018 school year.

- | | | |
|---------------------|----------------|-------------------------------|
| 1. Andrea Schiavone | East Rochester | P-3 Early Childhood Education |
| 2. Rilla Gill | Lisbon | General Education |

Roll call, all voted yes, motion approved.

APPROVAL TO AWARD SUPPLEMENTAL CONTRACTS

Mrs. Rinto moved, seconded by Mrs. Sheen to award the following persons for supplemental contract at this time for the 2017-2018 school year. Stipends are according to the Board approved salary schedule. *Pending completion of state requirements.

- | <u>Name</u> | <u>Sport/Activity</u> | <u>Position</u> |
|----------------------|-----------------------|-------------------------------|
| 1. Claudia Rockhold* | Varsity Volleyball | Assistant Volleyball |
| 2. Megan Gozelanczyk | | Asst. Athletic Director (1/2) |

Roll call, all voted yes, motion approved.

APPROVAL OF VOLUNTEER COACH

Mr. Phillis moved, seconded by Mrs. Rinto to approve the following as volunteer coach for the 2017-2018 school year.

- | | |
|-------------------|--------------------|
| 1. Braden Davison | Assistant Football |
|-------------------|--------------------|

Roll call, all voted yes, motion approved.

APPROVAL OF CONTRACT BETWEEN UNITED LOCAL SCHOOL DISTRICT AND HOMECARE WITH HEART, LLC

Mr. Phillis moved, seconded by Mrs. Rinto to approve a contract between United Local School District and Homecare with Heart, LLC, an Ohio Limited Liability Company (“HWH”) to provide nursing services for individual students who are the responsibility of said school from August 28, 2017 through May 25, 2018. Roll call, all voted yes, motion approved.

APPROVAL OF CONSULTATION SERVICES

Mrs. Rinto moved, seconded by Mrs. Sheen to employ Patricia Arnfield for up to 40 hours of consultation services at \$9.25 an hour during the 2017-2018 school year. This is to help train and support Leslie Arter the United Local Secretary at the Louis Tobin Attention Center and provide consultation services to Mary Alice Sigler for the October child count, the counts to support the funding for Title D, and documents needed from the courts, and school systems so that students who are placed at the Tobin Center are provided with the appropriate education. Roll call, all voted yes, motion approved.

APPROVAL OF COPIER LEASE WITH RICOH USA, INC.

Mr. Phillis moved, seconded by Mrs. Rinto to approve a 60-month lease with RICOH USA, Inc. The cost is \$2,494.92 per month, saving \$497.64 per month. Roll call, all voted yes, motion approved.

APPROVAL OF DONATIONS

Mrs. Rinto moved, seconded by Mrs. Phillis, to accept, with gratitude, the following donations:

1. Principal Young is donating to the high school library a hardbound copy of his research dissertation completed as part of the requirements for the Doctor of Educational Leadership at Youngstown State University. The study's focus is on the relationship between the United High School 1:1 Laptop Program and student performance on the Ohio Graduation Test (OGT).

Roll call, all voted yes, donations accepted.

APPROVAL FUNDRAISERS:

Mr. Phillis moved, seconded by Mrs. Rinto, to accept approval of the following fundraisers:

- Coach Todd Sarchet has requested the approval of a United apparel sale with proceeds to benefit the Golf Team. The sale will run through the month of August.
- Coach Joe Karmazin has requested the approval of a Fancloth (United apparel) sale with proceeds to benefit the Cross Country team. The sale will run August 28 - September 14.

Roll call, all voted yes, motion carried.

EXECUTIVE SESSION

Mrs., Rinto moved, seconded by Mr. Phillis, to adjourn to executive session for purpose of item A personnel employment 8:45 p.m. Roll call, all voted yes, motion approved.

Return to regular session at 9:10 p.m. No action was taken.

ADJOURNMENT

Mrs. Rinto moved, seconded by Mrs. Sheen, to adjourn the meeting at 9:11 p.m. Roll call, all voted yes, meeting adjourned.

President _____

Treasurer _____

Treasurer's Report

To: Mr. Lance Hostetler, Superintendent

ENCLOSURE #2

From: Melissa Baker, Treasurer/CFO

Re: Treasurer's Report

4.1 APPROVAL OF AUGUST 2017 FINANCIAL STATEMENTS and INVESTMENTS

Significant Revenue received in August 2017

STATE FOUNDATION	\$	593,209.00
INCOME TAX	\$	296,330.00
GENERAL PROPERTY REAL ESTATE TAX	\$	333,400.00

United Local School Investments Inventory

August 31, 2017

Rate: Maturity Date

Consumers National Bank		\$249,873.57		
Huntington		\$0.00		
MultiBank Securities:				
CD#140420SW1	Capital One Bank	\$99,000.00	1.950%	07/01/19
CD#59774QFE7	Midland STS BK	152,000.00	1.400%	08/28/17
CD#02006LX81	Ally BK Midvale Utah	95,000.00	1.500%	09/02/17
CD#23322GMRS	DMB Crnity Bk	\$160,000.00	0.850%	02/28/18
CD#140420L73	Capital One	\$146,000.00	1.200%	10/28/18
CD#855898BJO	State BK	\$223,000.00	1.050%	01/02/18
CD#87164XQU3	Synchrony Bank	\$223,000.00	1.150%	02/27/18
CD#654062JD1	Nicolet National Bank	\$247,000.00	1.400%	10/15/18
CD#38143AYY5	Goldman Saks Bank	\$247,000.00	1.800%	08/15/17
CD#949763ALD	Wells Fargo	\$249,000.00	1.100%	08/31/18
CD#062649YAO	Bank Holland	\$249,000.00	1.050%	08/29/17
CD#795450PY5	Sallie Mae Bank	\$247,000.00	1.500%	10/24/17
CD#02567DLV8	American Express Centurion	\$247,000.00	1.500%	10/25/17
CD#20033AAG1	Comenity Capital Bank	\$150,000.00	1.050%	10/25/17
CD#29367QBQ0	Enterprise Bank	\$101,000.00	0.900%	12/21/17
CD#02006LZGI	Ally BK Midvale Utah	\$150,000.00	1.050%	04/02/18
CD#33764JRC1	FirstBank	\$249,000.00	1.300%	12/29/17
CD#17284A4V7	Citizens Bank	\$99,000.00	1.000%	02/06/18
CD#48124JSY5	JP Morgan Chase	\$96,000.00	1.123%	02/19/18
CD#77579ABW5	Rollstone Bk	\$100,000.00	1.150%	06/07/18
CD#40434YBG1	HSBC BK USA	\$248,000.00	1.100%	08/24/18
CD#856309AE9	State Bank	\$250,000.00	1.500%	07/11/18
CD#20451PDB9	Compass Bank	\$150,000.00	1.900%	08/28/16
CD#06740KGX9	Barclay's Bank	\$249,000.00	1.950%	05/13/19
CD#17284C5A8	Citizen's Bank Salt Lake City	\$50,000.00	2.200%	12/03/19
CD#981571CD2	Worlds Foremost Bk Sydney	\$100,000.00	1.100%	05/04/18
Star Ohio		822,690.00	0.100%	
ArbitrPay		4,000.00		
Petty Cash		\$420.00		
Consumers Athletic Checking Account		\$0.00		
Reconciling items:				
Outstanding checks:		(54,811.15)		**General Fund Operating
Deposits in Transit		\$280,632.53		Unencumbered Balance
Cash Balance per FINANC		\$5,880,804.95		\$3,046,639.42

4.1
cont

Breakdown of Cash Balance by Fund: (Does not include encumbrances)		
General Funds- Operating	001	4,623,384.42
General Fund - Restricted Funds	001	216,397.10
Debt Service Fund	002	-
Permanent Improvement Funds	003	337,394.22
Cafeteria Funds	006	79,999.98
Sunshine Fund	007	1,673.93
Uniform Supply Fund	009	319.80
Community Education Fund	012	2,212.48
Rotary Fund	014	5,708.49
Principal's Funds	018	26,922.61
Community Grants	019	3,000.00
Tobin Center Fund	022	196,704.07
Insurance Funds	024	191,081.18
Underground Storage Tank Escrow Funds	031	11,000.00
Student Activity Funds	200	53,806.04
Athletic Funds	300	115,183.53
Restricted Activity Funds(Athletics, Band, Choir, Cheerleadin	300	34,250.75
State Grant Funds	400	-
Federal Grant Funds	500	(16,233.63)
Total Current Fund Balance		<u>5,880,804.95</u>
Less Encumbrances		<u>1,920,558.80</u>
Unencumbered Fund Balance		<u>3,960,246.15</u>

REQUEST:

Approval of the financial statements and investments for August as presented.

MOTION _____ SECOND _____

PASS FAIL

4.2 APPROVAL OF AUGUST 2017 EXPENDITURES

The expenditures for August total \$ 1,181,392.93, with charges in the following funds:

Expenditures:

100 - SALARIES:	\$	566,924.48
200 - BENEFITS:	\$	278,741.86
400 - SERVICES:	\$	161,905.42
500 - SUPPLIES:	\$	111,242.89
600 - EQUIPMENT:	\$	39,236.36
800 - OTHER:	\$	23,341.92
900 - ADVANCES/TRANSFER	\$	-
Total Expenditures:	<u>\$</u>	<u>1,181,392.93</u>

REQUEST:

Approval of August 2017 expenditures as presented.

MOTION _____ SECOND _____

PASS FAIL

**4.3 APPROVAL OF RESOLUTIONS DECLARING THE IMPRACTICALITY OF TRANSPORTING
NON-PUBLIC SCHOOL STUDENTS
2017-2018 School Year**

Salem Wesleyan Academy

Ciara Casto (7th)
Elam Casto (3rd)
Hailey Casto (9th)
Jacquelyn Cox (11th)
Daisy Kelsey (10th)
James Lynn (10th)
Melissa Lynn (12th)
Clayton Myers (9th)
Derek Patterson (3rd)
Collin Sanders (5th)
Cameron Sanders (K)
Sean Sanders (3rd)
Bradley Sannes (12th)
Josiah Strawn (2nd)
Jonathon Strawn (11th)
Rebecca Troyer (8th)
Rachel Wittenmyer (10th)
Megan Wittenmyer (4th)
Nathaniel Wittenmyer (K)
Gabrienna Wilson (9th)
Arabella Wilson (3rd)
Brant Wilson (8th)
Baylie Wilson (5th)
Livia Wilson (4th)
Alendria Young (1st)
Ryland Young (K)
Carlin Young (2nd)
Andrew Zvatich (10th)
Katherine Zvaritch (1st)

St. Paul's

Addison Fisher (2nd)
Parker Saunders (3rd)
Elijah Maraldo (2nd)

Heartland Christian

MaKayla Osborn (9th)
Kaysandra Schmeid (6th)
Sydney Schmeid (6th)
Jacob Weikart (5th)
Ryhann Ferro (K)

ACLD (Former Molly Kessler)

Jonathon Weikart (7th)

"Therefore, the United Local Board of Education will pay the parent, guardian or other person in charge of each child in the amount per pupil which shall in no event exceed the average transportation of children by all Board's of Education in the State of Ohio during the preceding year."

REQUEST:

Approval to pay in lieu of transporting the above named students.

MOTION _____ SECOND _____

PASS FAIL

4.4 APPROVAL OF AMENDED CERTIFICATE OF RESOURCES FY2018

REQUEST:

Approval of the 2017/2018 Amended Certificate of Resources as presented.

MOTION _____ SECOND _____

PASS FAIL

4.5 APPROVAL OF PERMANENT APPROPRIATIONS FY2018

REQUEST:

Approval of the 2017/2018 Permanent Appropriations as presented.

MOTION _____ SECOND _____

4.6 APPROVAL OF TRANSFER

TRANSFER:

From Title IIA FY 17 590

To Title I FY 17 572

\$1,503.82

REQUEST:

Approval of transfer as presented.

MOTION _____ SECOND _____

PASS FAIL

To: Members of the Board of Education
From: Lance Hostetler, Superintendent
Re: Monthly Superintendent's Board Report
Date: September 20, 2017

5.1 **APPROVAL OF PATERNITY LEAVES**

I recommend the Board approve the following employees for paternity leaves:

- (a) Kenneth Beaumariage from August 25, 2017 to September 15, 2017 which will be at least three weeks of paternity leave.
- (b) Jordan Phillips from November 28, 2017 to December 20, 2017.
- (c) Corey Hill from October 3, 2017 to October 10, 2017 which will be at least one week of paternity leave.

Sick days may be used before unpaid leave begins.

Request: (a) Approval of unpaid paternity leave for Kenneth Beaumariage from August 25, 2017 to September 15, 2017.

Motion _____ Second _____ PASS FAIL

Request: (b) Approval of unpaid paternity leave for Jordan Phillips from November 28, 2017 to December 20, 2017.

Motion _____ Second _____ PASS FAIL

Request: (c) Approval of unpaid paternity leave for Corey Hill from October 3, 2017 to October 10, 2017.

Motion _____ Second _____ PASS FAIL

5.2 **APPROVAL OF MEMBERSHIP IN THE FAMILY AND CHILDREN FIRST COUNCIL (FCFC)**

The Columbiana County Family and Children First Council (FCFC) is mandated under ORC 121.37 to streamline and coordinate services between systems to help families seeking assistance for their children. The Council consists of representatives from many organizations in the county who provide services to youth and families. ESC Superintendent, Anna Marie Vaughn represents United Local on the Council Services and programs provided to our district include Help Me Grow, Wrap Around, referrals to community services/resources and collaboration on committees, grants and projects. Each year United is asked to support the FCFC by making a contribution to the Council. This year our share is \$450.

Request: Approval of contribute \$450 to the Family and Children First Council for our 2017-2018 district membership.

Motion _____ Second _____ PASS FAIL

5.3 **FIRST READING OF UPDATED POLICIES**

This is the first reading of a number of policies that need to be updated by the Board.

- | | |
|---|-------------------------------------|
| BCFA – Business Advisory Council To The Board | IGA – Basic Curricular Program |
| DECA – Administration of Federal Grant Funds | IGCH – College Credit Plus |
| DI – Fiscal Accounting And Reporting | IGCH-R – College Credit Plus |
| DJF – Purchasing Procedures | IGDJ – Interscholastic Athletics |
| DJF-R – Purchasing Procedures | JFG – Interrogations and Searches |
| DN – School Properties Disposal | JFG-R – Interrogations and Searches |
| EBBA – First Aid | LEC – College Credit Plus |
| EBBA-R – First Aid | LEC-R – College Credit Plus |
| GBQ – Criminal Records Check | |

5.4 **APPROVAL OF POLICY RE-ADOPTION** (Attachment A)

I recommend the Board approve the re-adoption of the Career Advising policy that is meant to assist students in the development of their potential and their decisions relating to educational and career matters.

Request: Approval of the re-adoption of the Career Advising policy.

Motion _____ Second _____ PASS FAIL

5.5 **APPROVAL OF AGREEMENT BETWEEN THE COLUMBIANA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND THE UNITED LOCAL BOARD OF EDUCATION**

This annual agreement provides educational services for preschool and school age United students being served by the Columbiana County Board of Developmental Disabilities. I recommend the Board approve this agreement.

Request: Approval of agreement between the Columbiana County Board of Developmental Disabilities and the United Local Board of Education.

Motion _____ Second _____ PASS FAIL

5.6 **APPROVAL OF TITLE PROGRAM FEDERAL FUNDS**

Each year we receive notification of the amount of federal funds that we will receive through the Title programs. Here is the amount we expect to receive for the 2017-2018 school year and a comparison to last years figures:

	<u>2016-2017</u>	<u>2017-2018*</u>
Title I (Intervention and Support)	\$307,521.00	\$250,284.24
Title I – D (Tobin Center)	88,183.26	66,343.64
Title II – A (Combined with Title I)	66,610.24	42,443.58
Title IV-A - Student Support and Acad. Enrichment **		\$ 10,000.00
Title VI-B (Rural)	-----	-----

*end of the year final figures

** Title IV-A grant available 8/23/2017

Request: Approval of Title Program federal funds for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5.7 **APPROVAL OF BUS ROUTES AND STOPS**

Each year the Board approves bus routes and stops. There is a notebook with all the bus route maps, stops, and bus rosters available in the central office. In addition to approving the bus routes and stops, I would like to request the Board approve that the transportation supervisor and the superintendent be allowed to adjust the bus routes and stops as needed during the school year.

Request: Approval of bus routes and stops for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5.8 **APPROVAL OF MID-DAY PRESCHOOL 2-HOUR BUS RUN DRIVER**

We also need a mid-day bus run to transport morning preschool students home and pick up students for the afternoon preschool class. I recommend Peggy Mix be approved as our mid-day preschool bus run driver.

Request: Approval to employ Peggy Mix for the mid-day, 2-hour preschool bus run.

Motion _____ Second _____ PASS FAIL

5.9 **APPROVAL OF ANNUAL CONTRACT WITH MULTI COUNTY ATTENTION CENTER**
(Attachment B)

The annual contract with Multi County Attention Center needs to be renewed. The contract, to provide educational services to the Tobin Center, has been beneficial to United and the Multi County Attention Center.

Request: Approval of a one-year contract with the Multi County Attention Center to provide educational services to the Tobin Center.

Motion _____ Second _____ PASS FAIL

5.10 **APPROVAL OF NEW RATE FOR STUDENT RELATED ACTIVITIES**

I recommend the Board approve to pay actual costs for extracurricular activities, trips and building use, for students related activities and student activity groups.

Request: Approval of new rate for student related activities and student activity groups.

Motion _____ Second _____ PASS FAIL

5.11 **APPROVAL TO PAY LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE (LPDC) MEMBERS FOR THE 2017-2018 SCHOOL YEAR**

Each school district in Ohio is required to have a local professional development committee (LPDC). This committee meets monthly to review the certificated staff's continuing education hours and completed course work. This information is used to ensure that all certificates and licenses are up to date and renewed on time. Three teachers, the superintendent and the treasurer serve on the committee. Three of the teachers will receive \$200.00 and one teacher, the chairperson, receives \$750.00. Curtis Jones, Katie Davidson, Ann Cooper and Lydia Wilmoth will be the 2017-2018 LPDC teacher members as per the negotiated agreement.

Request: Approval of payment to three teacher members of the LPDC at \$200.00 and the LPDC chairperson at \$750.00 for the 2017-2018 school year as per the negotiated agreement.

Motion _____ Second _____ PASS FAIL

5.12 **APPROVAL TO EMPLOY SATURDAY SCHOOL MONITORS**

I recommend the Board employ the following for Saturday school monitors for the 2017-2018 school year at the rate of \$20.00 per hour.

- | | |
|---------------------|-----------------------|
| 1. Shannon Clunen | 8. Denise Ward |
| 2. Erin Young | 9. Mike Ward |
| 3. Lorraine Raymond | 10. Deb Grimm |
| 4. Ryan Burd | 11. Sue Laughlin |
| 5. Samantha Muniz | 12. Mary Alice Sigler |
| 6. Noleen Moore | 13. Frank Baker |
| 7. Corey Hill | 14. Bill Young |
| 8. | |

Request: Approval to employ the above persons as Saturday School monitors at the rate of \$20.00 per hour for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5. 13 **APPROVAL OF LATERAL MOVEMENT ON THE SALARY SCHEDULE**

Listed is person who has completed additional college courses enabling them to move laterally on the Board approved salary schedule. As per the UEA Master Agreement, I recommend approval of the move.

- | | |
|---------------|--------------------------|
| 1. Nome Baker | Bachelors 150 to Masters |
|---------------|--------------------------|

Request: Approval to move the person listed to the appropriate step on the Board approved salary schedule, effective for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5. 14 **APPROVAL OF SAP/PBS MEMBERS**

I recommend the approval of the following staff members for SAP/PBS.

The following staff members will be involved with SAP team for the Jr./High School:

- SAP Names**
 *Lorraine Raymond
 Samantha Muniz
 Noleen Moore
 Kristi Urmson
 Shawn Hicklin
 Matt Fowler
 Sue Laughlin

The following staff members will be involved with SAP/PBS team for the Elementary School:

- | SAP Names | PBS Names |
|-----------------------|--------------------|
| *Beth McGaffick, Lead | *Abbie Joyce, Lead |
| Andrea Groubert | Andrea Groubert |
| Kerri Ackler | Kerri Ackler |
| Brittany Grimm | Kelly DeVille |
| Regina Davis | Jennifer Spillman |
| Erin Young | Sarah Garn |
| Abbie Walkama | Rachael Markijohn |
| | Jan Carson |

Request: Approval to employ the above persons as SAP/PBS members at a rate of per negotiated agreement. * Already Board approved.

Motion _____ Second _____ PASS FAIL

5.15 APPROVAL TO EMPLOY CERTIFICATED SUBSTITUTES

Listed are the names of the persons I am recommending be added to our certified substitute list and be used on an as needed basis for the 2017-2018 school year.

- | | | |
|--------------------|------------|-----------------------|
| 1. Heather Miller | Youngstown | Gr. PK-12/Spanish |
| 2. Joseph Karmazin | Salem | Gr. 7-12/ Int. Math |
| 3. Victoria Adams* | Hanoverton | Gr. K-12/Inter. Spec. |
| 4. Kandace Cleland | Hanoverton | Gr. 7-12/English |

**Request: Approval to add the persons listed above to our certificated substitute list and to work on an as needed basis for the 2017-2018 school year.
*Pending the completion of state requirements.**

Motion _____ Second _____ PASS FAIL

5.16 APPROVAL TO EMPLOY COUNTY CERTIFICATED SUBSTITUTES

Listed are the names of the persons I am recommending be added to our county certified substitute list and be used on an as needed basis for the 2017-2018 school year.

- | | | |
|-------------------|------------|--------------------------------|
| 1. Jennifer Koons | Lisbon | General Education |
| 2. Bailey Yoder | Salem | 7-12/Integrated Social Studies |
| 3. Sonya Minard | Homeworth | K-12/Intervention Spec. |
| 4. Anna Massey | Kensington | General Education |

Request: Approval to add the persons listed above to our county certificated substitute list and to work on an as needed basis for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5.17 APPROVAL TO EMPLOY CLASSIFIED SUBSTITUTES

Listed are the names of the individuals I am recommending be added to our classified substitute list to be used on an as needed basis for the 2017-2018 school year.

- | | | |
|---------------------|----------------|-----------|
| 1. Andrea Schiavone | East Rochester | Bus Aide |
| 2. Cathy Lucas | Minerva | Secretary |

Request: Approval to add the persons listed above to the classified substitute list to be used on an as needed basis for the 2017-2018 school year.

Motion _____ Second _____ PASS FAIL

5.18 **APPROVAL OF FALL ATHLETIC WORKERS FOR VARIOUS ASSIGNMENTS IN THE DISTRICT**

Listed below are the workers DJ Ogilvie has submitted for various assignments this fall.

- | | |
|----------------------|---------------------|
| 1. Darlene Matheny | 11. Jeff Powell |
| 2. Harry Matheny | 12. Jeff Boyle |
| 3. Tom Clemens | 13. Mike Phillips |
| 4. Sally Humphrey | 14. Tim Hydrick |
| 5. Shar Harrison | 15. Frank Shagnot |
| 6. Sue Balint | 16. Dustin Sanor |
| 7. Brian McKarns | 17. Jacob Althouse |
| 8. Matthew Courtney | 18. RuthAnn Rinto** |
| 9. Jim Erb | |
| 10. Cyndi Bokanovich | |

**Request: Approval of fall athletic department workers for various assignments in the district.
** Denotes volunteer, with sincere appreciation.**

Motion _____ Second _____ PASS FAIL

5.19 **APPROVAL TO AWARD 2017-2018 SUPPLEMENTAL CONTRACT**

Listed are the person I am recommending for supplemental contract for the 2017-2018 school year.

Name	Sport /Activity	Position	Step
1. Ryan Burd*		Assistant Athletic Director (1/2)	4
2. Noleen Moore	Varsity Volleyball	Assistant Volleyball (7th Grade)	1
3. Colton Antram	Varsity Football	Assistant Football Coach	1

Request: Approval to award one-year supplemental contract to the person listed for the 2017-2018 school year. Stipends are according to the Board Approved Salary Schedule. *Pending the completion of state requirements.

Motion _____ Second _____ PASS FAIL

5.20 **APPROVAL OF VOLUNTEER COACH**

Listed is the person I am recommending be approved as volunteer coach for the 2017-2018 school year.

1. Lisa Berger* Volunteer Football Trainer

Request: Approval of the person listed as volunteer coach for the 2017-2018 school year. *Pending completion of state requirements.

Motion _____ Second _____ PASS FAIL

5.21 **APPROVAL OF AGREEMENT WITH CCESC BUSINESS ADVISORY COUNCIL**

I recommend the approval of the CCESC Business Advisory Council Agreement, which meets the requirements of ORC 3313.82 and H.B.49, as per Attachment C.

Request: Approval of the CCESC Business Advisory Council Agreement as per Attachment C.

Motion _____ Second _____ PASS FAIL

TO: Members of the Board of Education
Mr. Hostetler, Superintendent

FROM: William Young, High School Principal

RE: High School Board of Education Report

DATE: September 20, 2017

6.1 Approval of Donations:

1. \$210.00 was donated from Alumni Food Stand (fair) to Future Farmers Association (FFA) to help students (still in school) pay for FFA conventions.
2. \$175.00 was donated from Kennywood (Festival of Fund Park) to United Band.

Request: *Approval of Donations*

Motion _____ Second _____ PASS FAIL

6.2 Approval of Fundraisers:

1. Coach Carol Brown has requested approval of a New York City Bus Trip that would function as a fundraiser for the Cheerleading program. The trip is set for November 10-12.
2. Megan Gozelanczyk has requested approval of a Pepperoni Roll sale to take place in September, with proceeds benefiting the U & ME Mentoring program.
3. Kathy Phillips has requested approval of an advertising sign ad sale to place banner signs on athletic field fences, with proceeds benefitting the programs of the fields for which the signs are purchased. The fundraiser would be run through the Athletic Boosters throughout the school year.

Request: *Approval of Fundraisers as Listed*

Motion _____ Second _____ PASS FAIL

6.3 Informational Items:

1. The High School Band traveled to perform at Kennywood amusement park on August 22.
2. Open House for the new school year was held on August 25.
3. Lori Raymond conducted a U & ME Mentor training for high school mentors in the morning on August 25.
4. We have two student teachers joining us this fall, both from Mount Union. Mason Simmons is student teaching with Curtis Jones, and Connor Funk is student teaching with Jacob Kilroy.
5. The first meeting of high school mentors with their 7th grade mentees was held on our second day of school, August 29. This "Meet Your Mentors" event took place during 8th period.
6. Congratulations are in order for the following six individuals who were inducted into the United Wall of Fame on September 9: William Brantingham, inducted for Outstanding Service; Bruce Cooper, Jacob Neiheisel, and Todd Williams for Academic or Career Accomplishment; Jack "Fozz" Mills for Special Honorary Achievement; and Jarrod "Bubba" Taylor (2005) for Athletic Accomplishment.
7. Our Fall Homecoming is set for the weekend of September 29. Congratulations to the students elected to court: Freshmen (due to a tie) - Kendyl Daggy, Hannah Minor, Keaton Baker, and Kaleb Skiba; Sophomores - Celeste Hofmeister and Bodey Kiko; Juniors - Joni Farmer and Hunter Ferry; and Seniors - Tori Hahlen, Jenna Martin, Hannah Mix, Cassie Yarwood, Jared DeVichio, Tyler Humphrey, Kiel Jones, and Cade Wood.

6.4 Professional Development/Meetings:

1. The District OTES Committee met on August 17, to review procedures for implementing the use of Value-added Student Growth Measures (SGM's) and who will need to complete the SLO process.
2. Opening day inservice meetings were held on August 23, 24, & 25. On August 24, Frank Beickelman, from Ohio State University, worked with teachers on writing strategies across all content areas.
3. Sue Laughlin provided a CPR training class for the staff and coaches on September 1.
4. The staff LEAD Team met before school on September 7.
5. Bill Young attended a principal's meeting at the CCESC on September 7.
6. The Academic Team met after school on September 12 to finalize the spring AIR testing schedule.
7. Bill Young attended an EOAC league meeting at Leetonia High School on September 13.
8. Bill Young and D.J. Ogilvie attended a Regional OHSAA meeting in Cleveland on September 19.
9. Our September 20, Early Dismissal Staff Inservice addressed the following topics with staff: a Rubric Review for our writing initiative, processing pre-assessment data for OIP, working with data in spreadsheets, and also accessing and knowing medical alerts for students in Progress Book.

To: Members of the Board of Education
Lance Hostetler, Superintendent

From: Tina Hughes

Re: [September Elementary School Board Report](#)

Date: September 20, 2017

7.1 INFORMATIONAL ITEMS

A. Curricular

1. “Meet Your Teacher Open House” was held on Friday, August 26th. Parents and students brought in their supplies, met their new teacher and many visited past teachers.
2. Day One began again with a schoolwide gathering in the Jr Hi gym to welcome everyone back, introduce new staff and remind everyone we are a United family.
3. Kindergarten orientation and screening meetings took place on August 28th and 29th. Students met individually with their respective teacher and KRA screening assessments were conducted. Parents visited stations in the hallway to learn about daily folders, baggie books, and lunch POS numbers. Parents and students attended a bus safety station before leaving. Students then attended with ½ of their class on August 30th and 31st allowing for a smoother transition into larger kindergarten classes. The first day for full classes was on Tuesday, September 5th.
4. The PBS team conducted SOAR stations on the first days of school to train students in our school-wide positive behavior expectations. Our SOAR kickoff assembly will be held on Friday, September 22nd where Leader in Me habits will be revisited.
5. Over fifty students began the year as new students at United Elementary coming from other local schools and as far away as California. Mrs. Ackler and classroom teachers work with these students to acclimate them to United.
6. Sixth grade students are working with a new rotation schedule for band and specials. Due to the large number of this grade level in band, adjustments were required to meet instructional needs and time for specials.

B. Professional Development

1. BLT met to review report card data and plan for staff days. Plans were finalized for UDL training during early release days.
2. Mrs. Groubert and Mrs. McGaffick facilitated literacy and math work days to prepare for the upcoming year.
3. LEAD Team met and discussed any beginning of the year concerns.
4. The Leader in Me Team continues to support student data notebooks and implementation of the 7 Habits.
5. Members of the PBS and SAP teams have reorganized for the school year and have set progress monitoring steps in place for at risk students.
6. Erin Young will continue her Reading Recovery professional development and Literacy Lessons training throughout the school year through a regional cohort and facilitator.
7. Beth McGaffick is supporting teachers as they administer and analyze our electronic

benchmarking assessments. These assessments were created by our teachers under the guidance of Mrs. McGaffick and our Everyday Math consultant.

8. Andrea Groubert is supporting the administration of the building wide writing assessment.

C. Extra Curricular

1. Sixth grade students are assisting our kindergartners by serving as bus shepherds.
2. The first semester 5th & 6th grade student council members were elected and have begun doing their various service jobs around the school.
3. Selected fourth grade cabbage growers had their pictures submitted to the Bonnie Plants scholarship contest.

7.2 INFORMATIONAL ITEMS

A. COMMUNITY/SCHOOL

1. The elementary is pleased to welcome four KSU student teachers in kindergarten. They have all proven to be an asset right from the start. Our student teachers for this year are Jessica Sands, Taylor Brown, Preslee Johnson and Taylor Spring.

B. HEALTH, WELLNESS & SAFETY

1. Students and staff are to be commended for their excellent response during the building evacuation. Everyone remained calm and orderly despite it only being the fourth day of school and the first day for half of our kindergartners.
2. Sue Laughlin will be conducting all required screenings during the week of Sept. 25th to minimize classroom disruption.

To: Lance Hostetler, Superintendent

From: Mike Greenawalt, Transportation

Supervisor Re: Summer Transportation Report

Date: Sept. 5th, 2017

8.0 **Approval of Summer 2017 Transportation Report**

Attachment A is the Transportation report for Summer 2017. It is presented for your review and approval.

Request: *Approval of the Summer 2017 Transportation Report as presented.*

Motion _____ Second _____ PASS FAIL



**UNITED
LOCAL
SCHOOL
DISTRICT**

Enclosure # 7

To: Lance Hostetler, Superintendent

From: Tom Clemens, Building & Grounds

Supervisor Re: Monthly Board Report

Date: September 20, 2017

9.1 INFORMATIONAL ITEMS:

- 1. Mr. Baker, Mr. Young and I met the beginning of September to go over repairs, building concerns and any room changes needed.**
- 2. Mrs. Hughes and I met the beginning of September to go over repairs and teacher requests.**
- 3. Maintenance Projects**

To: Board of Education

Date: September 20, 2017

10.1 APPROVAL OF EXECUTIVE SESSION

Request: Approval to adjourn to Executive Session as per Attachment A.

Motion _____ Second _____ PASS FAIL

10.2 RETURN TO REGULAR SESSION

_____ AM / PM

RES# _____ EXECUTIVE SESSION - O.R.C. §121.22

_____ moved, _____ seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
 - 1. Appointment
 - 2. Employment
 - 3. Dismissal
 - 4. Discipline
 - 5. Promotion
 - 6. Demotion
 - 7. Compensation
 - 8. Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the United Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold and executive session on items E as listed above.

ROLL CALL	AYE	NAY	ABSTAIN	ABSENT

There upon the President declared the resolution adopted.

At _____ A.M/P.M., the Board went into Executive Session with the following persons present:

The President declared the meeting back into regular session at _____ A.M/P.M.